



Kenyon County School District | *It's about ALL kids.*

Issue Paper

DATE:

08/18/25

AGENDA ITEM (ACTION ITEM):

Consider/Approve: to contract with Forward Focus Psychological Associates to provide psychological services up to 14 hours per week or as needed when required to comply with state and federal guidelines in regard to evaluating students with disabilities.

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board

HISTORY/BACKGROUND:

KCS D requires a school psychologist to provide coverage during staff maternity leave. The district has a long-standing partnership with Forward Focus Psychological Associates, which has previously delivered services such as administering and scoring psychological tests, interpreting assessment results, preparing reports, and participating in ARCs to review findings and offer consultation.

FISCAL/BUDGETARY IMPACT:

The cost will vary depending on the number of initial evaluations and reevaluations an ARC determines necessary. The estimated cost for these services is \$30,000 to be taken from IDEA-B Federal Grant.

RECOMMENDATION:

Approval to: Contract with Forward Focus Psychological Associates to provide psychological services up to 14 hours per week or as needed when required to comply with state and federal guidelines in regard to evaluating students with disabilities.

CONTACT PERSON:

Danielle Rice


Principal/Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda. Principal—complete, print, sign and send to your Director. Director—if approved, sign and put in the Superintendent's mailbox.



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Teresa Garera Izquierdo, Psy.D.
Licensed Clinical Psychologist

A. Dewey Sanders, Ph.D.
Licensed Counseling Psychologist

Cary Wallis, Psy.D.
Licensed Clinical Psychologist

Sara Ebner, Ph.D.
Temporary Licensed Psychologist

CONTRACTUAL AGREEMENT

THIS AGREEMENT made and entered into on September 9, 2025, by and between the Kenton County School District referred to as the First Party, and Forward Focus Psychological Associates, PLLC, hereafter referred to as the Second Party.

In consideration for the services described below, the First Party agrees to: Reimburse the Second Party \$100.00 an hour for delivered Psychological Services and report writing in the Kenton County School District based upon the provision of services up to 14 hours per week or as needed. Services to be provided by FFPA Psychology staff may include individual psychological testing (i.e. Intellectual/Cognitive testing), distribution of rating scales/documents to be completed by staff/parents/ guardians, testing behavior observations, scoring/interpretation of psychological tests/rating scales, data review, report preparation/ completion, review of relevant student information via Infinite Campus, preparation of documents as needed for meetings, attendance at ARC meetings, staff and parent consultation, individual counseling, and administrative tasks as requested. All psychological services will be provided to designated students as requested by the Special Education Director. Staff of FFPA will be provided access to necessary test kits and testing forms/materials as well as scoring systems through Kenton County Schools for the purposes of assessment in the school district unless an alternate arrangement has been discussed for specific cases.

The Second Party agrees to provide the First Party with the following services: Forward Focus Psychological Associates (FFPA) Psychology Staff, including Licensed Clinical Psychologists, Dr. Teresa Garera Izquierdo and Dr. Cary Wallis, and Temporary Licensed Psychologist, Dr. Sara Ebner (who continues to work under the direct supervision of Dr. Teresa Izquierdo and is working towards completion of independent licensure in the Fall of 2025), hereby agree to provide requested psychological services to the Kenton County School District, upon the provision of services up to 14 hours per week or as needed. Counseling/Consultation and report interpretation services will also be provided as needed for ARC/Consultation meetings. Dr. Izquierdo will provide such services and/or will oversee all services provided by staff not yet independently licensed, and will be responsible for reviewing test scoring, test interpretation, and report preparation completed by such staff members before submitting such data/information for individual reports, staff consultation/ARC meetings, etc.

While much of the direct psychological services will take place in the school setting, additional time will be needed for scoring, report preparation/completion, and consultation outside of the school setting and/or school hours and this time will also be covered by the contract and billed accordingly. Documentation of all services provided and time utilized for designated services requested by

Kenton County Schools will be submitted by FFPA staff to the Director of Special Education on monthly billing invoices. Payment is to be made within forty-five calendar days thereafter.

Either party may terminate this contract upon (30) calendar day notice. A termination notice is to be presented in written form to the other contracting party. Testing will end upon notice of termination. All evaluations, reports, and final bill must be submitted within this thirty (30) calendar day period.

In witness whereof, the parties have executed this agreement in duplicate originals one of which is retained by each of the parties the day and year first written above.

First Party

Kenton County Schools

Date:

Second Party

Forward Focus Psychological Associates, PLLC

Terri Lynn Gagnier, PhD
Licensed Psychologist
