

**CHANGE ORDER**

Contract
Construction Manager as Advisor Edition
Conforms to AIA G731-2019

DATE:	8/9/2025	CO#:	11 - 05
CONTRACTOR:	Carlton Roofing & Sheet Metal	OWNER:	Mercer County Board of Education
(Address)	6807 Enterprise Drive	(Address)	530 Perryville Street
	Louisville KY 40214		Harrodsburg KY 40330
ARCHITECT:	Ross Tarrant Architects	CM:	Trace Creek Construction, Inc.
(Address)	101 Old Lafayette Avenue	(Address)	127 Market Street
	Lexington KY 40502		Vanceburg, KY 41179
CONTRACT DATE:	4/17/2024	PROJECT:	New Mercer County Elementary School
CONTRACT FOR:	Roofing	(Address)	150 Industry Road Harrodsburg KY
			40330

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Per PRC #02 Area E Roof Insulation Modifications - change to Tapered Roof Insulation as recommended by the Design Team to achieve the proper drainage for Area E (Storm Shelter) Concrete Deck designed to be flat by the Structural Engineer.

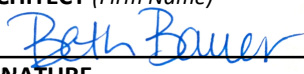
The original Contract Sum was	\$	912,700.00
The net change by previous authorized Change Orders	\$	0.00
The Contract Sum Prior to this Change Order was	\$	912,700.00
The Contract Sum will be Increased by this Change Order in the amount of	\$	20,460.00
The new Contract Sum including this Change Order will be	\$	933,160.00
The Contract Time will be Unchanged by zero (0) days.		
The Contractor's Work shall be substantially completed on		4/21/2026

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.

Ross Tarrant Architects

Trace Creek Construction, Inc.

ARCHITECT (Firm Name)**CONSTRUCTION MANAGER** 
SIGNATURE**SIGNATURE**

David Milam / Vice President

Beth Bauer, Project Manager

PRINTED NAME AND TITLE**PRINTED NAME AND TITLE**

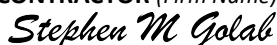
8/13/2025

8/12/2025

DATE:**DATE:**

Carlton Roofing & Sheet Metal

Mercer County BOE

CONTRACTOR (Firm Name)**OWNER** (Firm Name)**SIGNATURE****SIGNATURE**

Stephen M Golab Vice President

PRINTED NAME AND TITLE**PRINTED NAME AND TITLE**

08/11/2025

DATE:**DATE:**



127 Market Street, Suite 200
Post Office Box 539
Vanceburg, KY 41179
Phone: (606) 796-3867
Fax: (606) 796-3948

CHANGE ORDER PROPOSAL

Project: New Mercer County Elementary School Change Order Proposal Number: PRC #02

Architect Proposal Request No.: _____
To: Ross Tarrant Architects Date: 07/03/2025

Project Number: 22-056
Re: Trace Creek Construction, Inc. Contract For: _____

Description of Proposed Change:

Change to Tapered Roof Insulation as recommended by Design Team for the proper drainage of Area E (Storm Shelter) Concrete Deck designed to be flat by Structural Engineer.

Reason For Change:

To achieve proper drainage.

Does Proposed Change involve a change in Contract Sum? ☐ No ☒ Yes [Increase] [Decrease] \$ 20,460.00
Does Proposed Change involve a change in Contract Time? ☒ No ☐ Yes [Increase] [Decrease] 0 days.

Title: Project Manager

Signed by: _____ Date: _____

FACPAC Contract Change Order Supplemental Information Form (Ref# 62976)

Form Status: Saved

Project: Mercer County Elementary School

BG Number: 23-211

Status: Active

District: Mercer County (HB678) (421)

Phase: No Data

Contract: Carlon Roofing & Sheet Metal, Inc., 0005, Roofing

Type: CM Bid Package

Proposed

Change Order Number	1
Time Extension Required	No
Date Of Change Order	8/12/2025
Change Order Amount To Date	Unchanged

Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$1,488,380.29
Net Approved COs	\$296,532.17
Remaining After Approved COs	\$1,191,848.12
Net All COs	\$319,448.81
Remaining After All COs	\$1,168,931.48

This Requested Change Order Amount \$20,460.00

+/-

Change In A/E Fee This Change Order \$0.00

+/-

Change In CM Fee This Change Order \$384.65

+/-

Remaining Construction Contingency \$1,168,606.83

Balance

Contract Change Requested By Architect/Engineer

Contract Change Reason Code Expansion of Scope

Change Order Description And Justification

Change in roof insulation to obtain the correct roof slope on Area E.

Cost Benefit To Owner

Change in roof insulation to obtain the correct roof slope in Area E.

Contract unit prices have been utilized No
to support the cost associated with this
change order.

Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor	\$1,836.48	8.98%
Materials	\$15,954.36	77.98%
Profit and Overhead	\$2,669.16	13.05%
Bond Insurance		0.00%
Cost Breakdown Total:	\$20,460.00	
Cost for this Change Order supported by an alternate bid or competitive price quote		
Explain Why		

**Change Order Supplemental Information Form Signature
Page (Online Form Ref# 62976)**



Architect

8/13/2025

Date



Construction Manager

8/12/2025

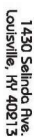
Date

Finance Officer

Date

Local Board of Education Designee

Date



(502) 458-9898
Fax (502) 458-9068
www.carlonroof.com

Project #: C1362
Project: Mercer County Elementary
Prepared by: JDC
Date: 06/16/25
RFC #: 3

Provide a 1/4" per foot tapered insulation system to Area E Storm Shelter

Deduct previously spec'd 2.5 base layers

[illegible]

PROJECT:
NEW MERCER COUNTY ELEMENTARY

ADDRESS:

HARRODSBURG, KY

ARCHITECT:
Corey Hartig

Total Square feet =
10681.9

