

Board of Education Regular Meeting
August 18, 2025 6:00 PM
Conducted via Video Teleconference
with a primary physical location for public
participation and observation being:
Professional Development Center
631 North Green Street, Henderson, KY 42420
Meeting may be viewed electronically at
<https://www.youtube.com/user/hendersonkyschools>

Attendance Taken at : 6:00 PM

Present Board Members:

Mr. Thomas Alves
Mr. Joe McGarrh
Mr. Wesley Smith
Mr. Michael Waller
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

Mr. Michael Waller called the meeting to order.

A. Moment of Silence & Pledge of Allegiance

The HCHS Student Ambassadors in attendance led the Pledge of Allegiance.

1. HCHS Student Ambassadors

Mackenzie Burczyk, Asher Daily, Neyda Fabian, and Jack Logan

II. Approval of Agenda

Order #16 - Motion Passed: A motion to approve the agenda as listed passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

III. Students & Staff Recognition

A. National and State Skills USA Champions

Nationals:

3rd Place – Interactive Video Game Development: Carter Siewert

6th Place – Quiz Bowl: Ava Zigler, Ramsey Watson, Kyen Jiang, Andrew Harrison, and Lydia Burnette

State:

1st Place – Information Technology Services: Andrew Harrison

1st Place – Interactive Application and Video Game Design: Carter Siewert, Brett Haley

1st Place – Quiz Bowl: Ava Zigler, Andrew Harrison, Ramsey Watson, Kyen Jiang, Zoe Mills

IV. Community Partner Spotlight

A special thank you to all of the community partners — businesses, churches, and organizations — who came together to support our students and staff as we kicked off a new school year.

V. Public Participation & Recognition of Guests

There were no requests to speak to the Board.

VI. Approve Minutes from Prior Meetings

Order #17 - Motion Passed: A motion to approve the Minutes from the July 21, 2025 Special Meetings passed with a motion by Mr. Thomas Alves and a second by Mr. Michael Waller.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VII. Reports

A. HCHS Athletic and Activities Report

Mr. Nathan Grace presented the HCHS Athletic and Activities Report.

B. Capital Projects

1. Construction Manager Report

Colton Miller from Codell Construction updated the Board on the East Heights Elementary Renovations Project.

2. BG 24-164 - East Heights Elementary Renovations Project

a. Approve Change Order #2-1

Mr. Chad Thompson presented for Board approval Change Order #2-1 for the East Heights Elementary School Renovation Project. This Change Order alters the casework to better accommodate the first aid items. Dr. Bob Lawson requested Board approval of Change Order #2-1 as presented.

Order #18 - Motion Passed: A motion to approve Change Order #2-1 for the East Heights Elementary School Renovations Project issued to C.H. Garmong & Son, Inc. in the amount of \$701.25 as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

b. Approve Change Order #2-1-1

Mr. Chad Thompson presented for Board approval Change Order #2-1-1 for the East Heights Elementary School Renovation Project. This Change Order involves adding casework for first aid items. Dr. Bob Lawson requested Board approval of Change Order #2-1-1 as presented.

Order #19 - Motion Passed: A motion to approve Change Order #2-1-1 for the East Heights Elementary School Renovations Project issued to C.H. Garmong & Son, Inc. (Vendor - PR Bean CO LLC) in the amount of \$861.00 as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

3. Facility Update

VIII. Old Business

IX. New Business

A. Establish 2025-2026 Property and Motor Vehicle Tax Rate

Dr. Bob Lawson requested Board approval to establish the 2025-2026 Property Tax Rate at the 4% increase in revenue rate of 68.2 cents for real and personal property.

