

**DEPARTMENT OF FACILITIES**

**DANNY CLEMENS, DIRECTOR**  
TRACY PARSLEY, MAINTENANCE SUPERVISOR  
THOMAS STOKES, CUSTODIAL SUPERVISOR  
GEORGE BROCK, ENERGY MANAGER

**MEMO**

TO: Dr. Jesse Bacon, Superintendent

FROM: Danny Clemens, Director of Facilities

Date: August 21, 2025

RE: Bernheim Middle School - BG 23-051 - Schiller DPO - BMS Administrative  
Requests Door Hardware **DC**

Bernheim Middle School Administration requested additional door hardware materials for overall school functionality and security measures.

**I recommend approval of this request.**

.Attached paperwork is listed below with *action items* noted for each:

- G701-2017 - Change Order - DPO 4 - Schiller - BMS Requests - for Board Signature
- FACPAC - DPO 4 - Schiller - BMS Door Hardware Adds - for Board Reference
- Bernheim Schiller - DPO Added Materials – no action required.

**OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE**

**BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION**



# AIA®

## Document G701® – 2017

### Change Order

**PROJECT: (Name and address)**

Bernheim Middle School Renovation

 700 Audubon Drive, Shepherdsville, KY  
40165

**OWNER: (Name and address)**

 Bullitt County Public Schools Board of  
Education

 1040 Hwy 44 East  
Shepherdsville, KY 40165

**CONTRACT INFORMATION:**

Contract For:

Date: 06-19-2023

**ARCHITECT: (Name and address)**

Studio Kremer Architects

1231 S Shelby St., Louisville KY

**CHANGE ORDER INFORMATION:**

Change Order Number: DPO 4 - BMS

Reg - 2490255

Date: 08-25-2025

**CONTRACTOR: (Name and address)**

Schiller Hardware

 11525 Blankenbaker Access Drive  
Louisville, KY 40299

**THE CONTRACT IS CHANGED AS FOLLOWS:**
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Refer to Bernheim Schiller - DPO Added Materials COR Document.

The original Contract Sum was

\$ 367,110.00

The net change by previously authorized Change Orders

\$ (750.00)

The Contract Sum prior to this Change Order was

\$ 366,360.00

The Contract Sum will be increased by this Change Order in the amount of

\$ 421.62

The new Contract Sum including this Change Order will be

\$ 366,781.62

The Contract Time will be unchanged by ( ) days.

The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Catherine N. Ward

ARCHITECT (Signature)

BY: Catherine Noble Ward, AIA

 (Printed name, title, and license  
number if required)

CONTRACTOR (Signature)

(Printed name and title)

OWNER (Signature)

BY: Dr. Jesse Bacon, Superintendent

(Printed name and title)

8-21-2025

Date

Date

Date

# FACPAC PO Change Order Supplemental Information Form (Ref# 63061)

Form Status: Saved

Tier 1 Project: Bernheim Middle School -Renovation

BG Number: 23-051

District: Bullitt County (HB678) (071)

Status: Active

Phase: Project Initiation (View Checklist)

Contract: Calhoun Construction Services, Inc., 0001, General Construction

Type: General Contractor

Proposed

Purchase Order Number: 04

Vendor Name: Schiller

Change Order Number

DPO 04 - BMS Requests

Time Extension Required

No

Date Of Change Order

8/25/2025

Change Order Amount To Date

Increase

## Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$1,261,761.60
Net Approved COs	\$-293,895.86
Remaining After Approved COs	\$1,555,657.46
Net All COs	\$-293,474.24
Remaining After All COs	\$1,555,235.84

This Requested Change Order Amount \$421.62

+/-

Change In A/E Fee This Change Order \$0.00

+/-

Change In CM Fee This Change Order \$0.00

+/-

Remaining Construction Contingency \$1,555,235.84

Balance

Contract Change Requested By

BMS Administration

Contract Change Reason Code

Expansion of Scope

Change Order Description And Justification

Bernheim Administration requested additional door hardware materials.

Cost Benefit To Owner

Contract unit prices have been utilized No  
to support the cost associated with this

change order.

## Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

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Detail Item	Amount	Percent of Total
Labor		0.00%
Materials	\$421.62	100.00%
Profit and Overhead		0.00%
Bond Insurance		0.00%

**Cost Breakdown Total:**

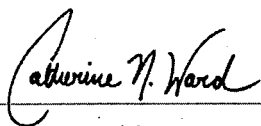
\$421.62

Cost for this Change Order supported by an alternate bid or competitive price quote

No

Explain Why

## Change Order Supplemental Information Form Signature Page (Online Form Ref# 63061)



Architect

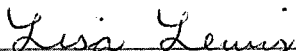
8-21-2025

Date

N/A

Construction Manager

Date



Finance Officer

8-22-2025

Date

Local Board of Education Designee

Date

DPO Change Summary - Added Materials

622- Bernheim Middle School Renovation  
8/7/2025



Summary of Work

Added hardware as directed

Scope - Subcontractor	Description of Scope	Cost
1 Bernheim Middle School		
1.2 Schiller Hardware	Added Materials to DPO # 24902555	\$421.62

