



APPLICATION COVER SHEET (E)

Pursuant to KRS 156.161 and 701 KAR 5:170E, Harrison County School District "District" hereby submits this waiver request to the Kentucky Board of Education seeking waiver from compliance with one or more statutes or administrative regulations.

The waiver(s) sought herein by District are sought to apply to the following District schools or programs: Click or tap here to enter text..

This waiver request is a:

District must select only one of the following

- ☒ **NEW APPLICATION.** District seeks new waiver(s) of statutes or administrative regulations not previously granted to District by the Kentucky Board of Education pursuant to 701 KAR 5:170E, or previously granted pursuant to 701 KAR 5:170E but now expired.
- ☐ **RENEWAL APPLICATION.** District seeks renewal of waiver(s) previously granted by the Kentucky Board of Education pursuant to 701 KAR 5:170E and still in effect as of the date of this application.
- ☐ **AMENDMENT APPLICATION.** District seeks to amend waiver(s) of statutes or administrative regulations previously granted to District by the Kentucky Board of Education pursuant to 701 KAR 5:170E and still in effect as of the date of this application.

In submitting this waiver request, District acknowledges and agrees to each of the following:

1. The Kentucky Board of Education does not have the authority to waive any statute or administrative regulation:
 - (a) Relating to health and safety, including required criminal background checks for staff and volunteers specified in KRS 160.380 and 161.148;
 - (b) Relating to civil rights;
 - (c) Required by federal law;
 - (d) Relating to compulsory attendance requirements under KRS 158.030 and 158.100 or the recording of data necessary for participation in the fund to support education excellence in Kentucky;
 - (e) Establishing certification requirements for teachers in core academic areas, except a waiver may authorize up to twenty-five percent (25%) of the teaching staff of a school may be employed without teacher certification if the individual possesses a baccalaureate or graduate degree in the subject the individual is hired to teach;
 - (f) Requiring students' participation in state assessment of student performance, as required under KRS 158.6453;

- (g) Financial audits, audit procedures, and audit requirements under KRS 156.265;
 - (h) Open records and open meeting requirements under KRS Chapter 61;
 - (i) Purchasing requirements and limitations under KRS Chapter 45A and KRS 156.074 and 156.480; or
 - (j) Requiring instructional time that is at least equivalent to the student instructional year specified in KRS 158.070.
2. The Kentucky Board of Education does not have the authority to waive any statute outside of its enforcement authority, or any administrative regulation promulgated by an agency other than the Kentucky Board of Education.
 3. District conducted a thorough review of this waiver request prior to submission to ensure that no part of its waiver request involves statutes or administrative regulations beyond the authority of the Kentucky Board of Education to waive as described in paragraphs (1) and (2) above. District understands that if it is determined that any portion of its request involves statutes or administrative regulations beyond the authority of the Kentucky Board of Education to waive as described in paragraphs (1) and (2) above, District's waiver request will be denied.
 4. District reviewed and understands the requirements and provisions of 701 KAR 5:170E as it relates to this waiver request.
 5. If District selected above that this is a NEW APPLICATION, District attaches to this Application Cover Sheet a Specific Waiver Request Form for each statute or administrative regulation for which District requests a waiver, and that District identified within each Specific Waiver Request Form the specific section, subsection, paragraph, or subparagraph of each statute or administrative regulation from which District requests a waiver.
 6. If District selected above that this is a RENEWAL APPLICATION, District attaches to this Application Cover Sheet a Renewal Application Form and all attachments required by the Renewal Application Form.
 7. If District selected above that this is an AMENDMENT APPLICATION, District attaches to this Application Cover Sheet an Amendment Request Form for a previously granted and unexpired waiver.
 8. If the District seeks identification of a school(s) or program(s) listed in the forms attached hereto as a School of Innovation pursuant to KRS 156.161 (4), it has: (a) utilized the Specific Waiver Request Form for each statute or administrative regulation from which District requests a waiver that prevents the District from entering into an agreement with an education service provider to assist in the management and operation of the school(s) or program(s) identified on the form; and (b) attached to the Specific Waiver Request Form a copy of the proposed agreement with the education service provider for the school(s) or program(s).
 9. In determining whether to grant this waiver request, in whole or in part, the Kentucky Board of Education will evaluate whether the request demonstrates that the waiver is more likely than not: (a) to improve the operation of the school(s) or program(s) listed in the forms attached

hereto, without hindering student academic achievement; or (b) to improve student academic achievement at the school(s) or program(s) listed in the forms attached hereto. District recognizes that such evaluation and determination is within the discretion of the Kentucky Board of Education.