Order #20 - Motion Passed: A motion to approve the 2025-2026 Property Tax Rate at the 4% increase in revenue rate of 68.2 cents for real and personal property as presented passed with a motion by Mr. Michael Waller and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

B. Consent Agenda

Order #21 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

1. School Activity Fund Fundraiser Requests

- North Middle School Soccer - Girls Teams (Calendar Fundraiser) to raise funds for uniforms, equipment, officiating costs, team meals, and/or training materials;
- North Middle School Life Skills (Staff Meals) to teach students basic cooking, budgeting skills, and other life skills;
- North Middle School Dance Team (Sponsor T-shirts/T-shirt Sales) to pay for part of their technique classes, new poms, speaker, competition fees, and anything else the team needs for competitions; and
- AB Chandler (Paragon) PTA to raise funds to support students.

2. Approve Student Overnight Trip Requests

- Retroactive approval for HCHS Golf Team to travel to Ledbetter, KY August 15-16, 2025 for a golf tournament;
- HCHS FFA students to travel to Indianapolis, IN October 28-31, 2025 to attend the national contest for students placing in top 3 at state.

3. Review Data Security & Privacy Briefing

4. Approve 2025-2026 Salary Schedule Amendment Request

5. Approve Request to Establish a Parent Teacher Organization (PTO) at AB Chandler Elementary School

6. Approve Bid Recommendation

Bid Renewal Recommendation: HCHS Athletic Trainer RFP #11-23-5-9

7. Approve Shortened School Day Requests for Thirteen (13) Special Education Students

X. Financial

A. Treasurer's Report

Mr. David Stokes presented for Board approval the Treasurer's Report for the month ending July 31, 2025. Dr. Bob Lawson requested Board approval of the Treasurer's Report as presented.

Order #22 - Motion Passed: A motion to approve the Treasurer's Report for the month ending July 31, 2025 passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

B. Paid Warrant Report

Mr. David Stokes presented for Board approval the Paid Warrant Report for payments made between July 22, 2025 and August 18, 2025. Dr. Bob Lawson requested Board approval of the Paid Warrant Report as presented.

Order #23 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between July 22, 2025 and August 18, 2025 passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

XI. Personnel Actions

Personnel actions taken by the Superintendent since the last regular board meeting were received and reviewed by the Board and are attached to these minutes.

XII. Adjourn

Order #24 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 7:00 p.m. passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Chair

Secretary

HENDERSON COUNTY BOARD OF EDUCATION
August 18, 2025
PERSONNEL ACTIONS

CERTIFIED:

Elect New Hires

Heck, Katie	Elementary Classroom Instructor, East Heights Elementary School	Effective 7/9/2025
Vollbrecht, Charles	Elementary Classroom Instructor, Districtwide	Effective 7/21/2025

Elect New Certified Substitutes

Schweikhard, Melissa	Certified Substitute, Districtwide	Effective 8/4/2025
Troutman, Daniel	Certified Substitute, Districtwide	Effective 8/12/2025

Resignation

Stenger-Ramsey, Tammie	Middle School Classroom Instructor, North Middle School	Effective 7/29/2025
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Retirement

Sprague, Michael	Media Librarian, Henderson County High School	Effective 9/1/2025
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Elect Additional Employment

Chambers, Danielle	Instructor II Childcare, East Heights Elementary School	Effective 8/6/2025
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Extra Service Resignation

Duke, Sarah	Academic Team Coach, North Middle School	Effective 7/30/2025
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Reassignment/Location Change

Blanford, Cathy	Instructional Assistant II, Thelma B. Johnson Early Learning Center to Exceptional Child Instructor (.5), East Heights Elementary School	Effective 7/29/2025
Dunning, Vanessa	Preschool Classroom Instructor, Thelma B. Johnson Early Learning Center (185 days) to Preschool Classroom Instructor, Thelma B. Johnson Early Learning Center (205 days, PPG Grant),	Effective 7/1/2025
Melton, Elizabeth	Exceptional Child Instructor (.5), East Heights Elementary School to Homebound Teacher (.5), Districtwide	Effective 7/15/2025
Vowels, Jayme	Preschool Classroom Instructor, Thelma B. Johnson Early Learning Center (185 days) to Preschool Classroom Instructor, Thelma B. Johnson Early Learning Center (205 days, PPG Grant),	Effective 7/1/2025

