

ACBOE Regular Monthly Meeting

July 21, 2025 6:00 PM

Allen County Board of Education

570 Oliver Street

Scottsville, KY 42164

Attendance Taken at 6:00 PM:

Present Board Members:

Mr. Al Barman

Mrs. Berlinda Bazzell

Mr. Brian Celsor

Mrs. Stacy Coffey

Mr. Billy Turner

I. Call to Order

I.A. Prayer

I.B. Pledge of Allegiance to the Flag

I.C. Roll Call

I.D. Adopt Agenda

Order #11815 - Motion Passed: Adopt the agenda passed with a motion by Mr. Billy Turner and a second by Mrs. Stacy Coffey.

Mr. Al Barman Yes

Mrs. Berlinda Bazzell Yes

Mr. Brian Celsor Yes

Mrs. Stacy Coffey Yes

Mr. Billy Turner Yes

II. Presentations or Recognitions by the Board

III. Communications

IV. Reports or Updates to Board

IV.A. Director Reports

IV.A.1. Deputy Superintendent - Brian Carter

IV.A.2. Chief Academic Officer - Melissa Biggerstaff

IV.A.3. Director of Human Resources & Pupil Personnel - Trey Harper

IV.A.4. Director of Special Education & Preschool - Heather Harwood

IV.A.5. Director of Federal Programs/DAC/School Based Health Services - Kim Hawkins

IV.A.6. Director of Food Service - Robin Herrington

IV.A.7. Director of Facilities / Maintenance - Kelly Grizzle

IV.A.8. Director of Transportation - Tommy Doss

IV.A.9. Grant Projects/Updates

V. CONSENT AGENDA

Order #11816 - Motion Passed: Approval of consent agenda passed with a motion by Mr. Al Barman and a second by Mrs. Berlinda Bazzell.

Mr. Al Barman Yes

Mrs. Berlinda Bazzell Yes

Mr. Brian Celsor Yes

Mrs. Stacy Coffey Yes

Mr. Billy Turner

Yes

V.A. General Administration

V.A.1. Approval of the Allen County Board of Education Minutes - June 12, 2025 Working Session and Regular Meeting

V.A.2. Approval of ACPC Fundraisers

V.A.2.a. ACPC Fundraiser Requests: PTO- Easter Basket, Turkey Feathers, Santa Shop, Fall Festival, T-shirt Sales, Popcorn Sales, Skip the Line Pass, Cotton Candy Grams, Food Trucks; General- CarRider Pro Tags, Picture Commissions; Play- tickers, Ad Sales, Media Packs; Staff- Vending Machine, Coke Commissions; Library- Lost/Damaged books; Culture Club- Breakfast with Santa, ACS Shirts, Food Trucks, Theme Shirts; PBIS- Kroger Rewards, Tasty Tuesdays

V.A.3. Approval of ACIC Fundraisers

V.A.3.a. Student General Account: Car Tags, Kroger Cash Back, School Pictures; Staff Account: Coke Machine Commission

V.A.3.b. PTO Fundraisers: Patriot Store, Merchandise sale, Duct tape Mr. Simmons, Nothing Bundt Cakes, Read-A-Thon and Holiday Shop

V.A.4. Approval of ACSHS Fundraisers

V.A.4.a. ACSHS Fundraiser Requests - Girls Golf: "Putt-A-Thon", 2025-26 Season, Krispy Kreme Donut sales, 2025-26 Season; Boys Golf Boosters: Glow Golf, Sept/Oct. 2025; Apparel Sales, August-December 2025; Steak Sale, October 2025; Gift Card Baskets, November-December 2025; Cheer/Cheer Boosters: See attached list, 2025-2026 school year; Cross Country: XC Sponsorship-Advertisement on team banner, 8/1-8/20 2025

V.A.5. Approval of Overnight and/or Out of State Trips

V.A.5.a. JEBMS Overnight Washington DC Trip 10/2026

V.A.5.b. ACSHS Trip Requests - Overnight: ACSHS Girls Soccer, Soccer Camper-Lindsay Wilson College, 210 Lindsay Wilson St. Columbia, KY, 7/13/2025-7/16/2025; Out of State: Volleyball Camp, Portland, TN, 7/22 and 7/23

V.A.5.b.1. Approval to reassign JEBMS assistant soccer stipend to JEBMS assistant cheer coach for the 25-26 school year