10. District understands that if the Kentucky Board of Education at any time finds by a two-thirds (2/3) vote that a waiver granted pursuant to this request hindered school or program operations, endangered students, impeded student academic achievement, or supported financial malfeasance or criminal activity, then the waiver shall be rescinded. District recognizes that such a determination is within the discretion of the Kentucky Board of Education.
11. District recognizes that the existence of a waiver shall not negate the legal duties or professional responsibilities of a District employee, and agrees that it shall implement policies and procedures accordingly.
12. District understands and agrees that any waiver granted pursuant to this request, except for a waiver of minimum nutritional standards as provided in KRS 158.854, shall expire on June 30 of the third full school year following the date the request was approved by the Kentucky Board of Education, regardless of subsequent amendment, unless the Kentucky Board of Education renews the waiver prior to expiration. Waivers of minimum nutritional standards as provided in KRS 158.854 shall expire one year following the date the request was approved by the Kentucky Board of Education, regardless of subsequent amendment, unless the Kentucky Board of Education renews the waiver prior to expiration. District further understands and agrees that it shall track the expiration date of any waiver(s) granted pursuant to this request and will immediately implement all statutory and regulatory requirements upon the expiration date of any waivers granted pursuant to this request. District acknowledges that it is District's responsibility to request any renewals pursuant to the requirements of 701 KAR 5:170E.
13. The information provided in this waiver request application and the attachments hereto are true and correct to the best of District's knowledge. The representations made by District in this waiver request application and the attachments hereto will be relied upon by the Kentucky Board of Education as material in its decision making. Upon learning that any information provided herein is inaccurate or incomplete, District will take affirmative steps to correct such information.
14. District represents that this waiver request, including any attachments hereto, were presented to the District board of education and approved by said board during a meeting on August 26, 2025.
15. District understands that no waiver granted as part of this request shall imply, suggest, or otherwise indicate that any other statute or administrative regulation is implicitly waived and that District will continue to comply with all statutes and administrative regulations not specifically waived by the Kentucky Board of Education in response to this request.


Signature
Edwin Taylor
District Board Chair

August 15, 2025
Date

Mail this completed form and all attachments to:

Kentucky Department of Education
ATTN: Waiver Request
300 Sower Blvd. 5th Floor
Frankfort, KY 40601



SPECIFIC WAIVER REQUEST FORM

District Name:

Harrison County School District

School(s)/Program(s) to Which Waiver Request Applies:

Harrison County School District Facilities Plan – August 2021

Statute or Administrative Regulation District Requests be Waived:

Districts should include the specific section(s), subsection(s), paragraph(s), or subparagraph(s) that it requests be waived for the statute or administrative regulation listed. A separate Specific Waiver Request Form is required for each statute or administrative regulation that District requests be waived.

704 KAR 4:180 Kentucky School Facilities Planning Manual, Chapter 5, Sections 501.3 – 501.5

School of Innovation Designation

A District may seek to have school(s) or program(s) listed above identified as a “School of Innovation” for the purpose of allowing the District to enter into an agreement with an education service provider to assist in the management and operation of the school(s) or program(s). Does District seek to have the school(s) or program(s) listed above identified as a “School of Innovation” for this purpose?

District must select only one of the following:

X

NO.

☐

YES. If District selects “YES,” it must describe below how the statute or administrative regulation listed above currently prevents the District from entering into an agreement with an education service provider to assist in the management and operation of the school(s) or program(s), and attach a copy of the proposed contract with an education service provider to assist in the management and operation of the school(s) or program(s).

Click or tap here to enter text.

Waiver Justification

Describe how the District wishes to operate the school(s) or program(s) listed above and how the statute or administrative regulation listed above prevents desired operations.

In a special meeting of the Harrison County Board of Education, hereafter, (Board) held on May 27, 2025, the Board voted unanimously to ask for a four year extension of the current District Facilities Plan approved in August of 2021. The district meets the criteria set out in 704 KAR 4:180, Section 501.1 Subsections 1 & 2. The current waiver process found in regulation 704 KAR 4:180, Section 501.3 calls for the convening of a new LPC to review the existing DFP, created under a prior LPC. Section 501.3.1 calls for a unanimous vote by the new LPC to recommend that the Board request a waiver of the requirement to adopt a new DFP in 704 KAR 4:180, Section 1.

As the duly elected statutory authority, the Board finds this process duplicatous and inefficient for the Board but more importantly for community volunteers serving on local committees. Furthermore, the extension of a plan developed under a properly constituted committee and enacted by the local Board in which the plan is currently being implemented and is being requested for extension, should not even be eligible for modification by a new LPC unless there is an emergency declared resulting in a Finding.

The 2008 Kentucky School Facilities Planning Manual incorporated by reference into 704 KAR 4:180 fails to meet the current needs of school district facility planning. It is out dated and inefficient in application. The board requests consideration of this waiver and strongly urges the Kentucky Department of Education to develop a Kentucky Facility Planning Manual in conjunction with stakeholders representative of the unique challenges, emerging technologies and transformational world in which we now work and live.

Describe in detail how waiver of the statute or administrative regulation listed above will improve operations or student academic achievement in the school(s) or program(s) listed above.

A waiver of the regulation identified above will permit the Harrison County Board of Education to continue the implementation of a multi-phase, multi-year plan consolidating all educational facilities to one campus over time without impedance or delay.

Describe how waiver of the statute or administrative regulation listed above may hinder student academic achievement in the school(s) or program(s) listed above. Describe how District will address any hindrance of student academic achievement if the waiver is granted.

The waiver of this regulation will have no immediate effect on the academic achievement of schools under the jurisdiction of the Harrison County Board of Education but we believe the long term effects will be transformative on the learning environment in Harrison County.

Describe how District intends to measure the impact on students enrolled in the school(s) or program(s) listed above if a waiver is granted for the statute or administrative regulation listed above.

The impact of this action and the continued implementation of the DFP on the students will be measured over time in terms of safety, efficiency, equity, operational costs, academic outcomes, expanded opportunities and long term benefits of the community as a whole.

List every attachment to this form District provides in support of its responses above, including a brief description of how the attachment supports District's responses.

HCBOE Meeting Minutes – May 27, 2025 (Motion to request DFP Extension)

HCBOE Meeting Minutes – August 26, 2025 (Motion to request Regulation Waiver)

Board of Education Special Meeting - Video Teleconference
May 27, 2025 7:00 PM
Central Office

Attendance Taken at : 7:00 PM

Present Board Members:

Ms. Mary June Brunker
Ms. Ruth Hatterick
Ms. Laura Norcross
Mr. Edwin Taylor
Ms. Liz Trimble

Also in attendance were: Michael Stone, Kim Jenkins, Joshua Powers, Jenny Lynn Hatter, Larry Thorton, Rylan Stroub, Josh Valentine, Bill Blackburn, Shelby White, Jon Hoskins, Aliceson Stroub, Glenn Lonaker, Alicia Dunn, Scott Noel, Chloe Vance, Steven Fowler, Grace Miller, Jenny Nichols, Christine Garnett, Josh Ashbrook, Travis Curry, Richard Harris, Dr. Faulkner, Todd Harp, Grant Chenoweth, Dr. Harry Burchett, Maria Bell

1. Call to Order – *Chairperson Taylor*

2. Pledge of Allegiance – *Reese Trimble*

3. Information: Good News Report – *Chairperson Taylor*

4. Presentation: The Golden Horseshoe Award – *Chairperson Taylor*

Rationale

Kim Jenkins – Certified
Alicia Glenn – Classified

5. Approval of Harrison County High School Trip – *Dr. Faulkner/Steven Fowler*

Motion Passed: Consideration to grant approval of the following Harrison County High School field trip: (1) Harrison County Volleyball Team - July 10-12, 2025 (overnight) Bowling Green, Ky. passed with a motion by Ms. Liz Trimble and a second by Ms. Laura Norcross.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

6. Approval of Consent Items: Board Minutes and Fundraisers – *Chairperson Taylor*

A. Approval of Board Minutes

Approval by consent of the April 29, 2025 board meeting minutes

B. Fundraisers

I. Approval of Harrison County High School Fundraiser Requests

Approval by consent of the May 2025 Harrison County High School fundraiser requests

II. Approval of Harrison County Middle School Fundraiser Requests

Approval by consent of the May 2025 Harrison County Middle School fundraiser requests

III. Approval of Eastside Elementary School Fundraiser Requests

Approval by consent of the May 2025 Eastside Elementary fundraiser requests

IV. Approval of Northside Elementary School Fundraiser Requests

Approval by consent of the May 2025 Northside Elementary School fundraiser requests

