

August 11, 2025

To: Principal Mrs. Kristen Lindsey, Christian County Middle School

From: Misty Bishop and Founding Committee

Re: Request to Establish the CCMS Football Booster Club

Dear Principal Lindsey,

On behalf of the parents, coaches, and community members listed in the attached roster, we respectfully request approval to form the Christian County Middle School Football Booster Club. Our purpose will be to support the CCMS football program by providing volunteer assistance, fundraising for equipment and travel expenses, and fostering increased parent/community engagement while complying with Christian County Schools policies and the Kentucky Redbook guidance for booster organizations.

Attached please find our proposed Constitution & Bylaws (pending final member approval after board authorization) and the roster of founding officers. We understand that the booster club will operate as a volunteer parent organization and will comply with school/district policies regarding fundraising, use of school facilities, and interactions with students and staff.

I will be happy to meet with you to review this packet and receive any required next steps to obtain school and school board approval.

Sincerely,

Misty Bishop

Misty Bishop

(270) 985-3503

(business) rebalancellc@outlook.com

(personal) misty7383@gmail.com

Attachments:

Letter to Board of Education

Proposed Constitution & Bylaws

Founding Roster

August 11, 2025

Board of Education
Christian County Public Schools
215 Glass Ave
Hopkinsville, KY 42240

Re: Approval Request — Christian County Middle School Football Booster Club

Dear Members of the Board,

Attached please find the organizational packet for the proposed Christian County Middle School Football Booster Club. The club will operate in coordination with Principal Mrs. Kristen Lindsey and in compliance with district policies. The packet contains: (1) Cover Letter to Principal; (2) Proposed Constitution & Bylaws (pending first meeting member approval); (3) Founding Officer Roster.

We respectfully request the Board's formal acknowledgment and approval per district policy and would be available to present the packet at the next Board meeting if desired.

Sincerely,

A handwritten signature in cursive script that reads "Misty Bishop".

Misty Bishop
President, CCMS Football Booster Club

Proposed Constitution & Bylaws

Article I — Name

The organization shall be known as the CCMS Football Booster Club ("Booster Club").

Article II — Purpose

1. To support the CCMS football program through fundraising, volunteerism, and community engagement.
2. To work in cooperation with CCMS administration and coaching staff and follow district policies (Redbook) and booster handbook.

Article III — Membership

Membership is open to parents/guardians of CCMS students, interested community members, and school staff (ex-officio non-voting unless otherwise authorized).

Article IV — Officers

Officers: President — Misty Bishop; Vice President — Allison Newby; Treasurer — Alena Monday; Secretary — [To be determined]. Officers elected annually by majority vote of members present.

Article V — Meetings

Regular meetings held monthly during the season; special meetings as called by the President. Quorum: [percentage, e.g., 25% of active members or 5 members].

Article VI — Fiscal Year

Fiscal year shall be July 1 — June 30.

Article VII — Amendments

Bylaws may be amended by a two-thirds vote of members present at a regularly scheduled meeting, with 7 days' prior notice.

Article VIII — Dissolution

In the event of dissolution, remaining funds shall be turned over to Christian County Middle School for use by the football program, consistent with district rules.

Adoption

These bylaws will be presented for adoption by the membership at the first official meeting following Board approval of the Booster Club.

Founding Members & Officers

- **President:** Misty Bishop
- **Vice President:** Allison Newby
- **Treasurer:** Alena Monday
- **Secretary:** To be determined