

# 25-26 LES Supervision Duty Schedule

All homeroom teachers will be in the classroom by 7:45 am each morning and at their doors to monitor the hallways during class changes and afternoon dismissal (3:00-3:25), except when they have their other supervision duties.

\*\*\*\*At 3:00-first bell will ring-go outside your door into the hallway and supervise kids!!!\*\*\*\*

## Afternoon Bus Rotation

Date	4th Grade	5th Grade
August 13-15	All staff other than homeroom	All staff other than homeroom
August 18-22	Chaffin	Ballweg
August 25-29	Stillwell	Bilyeu
September 1-5	Cavanah	Thornton
September 8-12	B. Baxter	Johnson
September 15-19	Toney	K. Baxter
September 22-26	Robinson	Clark
September 29-October 3	Patterson	Sexton
October 13-17	Eversole	Franklin
October 20-24	Kummer	Kenyon
October 27-31	Jones	Rosbottom
November 3-7	Chaffin	Ballweg
November 10-14	Stillwell	Bilyeu
November 17-21	Cavanah	Thornton
November 24-25	B. Baxter	Johnson
December 1-5	Toney	K. Baxter
December 8-12	Robinson	Clark
December 15-19	Patterson	Sexton
January 5-9	Eversole	Franklin

<b>January 12-16</b>	<b>Kummer</b>	<b>Kenyon</b>
<b>January 19-23</b>	<b>Jones</b>	<b>Rosbottom</b>
<b>January 26-30</b>	<b>Chaffin</b>	<b>Ballweg</b>
<b>February 2-6</b>	<b>Stillwell</b>	<b>Bilyeu</b>
<b>February 9-13</b>	<b>Cavanah</b>	<b>Thornton</b>
<b>February 16-20</b>	<b>B. Baxter</b>	<b>Johnson</b>
<b>February 23-27</b>	<b>Toney</b>	<b>K. Baxter</b>
<b>March 2-6</b>	<b>Robinson</b>	<b>Clark</b>
<b>March 9-13</b>	<b>Patterson</b>	<b>Sexton</b>
<b>March 16-20</b>	<b>Eversole</b>	<b>Franklin</b>
<b>March 23-27</b>	<b>Kummer</b>	<b>Kenyon</b>
<b>March 30-April 3</b>	<b>Jones</b>	<b>Rosbottom</b>
<b>April 13-17</b>	<b>Chaffin</b>	<b>Ballweg</b>
<b>April 20-24</b>	<b>Stillwell</b>	<b>Bilyeu</b>
<b>April 27-May 1</b>	<b>Cavanah</b>	<b>Thornton</b>
<b>May 4-8</b>	<b>B. Baxter</b>	<b>Johnson</b>
<b>May 11-15</b>	<b>Toney</b>	<b>K. Baxter</b>
<b>May 18-19</b>	<b>Robinson</b>	<b>Clark</b>

# Morning/Afternoon Duty Schedule

## **4th & 5th Grade Drop-Off/Pick-Up**

Drop off will be at 7:25 am and pick up at 3:00 pm.

In the morning, all students except bus riders will be let out in the front of the building.

In the afternoon, 4th grade will be picked up in the front of the building and 5th grade in the back of the building.

## **Morning-4th & 5th Grade Drop-Off-7:25 am**

Carrie Mylor-Melita Joiner (Wednesday-Friday)-Blackburn-McCutchen

## **Afternoon-4th Grade-2:55 pm**

Caleb Crabtree-Carra Scott-Adina Hillard-Toni Marvel-McCutchen

## **Afternoon-5th Grade-2:55 pm**

Carissa Smith-Lori Stevens-Archie Beck-Kaylee Tribolet

## **Pick-Up/Dismissal**

4th-Front of School

5th-Back of School

## **3:00 pm**

Chaffin-Stillwell-Kummer-Jones-Patterson-Ballweg-Bilyeu-Rosbottom-Kenyon-Sexton

## **3:10 pm**

B. Baxter-Cavanah-Robinson-Toney-Eversole-Johnson-Thornton-Clark-K. Baxter-Franklin

## **Buses**

### **AM**

Jamie Neal

### **PM**

Jamie Neal

Lance Hamilton

Teacher Rotation

## **Arrival**

Students will either go directly to the cafe for breakfast or to the gym.

If students want to eat breakfast, they will enter the building and go to the right and head straight to the cafe.

If students do not want to eat breakfast, they will enter the building and go to the left and head straight to the gym.

In the gym, students will sit in their designated homeroom location.

## **Cafe Duty-7:30 am**

Angela Perkins  
Pam Jones  
Melisha Turner  
Angie Whiles

**Gym Duty-7:30 am**

Debbie Richey  
Laura Cline  
Lance Hamilton  
Chinese Teacher

**Lunch Duty**

**10:50-11:20**

Jones  
Neal  
Chinese

**11:20-11:45**

Crabtree  
Perkins  
Chinese

**11:45-12:15**

Turner  
Whiles  
Neal

**12:15-1:00**

Richey  
Joiner (Wednesday-Friday)  
McCutchen

**Crosswalk**

Teachers will walk students across the street at the four way stop or deliver them to back of building and oversee crossing at stop sign.

**Walkers**

Missy Hardison  
Leah Wood  
Maria Gordon

**Transition Times**

All classroom teachers in the hallway greeting students.  
Administrators will also be in hallways during changes.

**Bathroom Time**

Teacher or administrator supervising at all times.