Revised Total Amount \$421.62

# Invoice



11525 Blankenbaker Access Drive  
Louisville, Kentucky 40299  
Tel: 502-584-5301 Fax: 502-587-7088

Invoice # : **677549**  
Order # : **536731**  
Date : **Jan 15, 2025**

Customer:

Calhoun Construction Services, Inc  
7707 National Turnpike #400

Louisville, Kentucky 40214

Ship To:

Calhoun Construction Services, INC  
200 S 2nd Ave  
Lagrange, Kentucky 40031  
Tel: 502-493-1322 Fax: 502-493-2407

Account Code	: 11815	Quote #	:
Terms	: NET30	Purchase Order #	: bms
Customer Job #	:	Shipped Via	:
Salesperson	: Jacob Bump	Contact	: Jacob Bump
Order Name	: BMS added material		

<u>Ordered</u>	<u>Shipped</u>	<u>Product Description</u>
4	4	Threshold 413S 72" #10 WS/PLASTIC ANCHORS MIL
2	2	Brush Weatherstrip 802S B 84" MIL
1	1	Door Viewer 1756 US26D
1	1	Door Viewer 1755 US26D
1	1	Door Sweep 759S V 48" MIL

<u>Shipment Number</u>	<u>Shipment Date</u>	<u>Note</u>
264122	Jan 13, 2025	JACOB GAVE TO INSTALLERS

Pre-Tax Total	:	397.75
Kentucky State Tax	:	23.87
<b>Amount Due</b>	:	<b>421.62</b>

REMIT TO: P.O. Box 99768  
LOUISVILLE, KY 40269

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Supplier	BCPS PO #	FACPAC PO #	FACPAC PO AMT	PO Change Order	Final PO Amt	Supplier Invoice #	Invoice Date	Invoice Description	Prior Month Supplier Invoice Amount	Current Month Supplier Invoice Amount	Amt Billed To Date	FACPAC PO Balance	% Billed	Check Number	Check Date
Sculler Doors, Frames, Hardware CO-24 RFP-19 CO-Added Materials	24902555	4	\$387,110.00		\$397,110.00	649700	September 7, 2023	Frames	\$4,020.64		\$4,020.64	\$362,489.36		Paid	10/12/2023
						651147	October 2, 2023	Frames	\$1,481.09		\$1,481.09	\$360,997.37		Paid	11/12/2023
						652308	October 26, 2023	Frames	\$284.01		\$284.01	\$360,713.36		Paid	11/12/2023
						654183	November 27, 2023	Frames	\$302.57		\$302.57	\$359,400.79		Paid	12/18/2023
						651772	October 11, 2023	Frames	\$1,056.04		\$1,056.04	\$358,344.75		Paid	1/9/2024
						656567	December 19, 2023	Hardware	\$13,448.98		\$13,448.98	\$345,294.77		Paid	1/9/2024
						656033	December 20, 2023	Frames	\$864.11		\$864.11	\$344,430.66		Paid	1/9/2024
						654939	December 7, 2023	Hardware	\$5,874.30		\$5,874.30	\$338,556.36		Paid	1/9/2024
						656176	January 2, 2024	Hardware	\$119.83		\$119.83	\$338,436.53		Paid	1/9/2024
						656328	January 4, 2024	Wood Doors	\$5,304.24		\$5,304.24	\$333,132.29		Paid	2/1/2024
						656727	January 12, 2024	Hardware	\$1,046.41		\$1,046.41	\$332,085.88		Paid	2/1/2024
						656932	February 9, 2024	Hardware	\$7,230.02		\$7,230.02	\$324,855.86		Paid	3/5/2024
						656907	March 6, 2024	Hardware	\$7,292.42		\$7,292.42	\$317,563.44		Paid	3/12/2024
						656935	March 7, 2024	Hardware	\$1,270.00		\$1,270.00	\$316,293.44		Paid	3/12/2024
						656032	March 11, 2024	Wood Doors	\$2,955.52		\$2,955.52	\$313,337.92		Paid	3/12/2024
						656148	March 12, 2024	Hardware	\$860.09		\$860.09	\$312,477.83		Paid	3/12/2024
						656553	February 13, 2024	Wood Doors	\$1,122.98		\$1,122.98	\$311,354.85		Paid	4/9/2024
						651616	April 4, 2024	Frames	\$1,951.36		\$1,951.36	\$309,403.49		Paid	4/9/2024
						656272	April 23, 2024	Frames	\$626.34		\$626.34	\$308,777.15		Paid	4/29/2024
						Bosch Total Accessories	24902557	2	\$21,560.00		\$21,560.00	682993	April 30, 2024	Total Accessories	\$4,417.58
683022	April 30, 2024	Total Accessories	\$10,924.58		\$10,924.58							\$7,517.84		Paid	6/6/2024
673199	October 23, 2024	Hardware Partial	\$417.84		\$417.84							\$7,000		Paid	11/13/2024
					\$0.00										
					\$0.00										
					\$0.00										
					\$0.00										
					\$0.00										
					\$0.00										
					\$0.00										
Chloride Visual Display Boards, FECs	24902556	3	\$59,385.00		\$59,385.00	656327	January 4, 2024	FECs	\$1,576.15		\$1,576.15	\$57,802.85		Paid	2/1/2024
						656570	January 10, 2024	VDS	\$57,185.77		\$57,185.77	\$0.00		Paid	2/1/2024
						658744	February 19, 2024	FECs	\$366.69		\$366.69	\$222.39		Paid	3/5/2024
						673199	October 23, 2024	Hardware Partial	\$222.39		\$222.39	\$0.00		Paid	11/13/2024



