

DEPARTMENT OF FINANCE

LISA LEWIS, DIRECTOR

STEPHANIE BONNETT, ASSISTANT FINANCE OFFICER

FREDA HOLDERMAN, ACCOUNTING SUPERVISOR

TO: Board Members

FROM: Lisa Lewis, Director of Finance *Lewis*

DATE: August 11, 2025

RE: Arbiter Sports (Bullitt East High School)

Bullitt East High School is requesting approval to enter into an agreement with Arbiter Sports for an Arbiter License Subscription for 12 months. This subscription is for the band/performing arts program. I request the board to approve this agreement.

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION



JOSHUA LIGHTLE, PRINCIPAL
MICHAEL BRANGERS, ASSISTANT PRINCIPAL
STEPHEN CREPPS, ASSISTANT PRINCIPAL
ONDREA SMALLWOOD, ASSISTANT PRINCIPAL


Subject: Request for Approval – Arbiter Pay for Band Program

The purpose of this memo is to formally request the Board's approval for the Bullitt East High School Band Program to utilize Arbiter Pay for processing payments to contracted adjudicators, clinicians, and other service providers.

Respectfully,
Joshua Lightle
Principal
Bullitt East High School

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION

 11450 HIGHWAY 44 EAST, MT WASHINGTON, KY 40047

 (502)869-6400

 (502)869-6590

 JOSHUA.LIGHTLE@BULLITT.KYSCHOOLS.US



Subscription Order Form

Company Address	9815 S Monroe St, STE 204 Sandy, Utah 84070 United States	Expiration Date	9/30/2025
Created Date	8/7/2025	Quote Number	00691374
Prepared By	Gwen Farrell	Start Date	8/11/2025
Phone	+1 7814308010 📞	End Date	8/10/2026
Email	gwen.farrell@arbitersports.com		
Billing Schedule	One-Time		

Customer Billing

Account Name	Bullitt East High School	Primary Contact	Jason Novak
Billing Contact	Jason Novak	Primary Email	jason.novak@bullitt.kyschools.us
Billing Email	jason.novak@bullitt.kyschools.us	Primary Title	Band Director
Billing Phone	502-869-6400	Primary Phone	502-869-6400
Bill To	11450 Highway 44 Mount Washington, Kentucky 40047 United States	Address	11450 Highway 44 E Mount Washington, Kentucky 40047-7214 United States

Subscriptions & Services

Product	Line Item Description	Quantity	Sales Price	Total Price
300- (YEAR 1) ArbiterPay	Arbiter Pay for Band/Performing Arts.	1.00	\$425.00	\$425.00
300- Initial Implementation & Training	One-time implementation/on-boarding fee.	1.00	\$495.00	\$495.00

Year 1

Year 1 Start Date	8/11/2025	Year 1 Total	\$920.00
Year 1 End Date	8/10/2026	Year 1 Payment Due	9/10/2025

Contract Total

Subtotal	\$920.00
Total Discount	\$0.00
Grand Total	\$920.00

Terms & Conditions

Standard Conditions:

1. This Subscription Order Form is governed by ArbiterSports website's standard Terms and Conditions ("Terms and Conditions") <https://www.arbitersports.com/terms-and-conditions/>, if Customer is subscribing to ArbiterPay, by ArbiterSports' standard Payor Agreement for ArbiterPay Users (the "ArbiterPay Agreement") <https://www.arbitersports.com/payor-agreement> (if applicable), each incorporated herein by reference.

2. In the event of any conflict or inconsistency between the Special Instructions or Standard Conditions of this Subscription Order Form and any provisions of the Terms and Conditions or the ArbiterPay Agreement, this Subscription Order Form shall govern and control.



3. Notwithstanding any provision of the Terms and Condition or the ArbiterPay Agreement, upon a material breach by ArbiterSports which is not cured within 30 days following receipt of written notice, Customer may terminate its subscription and receive the prorated amount paid by Customer for the applicable year.

4. The Terms and Conditions and the ArbiterPay Agreement (if applicable), together with this Subscription Order Form, represent the entire agreement between the parties and cannot be overridden by terms contained in any later received document unless the additional terms are accepted in writing by both parties.

5. All references to monetary values shall mean United States dollars and do not include any taxes that may apply.

6. CUSTOMER MUST PROVIDE ARBITERSPORTS WITH VALID AUTOMATED PAYMENT INFORMATION AS A CONDITION TO RECEIVE OR USE THE SERVICES. BY PROVIDING ARBITERSPORTS WITH AUTOMATED PAYMENT INFORMATION, CUSTOMER AUTHORIZES ARBITERSPORTS TO CHARGE CUSTOMER'S PAYMENT ACCOUNT FOR ANY AMOUNTS ARISING FROM OR RELATING TO THE ABOVE SERVICES WITHOUT FURTHER AUTHORIZATION FROM CUSTOMER. CUSTOMER IS RESPONSIBLE FOR AND AGREES TO UPDATE ARBITERSPORTS WITH ANY CHANGES TO CUSTOMER'S BILLING AND/OR AUTOMATED PAYMENT INFORMATION (E.G., NEW OR UPDATED CREDIT CARD, CREDIT CARD EXPIRATION DATE OR OTHER PAYMENT BANK ACCOUNT INFORMATION).

7. CUSTOMER AUTHORIZES ARBITERSPORTS TO CHARGE CUSTOMER'S ARBITERSPORTS ACCOUNT FOR ANY AMOUNTS ARISING FROM OR RELATING TO THE ABOVE SERVICES WITHOUT FURTHER AUTHORIZATION FROM CUSTOMER.

8. UNLESS CUSTOMER NOTIFIES ARBITERSPORTS IN WRITING (INCLUDING VIA THE ABOVE ARBITERSPORTS EMAIL ADDRESS) 10 DAYS PRIOR TO THE END OF CUSTOMER'S SUBSCRIPTION, CUSTOMER'S SUBSCRIPTION WILL AUTOMATICALLY RENEW FOR AN ADDITIONAL TERM EQUAL TO THE LENGTH OF THE ORIGINAL TERM (FOR EXAMPLE, A TWO-YEAR TERM WILL AUTOMATICALLY RENEW FOR AN ADDITIONAL TWO-YEAR TERM). IF ARBITERSPORTS INCREASES THE ANNUAL SUBSCRIPTION PRICE FOR ANY SERVICES, ARBITERSPORTS WILL NOTIFY CUSTOMER IN WRITING (INCLUDING VIA THE ABOVE CUSTOMER EMAIL ADDRESS) OF SUCH INCREASE AT LEAST 30 DAYS PRIOR TO THE END OF CUSTOMER'S SUBSCRIPTION. IN THE EVENT CUSTOMER DOES NOT TERMINATE, THE RENEWAL WILL BE AT THE INCREASED PRICES.

9. I hereby authorize ArbiterSports, LLC to initiate a withdrawal from my account within ArbiterPay to pay for services as indicated. I also authorize ArbiterSports, LLC to make deposits to this account in the event that an entry is made in error. I agree that no prior notification will be provided unless the date or amount changes, in which case you will receive notice at least 10 days prior to the payment being collected.

Customer to Complete:

Is a Purchase Order required for ArbiterSports to receive payment for the Services in this Subscription Order Form? Please fill in **YES** or **NO** here:

Acknowledgment and Acceptance of Terms

By signing this Subscription Order Form, the individual signing on behalf of Customer is committing and confirming that they are authorized by Customer to execute this Subscription Order Form and to purchase the Service listed above.

Accepted By (Legal Entity): Bullitt County Public Schools	Accepted By (Legal Entity): ArbiterSports, LLC
Signature:	Signature:
Print Name: Jesse Bacon	Print Name: John Hopkins
Title: Superintendent	Title: Chief Financial Officer (CFO)
Date: 8-25-2025	Date: