



School Safety and Student Services

Monthly Board Report: August 27, 2025

Submitted By: Julie Kaeff

Safety

- Each school's emergency response plans, reunification plans, and cardiac emergency response plan (CERP) have been updated for the 2025-2026 school year.
- School principals and assistant principals have reviewed emergency procedures with school staff. The required beginning of the school year drills have been conducted within the timeframe permitted.
- Silco has performed their official inspections of all buildings.

Health Services

School-Based Health Center - HealthPoint Family Care

- HealthPoint is still waiting on approvals from governing agencies in order to confirm a start date. A HealthPoint staff member reported on August 21st that they believe all approvals should be received within the coming weeks and the SBHC should be ready to open in three weeks.
- HealthPoint representatives from their SBHC department/division met with all three school nurses on Monday, July 28th. At that time, HealthPoint toured the nursing facilities at all three of our traditional schools.
- Consent forms for services from the SBHC were included in the beginning of the year packets.

School Nursing

- All school nurses are working diligently on updating school health records. Parents/Guardians will be notified by phone and in writing if their child is not in compliance with the regulations.
- School nurses provided training on diapering, toileting, and lifting to all special education health aides in the district on August 13th.
- School nurses launched the new Medication Administration Training for Non-Licensed Personnel for identified staff members. The training modules and assessments were successfully integrated into the existing Vector Solutions platform used by school staff. After passing the written assessment, staff members proceeded to the second phase of training, a skills competency evaluation conducted under the direct supervision of a school nurse. To be authorized to administer medication in the nurse's absence, the staff member must successfully complete both components of the training.
- Big Smiles Dental Clinic will be at Newport Intermediate School September 2nd - 5th. They will be at Newport Primary School in October.

Student Services

Family and Court Liaison

- Attended the 2025 Alternative Education Summit in Lexington on July 29th and 30th. This conference provides support for school personnel working with state agency children. The event is hosted by the Kentucky Educational Collaborative for State Agency Children (KECSAC).
- Completed the training for the summer electronic benefits transfer (S-EBT) for the 2025-2026 school year on August 20th.
- Provided beginning of the year training to Newport High School and Newport Intermediate School regarding gradebook and attendance in Infinite Campus.

Newport Regional School

- Staff attended the 2025 Alternative Education Summit in Lexington on July 29th and 30th. This conference provides support for educators working with state agency children. The event is hosted by the Kentucky Educational Collaborative for State Agency Children (KECSAC).
- Julie Kaeff was appointed the district point of contact for KECSAC replacing Dennis Maines. Jennifer Stewart will also remain as a secondary point of contact.

Family Resource Youth Services Centers

- Please see the individual school reports attached to this report.

August 2025

Newport Primary School Family Resource Center Molly Wesley, Coordinator (July 1, 2025 - August 18, 2025)

Support to Students/Families (the following were provided during this reporting period):

- 112 referrals to the Care Closet were filled and delivered prior to this report
- 36 babies associated with the NPS community received diapers through Care Closet

Donations since the last reporting period:

7/29/25 - 7 Hills church donated 50 backpacks filled with supplies

7/30/25 - St. John's United Church of Christ donated supplies

8/4/25 - Assistance League of Greater Cincinnati - 108 pair of fleece joggers and also boys small underwear

8/11/25 - Newport City Church of God - 100 individual bags of popcorn for incoming Kindergarten students

8/13/25 - Campbell County YMCA - school supplies

8/18/25 - KPMG delivered supplies

Social media posts since last reporting period: K-12 school physicals at Florence Christian Church; Newport Intermediate School's Popsicles with the Principals; Chick-fil-a Stuff the Bus event at local restaurants; Stock the Kitchen dates and new hours; NPS Open House details; Newport Schools Transportation Request link; Newport Schools upcoming dates list; Summer EBT information; NPS Paws and Play at the Park information; NPS supply list; Newport Schools website and app information; Northern KY Harvest backpack giveaway event; Back to School free hair event; Care Closet Venmo QR Code; Pizza in the Park (Buena Vista Park) flier; One to One Reading training information; Adopt a Class recruitment flier; KCHIP and Medicaid renewal information; Henry Hosea House meals information; The Pier back to School Bash flier; Back to School Mental Wellness Tips; Play with Purpose (HIPPO program) fliers; Esperanza programs/services flier; Family First Back to School Fair flier; Newport Police Cram-a-Cruiser event details; attendance graphics

Meetings/Events:

