



# AIA® Document G701® – 2017

## Change Order

**PROJECT: (Name and address)**

Kelly Elementary - Roof  
6775 Mcville Road  
Burlington, Kentucky 41005

**CONTRACT INFORMATION:**

Contract For: Total Project  
Date: May 09, 2025  
BG #25-230 / REH #129-924-K

**CHANGE ORDER INFORMATION:**

Change Order Number: Two (2)  
Date: August 15, 2025

**OWNER: (Name and address)**

Boone County Board of Education  
8330 U. S. 42  
Florence, Kentucky 41042

**ARCHITECT: (Name and address)**

Robert Ehmet Hayes & Associates, PLLC  
465 Centre View Boulevard  
Crestview Hills, Kentucky 41017

**CONTRACTOR: (Name and address)**

TruCraft Roofing, LLC  
807 Round Bottom Road  
Milford, Ohio 45150

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Proposal 2 - This change order is for the District's participation in the cost for remedies cleaning up after a storm event. The majority of the cost was borne by the contractor associated with water infiltration at the temporary roof but there was some exposure from the courtyard that was also a factor. ADD \$20,000.

The original Contract Sum was	\$	598,330.00
The net change by previously authorized Change Orders	\$	25,652.00
The Contract Sum prior to this Change Order was	\$	623,982.00
The Contract Sum will be increased by this Change Order in the amount of	\$	20,000.00
The new Contract Sum including this Change Order will be	\$	643,982.00

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Robert Ehmet Hayes & Associates, PLLC

**ARCHITECT (Firm name)**

**SIGNATURE**

Ehmet Hayes, Member

**PRINTED NAME AND TITLE**

**DATE**

8-19-25

TruCraft Roofing, LLC

**CONTRACTOR (Firm name)**

**SIGNATURE**

**PRINTED NAME AND TITLE**

**DATE**

Rob Merritt

Rob Merritt

8-19-25

Boone County Board of Education

**OWNER (Firm name)**

**SIGNATURE**

**PRINTED NAME AND TITLE**

**DATE**



**ROBERT EHMET HAYES & ASSOCIATES, PLLC**  
465 Centre View Boulevard, Building 18, Crestview Hills, Kentucky 41017  
859-331-3121

August 19, 2025

VIA EMAIL and CITY DASH

To: Kim Best, Assistant Superintendent of Operations  
Boone County Schools

Re: Boone County Schools  
Kelly Elementary School  
Roof  
BG #25-230 / REH #129-924-K

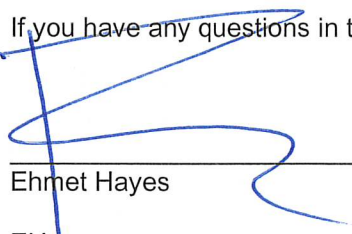
Enclosures: 1. Three copies of Change Order No. 2.

Please note that there is one copy of the Change Order that has KDE's Supplemental Form attached.

Action

- Required:
1. Obtain Board approval.
  2. Execute all three copies of the Change Order and the Supplemental Form, as appropriate.
  3. Retain one fully executed copy for your file
  4. Return the other two executed copies, along with the executed Supplemental Form, to this office and we will upload to KDE's FACPAC website on your behalf.

If you have any questions in this regard, please call



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Ehmet Hayes

EH:aes