

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: VII C DATE: August 25, 2025

TOPIC/TITLE: Approve Travel Requests

PRESENTER: Administrators

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☐ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☐ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

As per Board Policy, the attached travel requests must be approved by the Board.

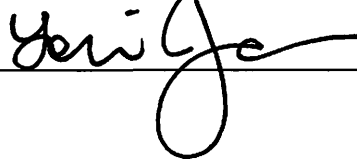
SUMMARY OF MAJOR ELEMENTS:

Attached: Preschool- KY FFA Leadership Training Center, 3 WCHS FFA Students, 2 adults (Hardinsburg, KY; 9/12/25-9/13/25); Director of Special Education Legal Update Training, Director of Special Education (9/9/25-9/11/25); Kentucky Association for Academic competition (KAAC) Conference, 2 WCHS teachers (Louisville, KY; 9/18/25-9/20/25).

IMPACT ON RESOURCES: Please see attached documentation

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Conner Richardson WCHS FFA
DATES OF TRIP:	09/12/2025-09/13/2025
TRIP TO:	KY FFA Leadership Training Center
METHOD OF TRANSPORTATION:	School Van
ACCOMMODATIONS:	FFA Camp Cabins
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	Leadership workshops & FFA Tractor Driving Contest
CONFERENCE AGENDA: SEE ATTACHMENT	<<submission_data_agendaLink>>
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	Students- 3 Adults- 2
TOTAL ESTIMATED COST:	\$150
COST INCLUDES:	Lodging, registration, meals, van
FUNDING SOURCE:	WCHS FFA
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Jessica Greathouse</i>
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Amanda Best</i>

	<i>Ryan Asher</i>
SUPERINTENDENT RECOMMENDATION:	<input checked="checked" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Yai</i>



PORTRAIT
of a
LEARNER

Richardson, Conner <conner.richardson@woodford.kyschools.us>

2025 Rising Sun Conference Information and Registration

4 messages

Chaliff, Matt - Division of Student Transition and Career Readiness
<matt.chaliff@education.ky.gov>

Thu, Jul 17, 2025 at
8:12 AM

Teachers,

The Rising Sun Conference will be held **September 12-13** at the Kentucky FFA Leadership Training Center in Hardinsburg. The conference will begin at 6:00 p.m. on Friday, September 12 and conclude no later than 12:00 p.m. on Saturday, September 13.

The Rising Sun Conference will be open to up to two officers per high school chapter.

During the conference:

- Chapters will work together to identify the resources and steps needed to meet their goals, including the support needed from the association.
- Action plans will be developed for chapters and the association.
- Attendees will have the chance to give input on the future goals and priorities of the Association.

Registration: All attendees (members and advisors) are asked to register online by August 15. (Late registrations will be accepted through August 30 but no shirt will be provided for late registrants.) The registration link is <https://forms.gle/XtwoCWaB21zNzmTm7> Once registration is complete, you will be emailed a copy of your registration and be able to edit it until registration closes.

Cost: \$20 per member. Cost includes breakfast on Saturday, a snack on Friday, and conference T-shirt. There is no charge for advisors attending. This may be paid in advance or upon arrival. If a chapter/region wishes to pay in advance, registration checks may be mailed to:

Kentucky FFA

300 Sower Boulevard

Frankfort, KY 40601

Students attending the Rising Sun Conference will NOT need official dress. They WILL need bed linens, towels, toiletries, and all the normal items they would bring to FFA Camp.

The Rising Sun Conference is made possible through the support of the Kentucky FFA Foundation and the Ag Tag Program.

Please let me know if you have questions.

Matt Chaliff

Matt Chaliff

Agricultural Education Consultant/FFA Executive Secretary

Division of Student Transitions

Office of Career and Technical Education

Phone: (502) 564-3472

Email: matt.chaliff@education.ky.gov

300 Sower Blvd. - 5th floor

Frankfort, KY 40601



KENTUCKY CTE
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Richardson, Conner <conner.richardson@woodford.kyschools.us>

Thu, Jul 17, 2025 at 8:38 AM

To: "Chaliff, Matt - Division of Student Transition and Career Readiness" <matt.chaliff@education.ky.gov>

If we have a student competing in tractor driving, that is on the 13th, correct? Are we able to bring them with us if they are not participating in Rising Sun?