- July 8-10 - Victory Over Violence mandatory FRYSC conference in Louisville, KY
- July 11 - Molly submitted the MOU for the 2025-2026 partnership with Big Brothers Big Sisters to provide the Lunch Buddy program
- July 11 - Professional Ethics Training - 3 hours
- July 12 - Molly shopped at the East Row Yard Sale for items to furnish the staff lounge for its makeover
- July 15 - Boone County Library - Scripps Housing Presentation
- July 17 - Chick-fil-a Stuff the Bus (with school supplies) until 8pm - special thanks to Dusty Galloway for driving a Newport school bus to - and from - the Newport Chick-fil-a
- July 18 - Molly met a new teacher at NPS before her summer job hours so that she could see her classroom
- July 21 - Newport FRYSC staff met to discuss their EducateNKY grant proposals
- July 22 - FRYSC Standards Recertification training - 4 hours
- July 23 - 10am - met with Partners for Change about potential mentoring
- July 23 - 11:30am - met with Melissa Hall-Sommer (Brighton Center) regarding Kindergarten Readiness ideas
- July 24 - Met with Kayla Ritter Rickels (postsecondary leadership coach) about Newport Schools

- July 24 - 2pm - Thrillshare training
- July 25 - 11:00-1:00 - walked down to the City of Newport's event "Pizza in the Park"
- August 4 - 10am - ECLearn and FRYSC meet virtually
- August 4 - 1pm - meet with Student Support Team about October 23rd "Lights On After School" event
- August 4 - Molly presented FRC information to new NPS teachers/staff
- August 5 - NPS Secret Mission - "Amazing Race" in NPS staff teams
- August 5 - 6:00-8:00pm - Newport Night Out
- August 5-8 - required Vector trainings
- August 7 - Molly met with Jenny Watson about EducateNKY proposal
- August 7 - CPR training from Newport Fire department
- August 8 - Home Visit Day (across the District) - Molly served as the site coordinator and communicated to staff about who they were paired with for visits, communicated about the schedule for the day and the expectations throughout, and collected logs of contacts made with families.
- August 11 - NPS Open House - Molly contacted and invited community and school partners to attend Open House to share information with families (NKY Institute for Strategic Prevention, Family Nurturing Center, Fiesta NKY, Buenger Boys & Girls Club, Brighton Center, Campbell County Public Library, NorthKey, 21st Century Community Learning center, Humana Healthy Connections, ECLearn, and MainSpring Wellness). Thank you to Newport City Church of God for donating the 100 individual bags of popcorn to all incoming Kindergarten students as a snack during the time their caregivers met with building Admin.
- August 11 - Molly met with, and toured, CareNet offices in Cold Spring
- August 13 - staff Opening Day cheer squad, breakfast, and district-wide meeting
- August 13 - Victoria Aslinades from Adopt a Class presented to all NPS staff about the program
- August 13 - Crayons to Computers Early Shopping
- August 15 - 4pm - meeting about EducateNKY proposal

FRC staff is working on an ongoing basis around the following: keeping books stocked in the Little Library by the NPS flagpole; assist in communicating between Adopt a Class partners and classroom teachers (sent Victoria the current staff list on 8/4/25); assist in communicating between Queen City Book Bank and teachers regarding ordering books (sent current staff list and email addresses to Annie on 8/4/25); assist in communication between KPMG and 2nd grade classrooms in which their volunteers mentor monthly; assist with referrals to Care Closet; accept and sort donations and send donation receipts; reviewing and submitting Household Income Forms; routine review and assessment of FRC budget balance, needs and expenditures; monthly reports to Freestore Foodbank about PowerPack distributions; monthly reports to Assistance League of Greater Cincinnati about distribution of fleece pants and underwear; Advisory Council meeting planning; serve on committee to plan Family Engagement events; collecting and delivering hard-to-recycle items (to the Cincinnati recycle and Reuse Hub) such as eyeglasses, light bulbs, batteries, headphones, cords/cables, paktech, ink cartridges, and styrofoam.

Newport Intermediate School Family Resource Center
Marshelle Watkins- Blackwell, Coordinator

Basic Needs & Student Support

Care Closet Services – Supported 58 families through Care Closet sign-ups.

Open House Support – Assisted school leadership with planning and implementation.

School Supplies Assistance – Provided 158 students with essential back-to-school supplies.

Parent Resource Meeting – Hosted a session to connect families with housing and medical resources.

Mental Health & Resource Fair – Developed partnerships with local nonprofits to expand family access to mental health and community resources.

In-Kind Donations – Coordinated donations of school supplies and socks for students in need.

Family & Community Engagement

Family Night – Partnered with the NIS EL teacher to host an inclusive family evening event.

Mental Health Collaboration – Worked with local providers to strengthen mental wellness supports for students and families.

Regional Family Engagement Board – Represented Newport on the NKY regional family engagement leadership team.

Special Education Support – Collaborated with school staff to meet the needs of students with exceptionalities.

Live Well Newport Partnership – Continued community engagement initiatives and student leadership opportunities.

Read Ready Newport Collaboration – Promoted early learning tools, parent education, and literacy resources.

St. Elizabeth Grant Partnership – Participated in strategic meetings to align resources with family wellness needs.

