

POSITION:	Academy Principal
POSITION SUMMARY:	The Academy Principal of the Academies of Christian County High School will provide instructional and administrative leadership and supervisory oversight to their respective Academy or department, as well as foster an innovative and personalized learning environment that aligns with the academy-based educational model. This role involves overseeing academic programs, developing partnerships with community, business, and industry professionals, and ensuring the success of students through career-focused pathways. The Academy Principal will collaborate with faculty, students, parents, and community stakeholders to create a culture of excellence that prepares students for college, careers, and life-long learning.
QUALIFICATIONS:	<ul style="list-style-type: none"> • Master's degree in Educational Leadership, Administration, or a related field. • Valid administrative certification in Kentucky. • Minimum of 5 years of successful teaching experience, with at least 3 years in an administrative or leadership role preferred • Knowledge of academy or career-based learning models is preferred. • Experience fostering positive cultures in schools/organizations directly from a leadership role. • Strong leadership, communication, and interpersonal skills. • Proven ability to foster relationships with business and community stakeholders.
REPORTS TO:	Executive Principal
SUPERVISES:	The Academy Principal will supervise all personnel both certified and classified within their assigned Academy, as well as any additional staff or responsibilities designated by the school's Executive Principal.
PERFORMANCE RESPONSIBILITIES:	<ul style="list-style-type: none"> • Instructional Leadership: <ul style="list-style-type: none"> ○ Lead Academy-specific or department leadership teams to foster a school-wide culture of academic excellence and student achievement.

	<ul style="list-style-type: none"> ○ Provide visionary leadership in the development and implementation of academy pathways. ○ Ensure effective curriculum development and alignment with industry standards and post-secondary requirements. ○ Monitor and support teachers in the use of innovative instructional practices and data-driven decision-making. ○ Oversee professional development programs that align with academy goals and teacher growth. ○ Recruit, manage, and retain high-quality instructional staff. <ul style="list-style-type: none"> ● Academy Model Management: <ul style="list-style-type: none"> ○ Lead the transformation to the academy model and secure the highest possible standards for student outcomes. ○ Develop and maintain a strong Academy identity and culture through PLCs and team meetings, advisory councils, and Academy events ○ Work with Academy teachers and the Academy Coach to partner with local businesses, higher education institutions, and community organizations to support academy pathways. ○ Ensure that students are provided with career exploration, mentorship, and real-world learning experiences. ○ Participate in professional learning to maximize performance in the Academy model and other innovation regarding teaching and learning ● Student Success: <ul style="list-style-type: none"> ○ Work with all Academy principals and Academy Coach to promote a student-centered environment that fosters personalized learning and academic growth. ○ Implement strategies that support student engagement, social-emotional development, and career readiness. ○ Oversee student assessment, progress monitoring, and interventions to ensure academic and personal success. ○ Develop a consistent approach across academies to tracking student achievement using data to monitor progress
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	<ul style="list-style-type: none"> ○ Develop and implement strategies to ensure equitable access to resources and support systems for all students. ● School Operations & Management: <ul style="list-style-type: none"> ○ Lead all aspects of school management, including budgeting, staffing, and resource allocation. ○ Maintain a safe, orderly, and inclusive school climate that promotes respect, equity, and collaboration. ○ Collaborate with district leaders, parents, and the community to ensure the continuous improvement of the school. ○ Provide Academy tours that represent a strong Academy vision for CCHS ● Compliance & Accountability: <ul style="list-style-type: none"> ○ Maintain strategic planning in accordance with the school's mission and vision, and coordinate with the Academies of Christian County High School Steering Committee to progress monitor and maintain high-quality academy model implementation ○ Ensure compliance with federal, state, and local regulations. ○ Develop and implement school policies and procedures in alignment with district and state guidelines. ○ Manage the school's performance metrics, including graduation rates, post-secondary enrollment, and career placement. ○ Evening and weekend events may be required to support school and community activities. ○ Coordinates and supervises student support services associated with the Academy or department, such as maintenance, security, food service, transportation, finance, etc. ○ Participate in district-level administrative meetings, as well as work with district personnel, maintenance, curriculum, and finance departments.
TERMS OF EMPLOYMENT:	Employment for 238 days, with salary to be determined by the adopted teacher and administrative salary schedule of the Christian County Board of Education.

EVALUATION:	Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Certified Personnel. Evaluations of Academy principals will be conducted by the Executive Principal.
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Board Approval: