



WEST HARDIN MIDDLE SCHOOL

School Based Decision Making

Council Members

Stephanie Brothers, Parent
Kayla Honaker, Parent
Christin Swords, Principal

Candace Perry, Teacher
Sarah Sams, Teacher
Amelia Tarrence, Teacher

July 23, 2025

Call to Order: The meeting was called to order at 9:03.

Members Present: Stephanie Brothers, Kayla Honaker, Christin Swords, Sarah Sams, Amelia Tarrence

Guests Present: Helen Lamb

Approval of Agenda: Amelia Tarrence motioned to approve the agenda, and Stephanie Brothers seconded the motion. It passed by consensus.

Approval of Minutes: Stephanie Brothers motioned to approve the previous meeting's minutes, and Sarah Sams seconded the motion. It passed by consensus.

Celebrations: West Hardin had 2 students that attended the Nationals for Beta. Hardin County received the most awards overall at the event. The new West Hardin building is progressing well, on-time, and without issues.

Budget Review and Planning: ESS Budget line item moved to Budget Review and Planning from New Business. Sarah Sams motioned to approve the agenda with amendments, and Amelia Tarrence seconded the motion. It passed by consensus. An overview of the budget was presented and reviewed. Sarah Sams motioned to approve the ESS Budget and Amelia Tarrence seconded the motion. It passed by consensus.

New Business: Members' annual required documents were reviewed and signed by participating members. Documentation was supplied to the office manager and processed/filed as per protocol. An overview of the 25-26 Master Schedule and class offerings was reviewed. The Grading policy was reviewed and noted for updates from the previous version pertaining to how late assignments are managed and entered into Infinite Campus, default grading modification, and the link between how grading information in Infinite Campus translates over in Google Classroom. The Dress Code policy was reviewed and noted for an update from the previous version pertaining to acceptable shoe attire. Any and all amendments will need to be reviewed and officially approved, but will be included in the school handbook since the handbook is a living document. The CSIP Spring 2024 IReady Data was reviewed and noted for excellence in IReady Reading. The SB 181 - Apteegy / Hardin County Schools App was reviewed.



WEST HARDIN MIDDLE SCHOOL

School Based Decision Making

Council Members

Stephanie Brothers, Parent

Kayla Honaker, Parent

Christin Swords, Principal

Candace Perry, Teacher

Sarah Sams, Teacher

Amelia Tarrence, Teacher

Upcoming Items/Calendar Review: Scheduling of upcoming meetings (date/time) was discussed amongst members, and it was decided to hold meetings on the last Thursday, monthly, at 3:45 - 4:45 PM. The next meeting is scheduled for 08/28/2025. Upcoming events include the Bruin Fest on 07/24/2025, the 6th Grade Fun Day on 07/30/2025, and the 7th/8th Grade Open House on 07/29/2025.

Personnel: Stephanie Brothers motioned to move into closed session for consultation on hiring. Amelia Tarrence seconded the motion. It passed by consensus. The council discussed new hires. Stephanie Brothers motioned to return to Open Session and Amelia Tarrence seconded. It passed by consensus. Amelia Tarrence motioned to hire Deborah Whelan for the Science teaching position and Sarah Sams seconded. Sarah Sams motioned to hire Tara Merrifield for the LBD teaching position and Stephannie Brothers seconded.

Adjournment: Sarah Sams motioned to adjourn, and Amelia Tarrence seconded. It passed by consensus.