Volunteer Engagement – Recruited and coordinated parent volunteers for school and FRC programs.

Parent Communication – Provided daily assistance to families regarding transportation, school services, and general inquiries.

Student Engagement & Programs

Adopt-A-Class Meeting – Developed program goals and sustainability plans for the 2025–2026 school year.

Dental Program – Coordinated school-based dental care access for students.

Big Brothers Big Sisters – Promoted mentorship opportunities for student enrichment.

Popsicles with the Principal – Organized a community-building event to welcome Dr. Watkins to the NIS community.

FRC Leadership Updates – Engaged with school leadership to align FRC priorities with student needs.

St. Elizabeth Advisory Board – Participated in the African American Families Advisory Board to strengthen equity and wellness initiatives.

Advisory & Strategic Planning

Advisory Council Preparation – Began planning for the 2025–2026 Advisory Council year.

Bylaws Update – Revised and secured approval of FRC Advisory Council bylaws.

Parent & Caregiver Surveys – Collected and analyzed feedback to inform program improvement.

Family Needs Survey – Contributed to survey development to capture family priorities and barriers.

Brighton Center Partnership – Collaborated with community partners to support family engagement and

resource access.

Professional Development & School Support

Staff Training – Completed required professional development for the 2025–2026 school year.

National Family Network – Participated in Standards and Quality training to strengthen FRC practices.

Budgeting & Reporting

FY 2025–2026 Budget – Participated in planning and resource allocation for the upcoming fiscal year.

Budget Reconciliation – Conducted financial reviews to ensure accuracy and accountability.

Educate NKY Grant – Collaborated with school leadership to design, write, and submit the *Connected to Thrive* grant proposal.

Newport High School Youth Services Center

Donna Watts, Coordinator (July 1, 2025 - August 18, 2025)

Support to Students/Families (the following were provided during this reporting period):

- 5 referrals to Care Closet
- 7 referrals to Community Action Commission
- 575 school supplies distributed to students and teachers
- 100 Desk Calendars from Army National Guard

Donations since the last reporting period:

7/29 - 7 Hills church donated 25 backpacks filled with supplies

8/6 – Highlands United Methodist Church – 50 Hygiene packs and 100 school supplies

8/12 – Officer Paul Kunkel 70 Notebooks

Social media posts since last reporting period: Newport Parks and Recreation Ice Balls in the Park, Newport Intermediate School's Popsicles with the Principals; Chick-fil-a Stuff the Bus; Stock the Kitchen dates and new hours; NHS Open House; Newport High Schools upcoming event list; Newport Schools website and app information; Be Concerned/Northern KY Harvest backpack giveaway event; Care Closet contact information, Newport Parks and Rec Pizza in the Park (Buena Vista Park) flier;

Meetings/Events:

July – Summer Activities and Celebration Month

7-10 FRYSC Victory Over Violence Conference

15 NKCES Youth Summit Planning Meeting

16 Calendar meeting with Adam Heidrich

17 Stuff the Bus with school supplies

20 Young Life Group Planning mtg

21 Educate NKY Grant meeting

22 FRYSC Standards Recertification

22 Paul Wiggins Home Coming mtg

23 Partners for Change Meeting

29 7 Hills Church - 20 backpacks delivery

29 Young Life Group Planning Meeting

29 Community Well-Being Alliance Training

30 Esperanza Latino Center Tour

August - National Be Kind Month

Complete Mandatory Modules

- 2 Stuff 1,500 Backpack
- 4 Beyond School Walls mtg
- 4 EC Learn and FRYSC mtg
- 4 Student Support Staff Lights On mtg
- 5 Men Making a Difference mtg
- 6 Highland United Methodist donation pickup
- 8 Home Visit Day
- 9 Backpack and Breakfast Event
- 11 Open House - community involvement
- 12 KHEAA Regional Workshop
- 13 Campbell County Drug Free Alliance (CCDFA) Meeting
- 14 Partners for Success Meeting
- 15 NKU Fresh Fusion
- 17 Alumni Cheer/Coaches Board mtg
- 18 EducateNKY Grant Meeting
- 19 NKISP Steering Committee Meeting
- 23 Upward Bound Mentoring Training
- 29 Infinite Campus Training

NHS YSC staff continues to work on the following: recruiting students for Upward Bound, Mentoring Plus, 21stCC Out of School Services, Big Brother Big Sister lunch buddies, BBBS Beyond School Walls Mentoring Program, and Out Door Adventure Crew; assist with referrals to Care Closet; review and submit Household Income Forms; NHS YSC Advisory Council meeting planning; recruit Parents, Guardians, Community members and Students to serve on the Advisory Council, conduct routine review and assessment of NHS YSC budget balance, needs and expenditures; speak with students at Town Hall meetings; offer school supply and hygiene closet for students; revise and submit EducateNKY Grant; collaborate with Bonnie Stacey for the Sports Program