



LISA LEWIS, DIRECTOR
STEPHANIE BONNETT, ASSISTANT FINANCE OFFICER
FREDA HOLDERMAN, ACCOUNTING SUPERVISOR

DEPARTMENT OF FINANCE

TO: Board Members

FROM: Lisa Lewis, Director of Finance *Lewis*

DATE: August 13, 2025

RE: FACPAC—Change Orders
Project BG 23-165—Project #8129

We have four change orders that were previously approved by the Board of Education. However, at the time of approval, the required FACPAC forms were not included for the Board's review and signatures. The change orders have already received prior Board approval. We are now presenting the associated FACPAC forms for formal completion and signature to satisfy KDE's documentation requirements.

The following documents are included:

- Contract Kentuckiana Electrical Services (KES) #0001—Change order #1—change in substantial completion date—original board approval date 10/28/2024
- Contract KES #0001—Change order #2—replace fire alarm devices—original board approval date 02/24/2025
- Contract KES #0002—Change order #1—additional data drops—original board approval date 01/27/2025
- Contract KES #0002—Change order #2—additional data drop rack space—original board approval date 02/24/2025

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION

FACPAC Contract Change Order Supplemental Information Form (Ref# 62985)

Form Status: Saved

Tier 2 Project: Bullitt County Life Safety Upgrades 2022

BG Number: 23-165

District: Bullitt County (HB678) (071)

Status: Active

Phase: Project Initiation (View Checklist)

Contract: KES, 0002, Bid Package #2: Technology

Type: General Contractor

Proposed

Change Order Number	2
Time Extension Required	No
Date Of Change Order	1/29/2025
Change Order Amount To Date	Increase

Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$298,211.90
Net Approved COs	\$0.00
Remaining After Approved COs	\$298,211.90
Net All COs	\$11,200.52
Remaining After All COs	\$287,011.38

This Requested Change Order Amount \$1,003.08

+/-

Change In A/E Fee This Change Order

+/-

Change In CM Fee This Change Order

+/-

Remaining Construction Contingency \$287,011.38

Balance

Contract Change Requested By General Contractor

Contract Change Reason Code Improved Plans/Specs

Change Order Description And Justification

Additional data port space needed for Audio Enhancement scope of work

Cost Benefit To Owner

Allows Audio Enhancement to Complete scope of work.

Contract unit prices have been utilized No
to support the cost associated with this
change order.

Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor	\$436.12	43.48%
Materials	\$436.12	43.48%
Profit and Overhead	\$130.84	13.04%
Bond Insurance		0.00%
Cost Breakdown Total:	\$1,003.08	
Cost for this Change Order supported by an alternate bid or competitive price quote		
Explain Why		
Contractor under contract to complete project by substantial completion date.		
Attachments	SIGNED- BCPS Life Safety Upgrades_ Change Order for BP_2 (1).pdf	

Change Order Supplemental Information Form Signature
Page (Online Form Ref# 62985)

Ryan Harvey Digitally signed by Ryan Harvey
DN: C=US, E=rharvey@cmta.com,
O=CMTA, OU=CMTA, CN=Ryan Harvey
Date: 2025.08.12 22:03:12-04'00'

Architect Date

NA

Construction Manager Date

Lisa Lewis

8-25-25

Finance Officer Date

Local Board of Education Designee Date

FACPAC Contract Change Order

Supplemental Information Form (Ref#

62981)

Form Status: Saved

Tier 2 Project: Bullitt County Life Safety Upgrades 2022

BG Number: 23-165

Status: Active

District: Bullitt County (HB678) (071)

Phase: Project Initiation (View Checklist)

Contract: KES, 0002, Bid Package #2: Technology

Type: General Contractor

Proposed

Change Order Number1

Time Extension RequiredNo

Date Of Change Order10/14/2024

Change Order Amount To DateIncrease

Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$298,211.90
Net Approved COs	\$0.00
Remaining After Approved COs	\$298,211.90
Net All COs	\$10,197.44
Remaining After All COs	\$288,014.46

This Requested Change Order Amount \$4,997.70
+/-

Change In A/E Fee This Change Order
+/-

Change In CM Fee This Change Order
+/-

Remaining Construction Contingency \$288,014.46
Balance

Contract Change Requested By Local Board of Education
Contract Change Reason Code Expansion of Scope

Change Order Description And Justification
BCPS Technology Requested additional data drops for Audio Enhancement Coop

Cost Benefit To Owner
Additional data drops provided so Audio Enhancement could complete scope of work.

Contract unit prices have been utilized Yes
to support the cost associated with this
change order.

Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor		0.00%
Materials		0.00%
Profit and Overhead		
Bond Insurance		0.00%
Cost Breakdown Total:	\$0.00	
Cost for this Change Order supported by an alternate bid or competitive price quote	No	
Explain Why		
Attachments	SIGNED- BCPS Life Safety Upgrades_ Change Order for BP2_CO1.pdf	

Change Order Supplemental Information Form Signature
Page (Online Form Ref# 62981)

Ryan Harvey
Digitally signed by Ryan Harvey
DN: C=US, E=rharvey@cmta.com,
O=CMTA, OU=CMTA, CN=Ryan Harvey
Date: 2025.08.12 21:51:13-04'00'

Architect

Date

NA

Construction Manager

Date

Lisa Lewis

Finance Officer

8-25-25

Date

Local Board of Education Designee

Date

FACPAC Contract Change Order

Supplemental Information Form (Ref#

62983)

Form Status: Saved

Tier 2 Project: Bullitt County Life Safety Upgrades 2022

BG Number: 23-165

District: Bullitt County (HB678) (071)

Status: Active

Phase: Project Initiation (View Checklist)

Contract: KES, 0001, General Construction - Fire Alarm and Intercom Replacement Infrastructure

Type: General Contractor

Proposed

Change Order Number

1

Time Extension Required

Yes

If Yes Number Of Days

47

Date Of Change Order

10/4/2024

Change Order Amount To Date

Unchanged

Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$298,211.90
Net Approved COs	\$0.00
Remaining After Approved COs	\$298,211.90
Net All COs	\$0.00
Remaining After All COs	\$298,211.90

This Requested Change Order Amount

+/-

Change In A/E Fee This Change Order

+/-

Change In CM Fee This Change Order

+/-

Remaining Construction Contingency

Balance

Contract Change Requested By

General Contractor

Contract Change Reason Code

Allow for demo through summer

Change Order Description And Justification

Fire and Intercom project substantial completion is before Summer 2025. Due to interface requirements with Audio Enhancement Intercom system coop agreement, the supporting electrical contractor has requested a time extension to the contract to utilize the summer to remove abandoned systems due to Audio Enhancement replacement.

Cost Benefit To Owner
Allows for better interface of demolition of systems.
Contract unit prices have been utilized No
to support the cost associated with this
change order.

Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which
separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor		0.00%
Materials		0.00%
Profit and Overhead		
Bond Insurance		0.00%
Cost Breakdown Total:	\$0.00	
Cost for this Change Order supported by an alternate bid or competitive price quote	No	
Explain Why		
Attachments	SIGNED BCPS Life Safety Upgrades-CO 1 Substantial Completion Extension.pdf	

Change Order Supplemental Information Form Signature Page (Online Form Ref# 62983)

Ryan Harvey

Digitally signed by Ryan Harvey
DN: C=US, E=rharvey@cmta.com,
O=CMTA, OU=CMTA, CN=Ryan Harvey
Date: 2025.08.12 21:18:35-04'00'

Architect

Date

NA

Construction Manager

Date

Lisa Lewis

Finance Officer

8-25-2025

Date

Local Board of Education Designee

Date

FACPAC Contract Change Order Supplemental Information Form (Ref# 62984)

Form Status: Saved

Tier 2 Project: Bullitt County Life Safety Upgrades 2022

BG Number: 23-165

District: Bullitt County (HB678) (071)

Status: Active

Phase: Project Initiation (View Checklist)

Contract: KES, 0001, General Construction - Fire Alarm and Intercom Replacement
Infrastructure

Type: General Contractor

Proposed

Change Order Number	2
Time Extension Required	No
Date Of Change Order	1/30/2025
Change Order Amount To Date	Increase

Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$298,211.90
Net Approved COs	\$0.00
Remaining After Approved COs	\$298,211.90
Net All COs	\$5,199.74
Remaining After All COs	\$293,012.16

This Requested Change Order Amount \$5,199.74

+/-

Change In A/E Fee This Change Order

+/-

Change In CM Fee This Change Order

+/-

Remaining Construction Contingency \$293,012.16

Balance

Contract Change Requested By General Contractor

Contract Change Reason Code Expansion of Scope

Change Order Description And Justification

Found conditions during demolition. Fire alarm devices must be replaced for system replacement.

Cost Benefit To Owner

Ensures a complete fire alarm system.

Contract unit prices have been utilized No
to support the cost associated with this
change order.

Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which
separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor	\$4,228.00	81.31%
Materials	\$481.60	9.26%
Profit and Overhead	\$490.14	9.43%
Bond Insurance		0.00%
Cost Breakdown Total:	\$5,199.74	

Cost for this Change Order supported No
by an alternate bid or competitive price
quote

Explain Why

Contractor under contract to provide work with in contract substantial completion time.

Attachments SIGNED- BCPS Life Safety Upgrades_ Change Order
for BP_1 (1).pdf

Change Order Supplemental Information Form Signature Page (Online Form Ref# 62984)

Ryan Harvey

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DN: C=US, E=rharvey@cmta.com,
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Date: 2025.08.12 21:33:31-04'00'

Architect

Date

NA

Construction Manager

Date

Lisa Lewis

Finance Officer

8-25-25

Date

Local Board of Education Designee

Date