V. Approval of Southside Elementary School Fundraiser Requests

Approval by consent of the May 2025 Southside Elementary fundraiser requests

Motion Passed: Approval of the consent agenda: board minutes and fundraisers passed with a motion by Ms. Ruth Hatterick and a second by Ms. Mary June Brunker.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

7. Approval of Financial Reports – *Chairperson Taylor*

Motion Passed: Consideration to grant approval of the May 2025 Financial Reports (Board, School Activity and the Booster Accounts) and the Paid Warrant Report passed with a motion by Ms. Mary June Brunker and a second by Ms. Liz Trimble.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

8. Approval to Add Positions – *Mary Grubb*

Motion Passed: Approval to add positions for the 2025-2026 school year passed with a motion by Ms. Mary June Brunker and a second by Ms. Laura Norcross.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

9. Approval of School Fees – *Mary Grubb*

Motion Passed: Consideration to grant approval of FY26 School Fees as submitted for Harrison County Elementary, Middle and High School passed with a motion by Ms. Ruth Hatterick and a second by Ms. Liz

Trimble.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

10. Approval of 2025-2026 Activity Fund Budgets – *Mary Grubb*

Motion Passed: Consideration to grant approval of the 2025-2026 School activity Funds and District Activity Funds Budgets passed with a motion by Ms. Laura Norcross and a second by Ms. Mary June Brunker.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

11. Approval of 2025-2026 SBDM Budgets – *Mary Grubb*

Motion Passed: Consideration to grant approval of the 2025-2026 SBDM Budgets passed with a motion by Ms. Mary June Brunker and a second by Ms. Liz Trimble.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

12. Approval of 2025-2026 Tentative Budget – *Mary Grubb*

Motion Passed: Consideration to grant approval of the 2025-2026 Tentative Budget passed with a motion by Ms. Mary June Brunker and a second by Ms. Laura Norcross.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

13. Approval of FY 2026 Bookkeeper/Treasurer/Finance Bond – *Mary Grubb*

Motion Passed: Consideration to grant approval of the FY 2026 Bookkeeper/Treasurer/Finance Bond passed with a motion by Ms. Ruth Hatterick and a second by Ms. Mary June Brunker.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes

Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

14. Approval to Apply for Grants – *Mary Grubb*

Motion Passed: Consideration to grant approval to apply for the following grants: (1) \$1,200 Donors Choose Grant to fund Academic Team buzzers - Eastside Elementary (2) \$12,000 3M Stem - High School Classroom passed with a motion by Ms. Laura Norcross and a second by Ms. Liz Trimble.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

15. Approval to Accept the SFCC Offer of Assistance – *Mary Grubb*

Motion Passed: Consideration to grant approval to accept the School Facilities Construction Commission (SFCC) Offer of Assistance in the amount of \$25,348,000 to be used towards construction of the New Harrison County High School passed with a motion by Ms. Ruth Hatterick and a second by Ms. Mary June Brunker.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

16. Approval of Revised BG1 – *Mary Grubb/Scott Noel*

Motion Passed: Consideration to grant approval of a revised BG1 for the new Harrison County High School, reflecting the SFCC offer of assistance passed with a motion by Ms. Mary June Brunker and a second by Ms. Liz Trimble.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

17. Information: Construction Update – *Scott Noel/Travis Curry*

18. Approval of Construction Pay Application – *Bill Blackburn*

Motion Passed: Approval of Construction Pay Application #11 of Phase 2 Construction in the amount of

\$1,403.059.26 passed with a motion by Ms. Mary June Brunker and a second by Ms. Liz Trimble.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

19. Approval of Construction Change Order - *Bill Blackburn/Travis Curry*

Motion Passed: Consideration to grant approval of the following change order regarding the new Harrison County High school as submitted passed with a motion by Ms. Mary June Brunker and a second by Ms. Liz Trimble.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

20. Approval to Extend District Facility Plan – *Bill Blackburn/Scott Noel*

Motion Passed: Consideration to approve a four year extension of the current district facility plan “Per 702 KAR 4:180, Chapter 5, Section 501, due to no major changes in enrollment and the most recent plan being developed in August 2021” passed with a motion by Ms. Mary June Brunker and a second by Ms. Ruth Hatterick.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

21. Approval for Outside Groups to Use HCBOE Facilities – *Bill Blackburn*

Motion Passed: Consideration for the following groups to use HCBOE facilities: (1) Relay for Life - August 16, 2025 (2) Chasity Fain - June 8, 2025 passed with a motion by Ms. Laura Norcross and a second by Ms. Mary June Brunker.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

22. Approval to Amend the Harrison County Certified Evaluation Plan & Documents – *Jenny Lynn Hatter*

Motion Passed: Consideration to grant approval to amend the Harrison County Certified Evaluation Plan & Documents passed with a motion by Ms. Ruth Hatterick and a second by Ms. Mary June Brunker.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

23. Approval of Memorandum of Agreements – *Jenny Lynn Hatter*

Motion Passed: Consideration to grant approval of the following 2025- 2026 agreements: (1) School Based Mental Health - Greta Nichols (2) School Based Mental Health, Mountain Comprehensive Care - Promod Bishnoi (3) School Based Mental Health, Beautiful Minds - Crystal Miller passed with a motion by Ms. Mary June Brunker and a second by Ms. Liz Trimble.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

24. Approval of Alternate Learning Models – *Jenny Nichols*

Motion Passed: Consideration to approve Alternate Learning Models passed with a motion by Ms. Mary June Brunker and a second by Ms. Laura Norcross.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

25. Approval of Fiber Network Connection – *Richard Harris*

Motion Passed: Consideration to Grant Approval of the Charter/Spectrum fiber network connection for Eastside, Westside and Northside Elementary Schools passed with a motion by Ms. Laura Norcross and a second by Ms. Mary June Brunker.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

26. Information: Superintendent's Report of Personnel Actions – *Chairperson Taylor*

New Hire

Alyssa Price HCMS - Cheerleading Assistant Coach - Effective 7/1/25
Mary Haddix HCMS - Teacher - Effective 7/1/25
Brandon Case HCMS - Teacher - Effective 7/1/25
Will Lucky HCMS - Teacher - Effective 7/1/25
Sydney Cox Northside - Teacher - Effective 7/1/25
Alexis Eubanks Northside - Kindergarten Instructional Assistant - Effective 7/1/25
Mallory Creech Miller HCHS - Teacher - Effective 7/1/25
Betty Collins HCHS - Teacher - Effective 7/1/25
Mikayla Thompson Eastside - Teacher - Effective 7/1/25
Sierra Custard HCHS - Dance Head Coach - Effective 7/1/25
Bella Burgess Southside - EBD Summer Assistant

New Hire Subs

Seth Truitt Substitute Cook - Middle School
Britney Northcutt Substitute Teacher - District Wide
Kerri Dowd - Substitute Teacher - District Wide
Tyler Fryman Substitute Teacher - District Wide
Kornelia Lyons Substitute Teacher - District Wide
Donna Strong District Wide - Substitute Teacher

Extended/Extra Duty

Amanda Aldridge after graduation Special Education survey assessments
Brittany Cantrell Southside - Summer Nurse

Resignation

Hank Whalen HCHS - Boys/Girls Head Golf Coach
Mackenzie Anderson Northside - Teacher - Effective 6/30/25
Michael Partin Central Office - Maintenance - Effective 5/23/25

Retirement

Amanda Clemons HCHS - Teacher - Effective 6/30/25

Other

Maddy Caudill Rescind - Eastside - Teacher

Volunteers

Nicole Gribble HCHS - Volunteer Dance Coach

27. Approval of Emergency and Miscellaneous Items

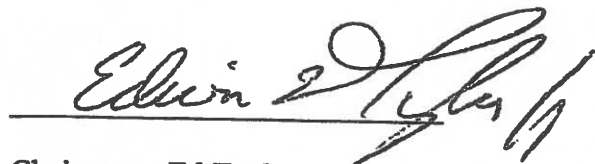
Rationale

No items were presented

28. Request for Adjournment – *Chairperson Taylor*

Motion Passed: Request for Adjournment passed with a motion by Ms. Liz Trimble and a second by Ms. Laura Norcross.

Ms. Mary June Brunker	Yes
Ms. Ruth Hatterick	Yes
Ms. Laura Norcross	Yes
Mr. Edwin Taylor	Yes
Ms. Liz Trimble	Yes

A handwritten signature in cursive script, appearing to read "Edwin Taylor", written over a horizontal line.

Chairman – Ed Taylor

A handwritten signature in cursive script, appearing to read "Maria Bell", written over a horizontal line.

Secretary – Maria Bell