

RECORD OF BOARD PROCEEDINGS MINUTES

The Menifee County Board of Education held a Menifee County Board of Education Regular Meeting on August 21, 2025 at 5:00 PM, at the Menifee County Board of Education Board Room with the following members present:

Attendance Taken at 5:00 PM:

Present Board Members:

Ms. Brenda Evans

Ms. Julia Maness

Ms. Elaine Martin

Mr. Greg Spencer

Updated Attendance:

Mr. Matt Cooper was updated to absent at: 5:40 PM

I. Call to Order

I.A. Roll Call

I.B. Pledge of Allegiance

I.C. Moment of Silence

I.D. Menifee County School District: Values, Beliefs and Goals

I.E. Adopt Agenda

Order #2025-705 - Motion Passed: Recommend Board Adopt Agenda as Presented passed with a motion by Mr. Greg Spencer and a second by Ms. Julia Maness.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

I.F. Community Spotlights

**Menifee County Fire Department and
Menifee County Job Corp**

II. Presentations

II.A. Student Recognitions/Staff Recognitions

II.A.1. HOSA

II.B. Reports

II.B.1. Treasurer Reports

II.B.1.a. MUNIS Balance Sheets

Order #2025-706 - Motion Passed: Recommend Board Approve the MUNIS Balance Sheet passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

II.B.1.b. Monthly Financial Report

Order #2025-707 - Motion Passed: Recommend Board Approve the Monthly Financial Report passed with a motion by Ms. Julia Maness and a second by Mr. Matt Cooper.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

II.B.1.c. Bank Reconciliation

Order #2025-708 - Motion Passed: Recommend Board Approve the Bank Reconciliation passed with a motion by Mr. Matt Cooper and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

II.B.1.d. Cash Flow Statement

Order #2025-709 - Motion Passed: Recommend Board Approve Cash Flow Statement passed with a motion by Mr. Greg Spencer and a second by Ms. Elaine Martin.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
-----------------	-----

Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

II.B.2. Leadership Report

III. Student Learning and Support Items Recommended for Approval

III.A. CONSENT ITEMS

Order #2025-710 - Motion Passed: Recommend Board Approve Consent Items passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

5 Yeas - 0 Nays.

Mr. Matt Cooper	Yes
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

III.A.1. Board Minutes

III.A.2. Subsequent Claims, Current Claims and Salaries (Bills for Payment)

III.A.3. Approve Annual Data Security Report

III.A.4. Approve Technology Activity Report (TAR) for 2025-2026

III.A.5. Approve Permanent Agreement for SCN Participation

III.A.6. Approve 2025-2026 Procurement Plan

III.A.7. Approve Community Eligibility Provision for the Division of School and Community Nutrition

III.A.8. Approve Memorandum of Understanding with Gateway Community Action Relationships, Education, Advancement, and Development for Youth (READY4LIFE) Program

III.A.9. Approve the Memorandum of Understanding with Gateway Community Action for the Career Development Specialist position

III.A.10. Approve the Addendum to Lease Agreement for the Lease of the Athletic Fields with Menifee County Fiscal Court

III.A.11. Approve FY 2026 Capital Outlay Request

III.A.12. Approve the BG-5 High School Door Replacement

III.A.13. Approve to Apply for WHAS Crusade for Children Grant

III.A.14. Approve First Reading of Policy 08.3 (School Calendar)

III.A.15. Approve First Reading of Policy 03.1232 (Sick Leave)

III.A.16. Approve 2nd Reading of Policy 03.121 (Salaries)

III.A.17. Approve Updated Traceable Communication Platforms

III.A.18. Approve Fundraiser Request for Menifee Central Little Caesars Pizza Kits

III.A.19. Approve Superintendents Professional Growth Plan

III.A.20. Approve Sleep Dreams Program, Backpack Program, Holiday Assistance and FRYSC Supplies Drive

III.B. DISCUSSION AND APPROVAL ITEMS

III.B.1. Approve 2025 Tax Rate for Real Estate and Tangible

Order #2025-711 - Motion Passed: 2025 Tax Rate for Real Estate and Tangible. The tax rates were not received in time for the meeting. A special called meeting will be scheduled once the rates are available. passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

4 Yeas - 0 Nays.

Mr. Matt Cooper	Absent
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

III.B.2. Approve Unaudited Annual Financial Report for FY 25

Order #2025-712 - Motion Passed: Recommend Board to Approve Unaudited Annual Financial Report for FY 25 passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

4 Yeas - 0 Nays.

Mr. Matt Cooper	Absent
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

III.B.3. Approve School-Related Trip Request for the 8th grade to Washington, DC 3-11/3-14-2026

Order #2025-713 - Motion Passed: Recommend Board to Approve School-Related Trip Request for the 8th grade to Washington, DC 3-11/3-14-2026 passed with a motion by Ms. Julia Maness and a second by Ms. Elaine Martin.

4 Yeas - 0 Nays.

Mr. Matt Cooper	Absent
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

IV. Personnel Notification

V. Informational Items

V.A. Menifee Central Awarded Fresh Fruit Grant (K-6)

V.B. 2025 Regional Meeting (KSBA East KY North Region) September 4th, 5:30-8:00 PM

VI. Communication/Sharing (Public Comments)

VII. Adjournment

Order #2025-714 - Motion Passed: Recommend Board Approve Adjournment passed with a motion by Mr. Greg Spencer and a second by Ms. Brenda Evans.

4 Yeas - 0 Nays.

Mr. Matt Cooper	Absent
Ms. Brenda Evans	Yes
Ms. Julia Maness	Yes
Ms. Elaine Martin	Yes
Mr. Greg Spencer	Yes

Signed: _____
Menifee County Board Chairman

Signed: _____
Menifee County Board of Education Secretary