# FACPAC Purchase Order Form (Ref# 52434)

Form Status: Saved

Tier 1 Project: Bernheim Middle School -Renovation

BG Number: 23-051

Status: Active

District: Bullitt County (HB678)

Phase: Project Initiation (View Checklist)

Contract: Calhoun Construction Services, Inc., 0001, General Construction

Type: General Contractor

Proposed

District PO Number	04
Ky Sales Tax Exempt Number	B-584
Date of Order	9/6/2023
Specification Section	Division 8
Material Description / Category	Doors, Frames and Hardware
Requested By	Schiller Hardware
Vendor Name	Schiller
Vendor Address	
11525 Blankenbaker Access Drive	
Louisville, KY 40299	

Vendor Phone	502-584-5301
Vendor Email	hmantooth@goschiller.com
Bill To	Bullitt County Public Schools Board of Education
Bill To Address	
1040 Hwy 44 East	
Shepherdsville, KY 40165	
Ship To	
Ship To Address	
Attention Of	

## Contacts

The following project contacts must be notified 48 hours in advance of delivery to jobsite.

Contact Name	Contact Phone
Jacob Bump	502-584-5301

## Materials

Furnish the necessary materials to complete the following bid package(s) / specification section(s) in its entirety. All materials shall be in accordance with the requirements of the Contract.

Item Description	Item Number	Quantity	Unit Price	Total
Doors, Frames and Hardware	1	1	\$367,110.00	\$367,110.00
Purchase Order Total:				\$367,110.00

## Authorization

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Owner Authorization Date


Vendor Authorization Date

9/6/2023

## Purchase Order Signature Page (Online Form Ref# 52434)

  
Vendor

9-6-23  
Date

  
Owner

9/8/23  
Date

### Terms and Conditions

1. Drawings, catalogs, cut sheets, or samples shall be submitted for approval.
2. All invoices shall be sent to the contractor/subcontractor designated on the purchase order for approval. No invoices shall be sent directly to the Board of Education (Owner) for payment.
3. All invoices shall reference the purchase order number.
4. No change in, modification of, or revision of this order shall be valid unless in writing and signed by the Owner.
5. Vendor agrees to observe and comply with all applicable federal, state and locals laws, rules, ordinances and regulations in performance of this order.
6. Vendor shall not assign this order or any right hereunder without first having obtained the written consent of the Owner.
7. Deliveries are to be made in accordance with the Owner's schedule, as directed by the General Contractor (GC), Construction Manager (CM) or Qualified Provider (QP).
8. The Owner may cancel this purchase order in whole or in part in the event that the vendor fails or refuses to deliver any of the items purchased, within the time provided, or otherwise violates any of the conditions of this purchase order, or if it becomes evident that the vendor is not providing materials in accordance with the specifications or with such diligence as to permit delivery on or before the delivery date.
9. The vendor agrees to deliver the items to the supplied hereunder free and clear of all liens, encumbrances and claims.
10. If any of the goods covered under this purchase order are found to be defective in material or workmanship, or otherwise not in conformity with the requirements of this order, the Owner, in addition to the other rights which it may have under warranty or otherwise, shall have the right to reject the same or require that such articles or materials be corrected or replaced promptly with satisfactory materials or workmanship.
11. By acknowledging receipt of this order, by performing the designated work or any portion thereof, or by shipping the designated goods, the vendor agrees to the terms and conditions outlined.
12. This purchase order shall be governed in all respects by the laws of the Commonwealth of Kentucky.

13. In the event the quantities of materials supplied via this purchase order are insufficient to complete the work, the GC, CM or QP shall, at no expense to the Owner, provide such materials as necessary to complete the work.
14. In the event that at the completion of the work the vendor has not submitted invoices totaling the value of this purchase order, this purchase order shall be considered complete and closed.