



Kenton County School District | It's about ALL kids.

Issue Paper

DATE:

8/26/2025

AGENDA ITEM (ACTION ITEM):

Consider/Approve Direct Purchase Order Change Order No. 1 with CoreChem for the New Central Office Project – BG 24-084.

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board; 04.31 Authority to Encumber and Expend Funds; Capital Construction Process – 702 KAR 4:160

HISTORY/BACKGROUND:

This change order is for the New Central Office Construction Project associated with Direct Purchase Order Number 24008947. The Board approved a deduct to Purchase Order Number 24008947 from Interstate Chemical Company on August 4, 2025. This change order is to add the original Purchase Order amount of \$30,937.50 to CoreChem, Inc. This change order results in a net zero cost difference to the original Direct Purchase Order Amount.

Item No 1: General Contractor Requested: Reassign Direct Purchase Order Number 24008947 to CoreChem, Inc.

ADD: 30,937.50
TOTAL ADD: \$ 30,937.50

SUMMARY OF CHANGE ORDER FOR THE NEW CENTRAL OFFICE PROJECT**BG 24-084**

The original contingency for this project	\$1,150,050.00
Total for prior approved change orders	(\$ 46,787.00)
Total for prior Material/Equipment direct purchase order changes	\$ 47,717.92
Total for current change orders	(\$ 30,937.50)
Contingency Balance	\$ 1,120,043.42

FISCAL/BUDGETARY IMPACT:

Addition of \$30,937.50 to Direct Purchase Order 24008947 for CoreChem, Inc.

RECOMMENDATION:

Approve Direct Purchase Order Change Order No. 1 with CoreChem, Inc. for the New Central Office Project – BG 24-084.

CONTACT PERSON:

Matt Rigg, Chief Operations Officer

Principal/Administrator


District Administrator

Superintendent

**AIA**[®]**Document G701[®] – 2017****Change Order**

PROJECT: *(Name and address)*
 New Board Office - Kenton County School District
 2044 Tuscanyview Drive Covington, KY 41017

CONTRACT INFORMATION:
 Contract For: Material Purchase Order
 Date: June 11, 2024

CHANGE ORDER INFORMATION:
 Change Order Number: 01-CORECHEM
 Date: August 19, 2025

OWNER: *(Name and address)*
 Kenton County Board of Education
 1055 Eaton Drive
 Ft. Wright, KY 41017

ARCHITECT: *(Name and address)*
 Emboss Design, PSC
 906 Monmouth Street
 Newport, KY 41071

CONTRACTOR: *(Name and address)*
 CORECHEM, Inc.
 4320 Greenway Drive
 Knoxville, TN 37918

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Existing KCSD Purchase Order #24008947 assigned to CORECHEM, Inc after original vendor would not agree to terms. There is no net change in cost to KCSD for the materials included in this purchase order.

Cost Benefit to Owner: Provides identical material and quantity of material for the same price quoted by original vendor.

The original Contract Sum was	\$ 30,937.50
The net change by previously authorized Change Orders	\$ (30,937.50)
The Contract Sum prior to this Change Order was	\$ 0.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 30,937.50
The new Contract Sum including this Change Order will be	\$ 30,937.50

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be December 12, 2025

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Mark Perry
 ARCHITECT *(Signature)*

BY: Mark Perry, Sr. Project Manager
(Printed name, title, and license number if required)

8/19/2025
 Date

Ben Holt

CONTRACTOR *(Signature)*

Ben Holt

(Printed name and title)

8/25/2025

Date

OWNER *(Signature)*

BY: Matt Rigg, Chief Operations Officer

(Printed name and title)

Date