CLASSIFIED:

Elect New Hires

Abney, Nichole	Instructor I Childcare, Bend Gate Elementary School	Effective 8/11/2025
Aki, Journey	Program Assistant I, North Middle School	Effective 8/4/2025
Blair, Jayna	Lunchroom Monitor, Cairo Elementary School	Effective 8/7/2025
Boatmon, Kentora	Lunchroom Monitor, A.B. Chandler Elementary School	Effective 8/1/2025
Boston, Dessica	Lunchroom Monitor, South Middle School	Effective 8/1/2025
Butler, Elizabeth	Instructional Assistant II, Thelma B. Johnson Early Learning Center	Effective 8/1/2025
Cardwell, Sara	Program Assistant I, East Heights Elementary School	Effective 8/1/2025
Cochran, Zoey	Custodian, Henderson County High School	Effective 7/29/2025
Davis, Joshua	Custodian, A.B. Chandler Elementary School	Effective 8/6/2025
Emery, Anna	Custodian, South Middle School	Effective 8/14/2025
Fruit, Lauren	School Nurse, Districtwide (SPT)	Effective 8/1/2025
Goins-Rodgers, Lana	Bus Driver, Transportation	Effective 8/4/2025
Graham, Debra	Instructor I Childcare, East Heights Elementary School	Effective 7/30/2025
Hargis, Alana	Instructor I Childcare, Jefferson Elementary School	Effective 8/12/2025
Herron, Jacob	Vehicle Mechanic II, Transportation	Effective 8/15/2025
Kynthia Vincent	Custodian, Jefferson Elementary School	Effective 8/4/2025
Lamar, Debbi	Instructional Assistant I, Spottsville Elementary School	Effective 8/1/2025
Lawless, Lori	Instructional Assistant II, Thelma B Johnson Early Learning Center	Effective 8/1/2025
McClelland, Rebekah	Lunchroom Monitor, Cairo Elementary School	Effective 8/8/2025
McGuire, Jamie	Lunchroom Monitor, Spottsville Elementary School	Effective 8/1/2026
Moffett, Lily	Instructional Assistant II, Thelma B. Johnson Early Learning Center	Effective 8/1/2025
Nantz, Sarah	Program Assistant I, Bend Gate Elementary School	Effective 8/11/2025
Newman, Jenny	Lunchroom Monitor, Bend Gate Elementary School	Effective 8/1/2025
Nunn, Abigail	Instructional Assistant II, Thelma B. Johnson Early Learning Center	Effective 8/18/2025
Payne, Benjamin	Vehicle Mechanic III, Transportation	Effective 8/6/2025
Powell, Hannah	Program Assistant, South Heights Elementary School	Effective 8/1/2025
Ryan, Taylor	Instructional Assistant II, Thelma B. Johnson Early Learning Center	Effective 8/1/2025
Samples, Bryan	Bus Driver, Transportation	Effective 8/1/2025
Samples, Emily	Instructional Assistant II, Thelma B. Johnson Early Learning Center	Effective 8/14/2025
Shepherd, Amy	Instructional Assistant II, Thelma B. Johnson Early Learning Center	Effective 8/1/2025
Stallins, Jennifer	Computer Lab Technician, Bend Gate Elementary School	Effective 8/1/2025

Elect New Classified Substitute

Muensterman, Dylan	Classified Substitute, Districtwide	Effective 8/4/2025
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Increase in Hours

Romain, Julie	Custodian, Central Office from 6 hours per day to 8 hours per day	Effective 7/15/2025
Moeser, Allison	Food Service Assistant I, A.B. Chandler Elementary School from 5 hours per day to 7 hours per day	Effective 8/1/2025

Woodard, Daniel	Maintenance Technician III, Maintenance, will return to the original 7 hours per day	Effective 7/9/2025
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Reduction in Hours

