



**JESSE BACON, SUPERINTENDENT**

ADRIENNE USHER, ASSISTANT SUPERINTENDENT

BRANDY HOWARD, CHIEF ACADEMIC OFFICER

TROY WOOD, CHIEF OPERATIONS OFFICER

**TO:** Dr. Jesse Bacon, Superintendent  
Dr. Adrienne Usher, Assistant Superintendent

**FROM:**  Dr. Althea Hurt, Director of Human Resources

**DATE:** August 20, 2025

**RE:** Item for the SEPTEMBER Board Meeting - Cafeteria Monitor at CGES

James Slaven, principal of Cedar Grove Elementary, requests to add 0.25 hours to the lunchroom monitor position for the 2025-2026 school year. This would allow for a constant supervisor during dismissals and releases during the lunch periods. Funds will come from Section 6 (SBDM) funds.

Attachment: Memo from Principal Slaven

**BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION**



# Cedar Grove Elementary School

1900 Cedar Grove Road  
Shepherdsville, KY 40165  
(502) 869-3800  
FAX (502) 543-3691



James Slaven, Principal  
Casey Newberry, Counselor

Teresa Fightmaster, Instr. Coach  
Missy Key, Bookkeeper

Date: August 20, 2025

To: Dr. Thea Hurt, HR Director

From: James Slaven, CGES Principal

Re: Cafeteria Monitor

We at CGES are seeking to amend/create a position of Cafeteria Monitor utilizing Section 6 funds. Currently, our lunchroom monitor works 1.75 hours each day. We are requesting an additional 0.25 hour per day to ensure supervision for all of our students throughout the entire scheduled window of classroom lunch times. Extending that person's work time by 0.25 hours would allow for supervision of the students until they have been dismissed and released to their classroom teacher.

The position would be funded for 0.25 hours per day for a total of 170 days for the 2025-2026 school year and would cost approximately \$1010.70.

For more information or clarification, please contact James Slaven, the CGES Principal.