

**CHRISTIAN COUNTY BOARD OF EDUCATION
BOARD OF EDUCATION MEETING
HOPKINSVILLE, KENTUCKY
MINUTES OF REGULAR BOARD MEETING
JULY 17, 2025
6:00 P.M.**

REGULAR BOARD MEETING

The Christian County Board of Education met on Thursday, July 17, 2025, at 6:00 P.M. for a Regular Board Meeting.

BOARD MEMBERS PRESENT:

BOARD MEMBERS ABSENT:

Mr. Tom Bell, Chair

Mr. Lindsey Clark, Vice-Chair

Ms. Ambrea Watkins

Ms. Erin Westerfield

Ms. Rebecca Pepper

Mr. Chris Bentzel, Superintendent and Board Secretary

Also present: Mr. Jack Lackey, Jr., School Board Attorney, Administrators, and Guests

ACTION/ITEMS

RECOGNITIONS:

- A) Wanda Ridenour – KECSAC Outstanding Support Staff of the Year

CCPS MISSION, INVOCATION, PLEDGE, AND CALL TO ORDER

Mr. Bell opened the meeting by reading the CCPS Mission Statement. Ms. Pepper and Mr. Clark then led the invocation and prayer, followed by the Pledge of Allegiance. Mr. Bell called the meeting to order at 6:05 P.M.

#1 APPROVAL OF AGENDA

Motion by Mr. Clark, second by Ms. Pepper, to approve the Agenda as presented (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Westerfield, Ms. Watkins, Mr. Bell

Voting No: NONE

PRESENTATIONS:

NEW CHRISTIAN COUNTY HIGH SCHOOL CONSTRUCTION UPDATE

Tim Geegan, Alliance Corporation, was present to provide the Board with a Construction Update on the new Christian County High School (a copy of which is attached to the minutes.)

STUDENT SERVICES UPDATE

Dr. Kim Stevenson, Director of Student Services, was present to provide the Board with an Student Services update (a copy of which is attached to the minutes.)

SUMMER MAINTENANCE UPDATE

Trevor Herndon, Director of Facilities, was present to provide the Board with a Summer Maintenance Update (a copy of which is attached to the minutes.)

DATA SECURITY AND BREACH NOTIFICATION BEST PRACTICES

Dr. Jason Wilson, Assistant Superintendent, was present to provide the Board with a Data Security and Breach Notification Best Practices update (a copy of which is attached to the minutes.)

FINANCE UPDATE

Jessica Darnell, Director of Finance, was present to provide the Board with a finance update (a copy of which is attached to the minutes.)

The intent of the update is to keep the Board informed with the financial status of Christian County Public Schools and to also update them if any new state or federal guidance has been received.

The Treasurer's Report shows all balances, receipts, and expenditures of each fund of the District. Mrs. Darnell discussed each fund in depth, reviewed any new state or federal guidance, and answered all questions from the Board.

COMMITTEE REPORTS

None

COMMUNICATIONS, VISITORS, AND OPEN FORUM

None

#2 DISCUSSION/APPROVAL PAYMENT APPLICATION NUMBER TWENTY THREE (23) TO ALLIANCE CORPORATION AND INDIVIDUAL CONTRACTORS FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL PROJECT

Motion by Mr. Clark, second by Ms. Watkins, to approve the Payment Application Number Twenty Three (23) to Alliance Corporation and Individual Contractors for the New Christian County High School Project (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Watkins, Ms. Pepper, Ms. Westerfield, Mr. Bell

Voting No: NONE

#3 DISCUSSION/APPROVAL INVOICE TO HAFER ARCHITECTS FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL PROJECT

Motion by Mr. Clark, second by Ms. Pepper, to Approve the Invoice to Hafer Architects for the New Christian County High School Project (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Westerfield, Ms. Watkins, Mr. Bell

Voting No: NONE

#4 DISCUSSION/APPROVAL TO PURCHASE BASKETBALL GOALS FROM BSN SPORTS FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL PROJECT

Motion by Mr. Clark, second by Ms. Westerfield, to Purchase Basketball Goals from BSN Sports for the New Christian County High School Project (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Westerfield, Ms. Pepper, Ms. Watkins, Mr. Bell

Voting No: NONE

#5 DISCUSSION/APPROVAL ACADEMY COACH JOB DESCRIPTION

Motion by Mr. Clark, second by Ms. Pepper, to approve the Academy Coach Job Description (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Westerfield, Ms. Watkins, Mr. Bell

Voting No: NONE

#6 DISCUSSION/APPROVAL SELECTION OF BOARD MEMBER TO SERVE ON THE 2025-2026 PBIS COMMITTEE

Motion by Mr. Clark, second by Ms. Pepper, to approve Erin Westerfield as the Board Member Representative to Serve on the 2025-2026 PBIS Committee.

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

#7 CONSENT AGENDA

Motion by Mr. Clark, second by Ms. Westerfield, to approve to the following Consent Agenda:

- A) Financial Matters:
 - 1. Approval of Monthly Financial Reports and Authorize Payment of Bills
 - 2. Other
- B) Approval of Minutes Regular Board Meeting held on June 19, 2025
- C) Approval School Related Trip Requests
- D) Approval School Related Fund Raiser Requests
- E) Approval Department of Juvenile Justice Memorandum of Understanding
- F) Approval Agreement between Christian County Public Schools and Dr. Alison Paige Mullins-Couch
- G) Approval Agreement between Christian County Public Schools and Katrina Berry
- H) Approval 2025 KSBA Policy Update #48 – Second Reading and Acknowledge Receipt of Procedures Update #29
- I) Approval Updated District Activities Director Job Description
- J) Approval Memorandum of Agreement between Christian County Public Schools and Hopkinsville Community College
- K) Approval Updated Purchasing Manual for FY26
- L) Approval Updated Designated Traceable Communication Systems between District Employees and Volunteers to Communicate with Students
- M) Approval Agreement between Christian County Public Schools and Kentucky Department of Education
- N) Approval Updated District Technology Director Job Description
- O) Approval Superintendent Contracted Day Calendar
- P) Approval 2025-2026 Coaches' Handbook
- Q) Approval to Participate in the National School Meal Programs for the 2025-2026 School Year
- R) Acknowledgement Receipt of Personnel Matters/Reports

- S) Establish Next Regular Board Meeting/Workshop for August 7, 2025, 6:00 P.M. and Regular Meeting for August 21, 2025, 6:00 P.M. in the Board Room at the Central Office
- T) Other

Voting Yes: Mr. Clark, Ms. Westerfield, Ms. Watkins, Ms. Pepper, Mr. Bell

Voting No: NONE

INDIVIDUAL BOARD MEMBER AND SUPERINTENDENT COMMENTS AND CONCERNS

Mr. Bell, Mr. Clark, Ms. Westerfield, Ms. Watkins, Ms. Pepper, and Mr. Bentzel all provided individual comments and/or concerns.

#8 ADJOURN

Motion by Mr. Clark, second by Ms. Pepper, to adjourn (7:35 P.M.)

Voting Yes: Mr. Clark, Ms. Pepper, Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

APPROVED CHAIRPERSON _____

APPROVED SECRETARY _____