Woodard, Daniel	Maintenance Technician III, Maintenance, from 7 hours per day to 6.25 hours per day	Effective 7/9/2025
<u>Resignations</u>		
Anderson, Mary	Instructional Assistant II, Thelma B. Johnson Early Learning Center	Effective 7/15/2025
Bough, Ellen	Custodian, Spottsville Elementary School	Effective 7/15/2025
Brewer, Rebecca	Program Assistant I, Bend Gate Elementary School	Effective 8/6/2025
Brown, Brandi	Program Assistant I, North Middle School	Effective 7/31/2025
Cartwright, Sheena	Program Assistant I, Bend Gate Elementary School	Effective 7/24/2025
Eades, Susie	Lunchroom Monitor, Jefferson Elementary School	Effective 8/6/2025
Ferguson, Jennifer	Custodian, A.B. Chandler Elementary School	Effective 7/21/2025
King, Angela	Food Service Assistant I, South Middle School	Effective 7/16/2025
Murphy, Teresa	Program Assistant I, East Heights Elementary School	Effective 7/29/2025
Riddle, Katherine	Lunchroom Monitor, A.B. Chandler Elementary School	Effective 7/21/2025
Stone, Elizabeth	Lunchroom Monitor, Bend Gate Elementary School	Effective 8/1/2025
Vincent, Kynthia	Custodian, Jefferson Elementary School	Effective 8/6/2025
Wagner, Faith	Bus Monitor, Transportation	Effective 7/31/2025
Williams, Sabrina	Food Service Assistant I, East Heights Elementary School	Effective 8/5/2025
<u>Retirement</u>		
Knight, Phillip	Bus Driver, Transportation	Effective 9/1/2025
<u>Reassignments/Transfers</u>		
Bumb, Mallory	Instructional Assistant II, Thelma B. Johnson Early Learning Center to PPG Instructional Assistant II, Thelma B. Johnson Early Learning Center	Effective 7/1/2025
Burns, Steven	Custodian, South Middle School to Custodian, Cairo Elementary School	Effective 8/11/2025
Daugherty, Lavelle	Instructor I Childcare, Jefferson Elementary School to Child Development Center Lead Assistant, Jefferson Elementary School/East Heights Elementary School	Effective 7/21/2025
Harvey, Tyrone	Lead Food Service Assistant I, South Middle School to Food Service Assistant I, Districtwide	Effective 7/1/2025
Lopez, Sarah	Instructional Assistant II, Thelma B. Johnson Early Learning Center (140 days) to Instructional Assistant II, Thelma B. Johnson Early Learning Center (181 days, KERA)	Effective 7/29/2025
Shepherd, Tea	Instructional Assistant II, Thelma B. Johnson Early Learning Center to Program Assistant I (VI), Districtwide (TBJ)	Effective 7/22/2025
Smith, Elizabeth	Instructional Assistant II, Thelma B. Johnson Early Learning Center to PPG Instructional Assistant II, Thelma B. Johnson Early Learning Center	Effective 7/1/2025
Storer, Rebekah	Child Development Center Assistant Supervisor, Bend Gate Elementary School/Spottsville Elementary School to Instructor II Childcare, Thelma B Johnson Early Learning Center	Effective 9/2/2025
Winter, Janee	Program Assistant I, South Heights Elementary School to Program Assistant I, Bend Gate Elementary School	Effective 7/28/2025
Wright, Mariah	Instructor II Childcare, Bend Gate Elementary School to Instructional Assistant I (ELL), Districtwide: East Heights Elementary School/Spottsville Elementary School	Effective 8/4/2025
<u>Termination</u>		
Minnon, Jon	Girls Soccer Coach, North Middle School / Basketball Coach, North Middle School / Assistant Baseball Coach, Henderson County High School	Effective 7/24/2025
<u>Death</u>		
Taylor, Rosemary	Program Assistant I, East Heights Elementary School	Effective 6/16/2025