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: **DATE:** August 21, 2025

TOPIC/TITLE: Travel- In state

PRESENTER: Tracey Francis

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
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- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

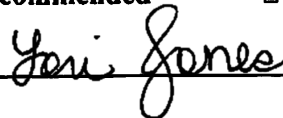
Travel for in state conference- Teresa T Combs Director of Special Education Legal update training- see attached agenda. September 9, 10,11-2025

SUMMARY OF MAJOR ELEMENTS:

IMPACT ON RESOURCES: \$800 registration fee

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended





Join us on September 9th, 10th, 11th, 2025 as

Teresa T. Combs presents

Directors of Special Education/Special Education Legal Update Training

**Sessions are open only to Members of Teresa T. Combs' IDEA, Section 504 and
FERPA Service**

Sessions are Interactive

Come discuss your special education issues with an attorney highly experienced in special education, public school, and personnel, law.

Please e-mail us scenarios you would like to discuss during the conference.

Hear how special education law is constantly changing. Learn about current court cases, hearing outcomes, hot topic issues, and more!

Learn basic personnel discipline requirements and timelines for school districts.

Whether you are a first-time director, or experienced, you don't want to miss this opportunity to keep up with all the latest information!

Scroll down for the daily topics and Registration Form.

Discounted Sleeping Room Rate: To receive this rate, you must contact the hotel at 859-245-0400 or follow the link within this email to reserve your room by no later than August 1, 2025.

Schedule of Topics

September 9 Session begins at 1 p.m. E.S.T.

DoSE Job Description
Restraint and Seclusion Basics
When a Service Animal is/is not an ARC Topic
Important Timelines for DoSEs
 Re Budgets and Staffing
Q and A

Registration opens at Noon E.S.T.

Effectively Dealing with Parent
 Advocates and Attorneys
ARC Meeting Pitfalls and
 Documentation Tips
Managing Staff and Corrective Action

Afternoon snack provided.

September 10 Session starts at 9:00 A.M. E.S.T.

Discipline and Manifestation Determination
FAPE, Including Program Access
Importance of IEP Progress Data
Difficult Parent Discussions/Situations
IDEA Parent Definition
Services to Nonresident Students
 Allowed to Attend Your District Schools

Registration opens at 8:00 A.M. E.S.T.

Compensatory Education
Outside Observers and Providers
Importance of Updating the PLEP
Pitfalls
What Not to Say and Do
Case Law Update
Q and A

Continental breakfast, buffet lunch, and afternoon snack provided.

September 11 Session starts at 9:00 A.M. E.S.T.

Responding to a KDE Agency Complaint
How to Interpret a Court Decision
Handling a Due Process Hearing Request
FERPA & DJJ Policies and Forms You Need to
 Know How to Use

Registration opens at 8:00 A.M. E.S.T.

Responding to a USED OCR Complaint
OSEP and OCR Update
Services to Private School Students
Independent Educational Evaluations
Q and A from ALL presentations

Full breakfast provided.

**If you need accommodations or special food due to disability or allergy, please
let us know that at least 10 days prior to the conference.
There will be 12 hours of EILA credit available for this training.**

**No cancellations less than 10 days prior to the first day of the conference.
This is due to food expenditures being committed. You may send a substitute.
Scroll down for the Registration form**

**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Allison Kifer and Brenda Cissell
DATES OF TRIP:	September 18-20, 2025
TRIP TO:	KAAC (Kentucky Association for Academic Competition) Conference at the Galt House
METHOD OF TRANSPORTATION:	personal vehicle
ACCOMMODATIONS:	Galt House 140 N Fourth St, Louisville, KY 40202
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	This is the annual coach's conference in which academic team coaches can be trained and receive professional development.
CONFERENCE AGENDA: SEE ATTACHMENT	<p>Thursday, September 18, 2025</p> <p>4:00 pm - 9:30 pm Training Sessions</p> <p>Friday, September 19, 2025</p> <p>7:00 am - 11:30 am Breakouts</p> <p>8:00 am - 5:30 pm Exhibit Hall Come see our exhibitors between sessions</p> <p>11:30 am - 1:30 pm Lunch and Hall of Fame Induction Ceremony</p> <p>1:30 pm - 5:30 pm Breakouts & Trainings</p> <p style="padding-left: 40px;">Door prize drawing at 5:30</p> <p>5:30 pm - 7:00 pm Dinner (on your own)</p> <p>7:00 pm - 9:00 pm Mixer (Crowne B/C)</p> <p>Saturday, September 20, 2025 7:00 am - 12:00 pm Breakouts & Trainings</p>

NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	WCHS 2 Teachers: Allison Kifer and Brenda Cissell
TOTAL ESTIMATED COST:	\$781
COST INCLUDES:	conference registration (\$400) and accommodations (\$381)
FUNDING SOURCE:	9016
FUND MANAGER RECOMMENDATION:	Recommended Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	Recommended Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Yoni Jones</i>