V.A.6. Approval of Vision Services Contract with Logan County Schools

V.A.7. ACSHS Girls Golf-Volunteer Coach Approval: Brian Carter, Joshua Ford, AJ Anderson

V.A.8. Approval of contract and addendum with Soliant Health, LLC for Kara Kendle DHHT for 2025-2026 school year

V.A.9. Approval for FFA to host FFA Advisor Retreat, September 12-13, 2025

V.A.10. Approval to renew the agreement with English, Lucas, Priest & Owsley, LLP as School Board Attorney for the 2025-2026 and 2026-2027 school years, with an hourly rate increase as outlined: Partners at \$265/hour (2025-26) and \$275/hour (2026-27); Associates at \$235/hour (2025-26) and \$245/hour (2026-27); and Paralegals/Legal Assistants at \$145/hour (2025-26) and \$155/hour (2026-27).

V.B. Curriculum & Instruction

V.B.1. Grants

V.B.1.a. Acknowledge Review of Grant Updates Report

V.B.1.a.1. Grants Update

V.C. Operations

V.C.1. District Financials

V.C.1.a. Approve Treasurers Report for JUNE 2025 showing a balance of \$8,913,063.

V.C.1.b. Approve the payment of current bills for JUNE 2025 in the amount of \$1,472,193.30.

V.C.1.c. Approve the Balance Sheets for JUNE 2025.

V.C.1.d. Approve the Monthly Financial Report for JUNE 30, 2025.

V.C.1.d.1. ACPC - June 2025 Financial Report

V.C.1.d.2. ACIC - June 2025 Financial Report

V.C.1.d.3. JEBMS - June 2025 Financial Report

V.C.1.d.4. ACSHS - June 2025 Financial Statement

V.C.1.e. Approval of the end of year financial reports

V.C.1.e.1. ACPC: End of Year 24-25 Financial Report

V.C.1.e.2. ACIC - End of year 2024-2025 Financial Report

V.C.1.e.3. JEBMS - End of 24-25 Year Financial Report

V.C.1.e.4. ACSHS - End of Year 24-25 Financial Report

V.C.2. Approval to Amend the Sub Cook/Baker Pay from \$11.90 to \$12.50 an hour

V.C.3. Approval of a \$10 per student technology supply fee for the 2025-2026 school year

V.C.4. Approve the following technology items (see attachment) as surplus to the educational needs of the district and to allow Tech Recylers to pick up the unusable technology items

V.C.5. Approval of the Encore Technologies Contract for Year 2025 in the amount of \$69,881

V.C.6. Approval of the TriVigil Inc. Contract for Year 2025 in the amount of \$28,000

V.C.7. Approval of SCB pay request for Athletic Facilities BG 25-250

V.C.8. Authorize the use of two district school buses to take and return 4-H participants to Dawson Springs Ky.

V.C.9. Approval to dispose of the following surplus items no longer of educational value to Allen County School: 2 Lifepak 500 AED's and list of books from ACSHS

V.D. Personnel

V.D.1. Acknowledge review of monthly Personnel Report

V.D.2. Approval of Leaves of Absence per attached report

VI. ACTION ITEMS

VI.A. General Administration

VI.A.1. Consider/take appropriate action to approve the 2nd Reading of 2025 Policy Changes

Order #11818 - Motion Passed: Approve 2nd reading of the following policies: 01.0 Definitions; 01.11 General Powers and Duties of the Board; 01.111 District Planning; 01.5 School Board Policies; 02.31 School Resource Officers (SROs); 02.413 Exemption (SBDM); 02.421 Election of School Council Members; 02.4241 School Council Policies (SBDM); 02.4242 School Budget and Purchasing (SBDM); 03.11 Hiring (Certified Personnel); 03.114 Contract; 03.1161 Coaches and Assistant Coaches; 03.1232 Sick Leave (Certified); 03.1233 Parental Leave Options (Certified) - MODIFIED; 03.1721 Conflict of Interests (Certified); 03.175 Retirement (Certified); 03.18 Evaluation (Certified); 03.19 Professional Development (Certified); 03.21 Hiring (Classified Personnel); 03.2141 Nonteaching Coaches and Assistant Coaches; 03.2233 Maternity Leave (Classified) MODIFIED; 03.2721 Conflict of Interests (Classified); 03.29 Staff Development (Classified); 03.4 Substitute Teachers; 03.6 Volunteers; 04.1 Budget Planning and Adoption; 04.32 Model Procurement Code Purchasing; 04.8 Disposal of School Property; 07.1 Food/School Nutrition Services; 08.1 Curriculum; 08.1122 Advanced Coursework; 08.113 Graduation Requirements; 08.1131 Alternative Credit Options; 08.11311 Early

Graduation Program; 08.1312 Home/Hospital Instruction; 08.1351 Pledge of Allegiance & Moment of Silence or Reflection; 08.13531 Human Sexuality; 08.22 Promotion and Retention; 08.232 Instructional Materials; 08.2323 Access to Electronic Media; 08.2324 Traceable Communications; 08.3 School Calendar; 09.122 Attendance Requirements; 09.1222 Nonresident Students; 09.1224 Online, Virtual, and Remote Learning; 09.2 Student Welfare and Wellness; 09.22 Student Health and Safety; 09.2211 Employee Reports of Criminal Activity; 09.2241 Student Medication; 09.227 Child Abuse; 09.313 Eligibility (Athletics); 09.421 Care of School and Personal Property; 09.4221 Sexual Extortion; 09.4261 Telecommunication and Other Electronic Devices; 09.4294 Driver's License Revocation. passed with a motion by Mr. Billy Turner and a second by Mrs. Berlinda Bazzell.

Mr. Al Barman	Yes
Mrs. Berlinda Bazzell	Yes
Mr. Brian Celsor	Yes
Mrs. Stacy Coffey	Yes
Mr. Billy Turner	Yes

VI.A.2. Consider/take appropriate action regarding emergency reading and adoption of the following policy revisions to ensure operational readiness for the 2025 2026 school year: 03.125, 03.225, 09.36, 09.2261, and 09.226

Order #11819 - Motion Passed: Motion to approve the recommended policy revisions (03.125, 03.225, 09.36, 09.2261, and 09.226) under an emergency reading due to the start of school and policy update deadline of August 15th. passed with a motion by Mr. Billy Turner and a second by Mrs. Berlinda Bazzell.

Mr. Al Barman	Yes
Mrs. Berlinda Bazzell	Yes
Mr. Brian Celsor	Yes
Mrs. Stacy Coffey	Yes
Mr. Billy Turner	Yes

VI.A.3. Consider/take appropriate action to acknowledge the Review of revised 2025 administrative procedures.

Order #11820 - Motion Passed: Acknowledge review of updated and new procedures as listed: 03.123 AP.2 Leave Request Form and Statement; 03.19 AP.1 Certified Personnel Professional Development; 03.19 AP.23 District Training Requirements; 04.8 AP.1 Disposal of School Property; 07.1 AP.1 School and Community Nutrition Program; 08.1351 AP.1 Notice of Moment of Silence or Reflection; 08.2323 AP.1 Access to Electronic Media; 08.2324 AP.2 Consent for Outside Traceable Communications (MODIFIED); 09.1224 AP.1 Online, Virtual, and Remote Learning; 09.2241 AP.1 Student Medication Guidelines; 09.2241 AP.21 Permission Form for Prescribed or Over-the-Counter Medication; 03.125 AP.22 (District Recommended); New Procedure for In-district Travel (District Recommended); In-District Travel Quarterly Certification (District Recommended); Student Driver Agreement Form for Off-Campus Instructional Programs (District Recommended) passed with a motion by Mr. Al Barman and a second by Mrs. Berlinda Bazzell.

Mr. Al Barman	Yes
Mrs. Berlinda Bazzell	Yes
Mr. Brian Celsor	Yes
Mrs. Stacy Coffey	Yes

Mr. Billy Turner Yes

VI.A.4. Consider/take appropriate action to designate the District's official traceable communication systems, as required by Senate Bill 181 (KRS 160.145), for all electronic communication between District employees/volunteers and students

Order #11821 - Motion Passed: Designate as the District's traceable communication system the following electronic school notification and communication programs or applications in compliance with SB 181 (KRS 160.145): ParentSquare, District Email (@allen.kyschools.us, @stu.allen.kyschools.us), Google Workspace for Education, Infinite Campus, and for our KCTCS Partners, Blackboard (Anthology), Outlook (kctcs.edu), Starfish (EAB) passed with a motion by Mr. Al Barman and a second by Mrs. Berlinda Bazzell.

Mr. Al Barman	Yes
Mrs. Berlinda Bazzell	Yes
Mr. Brian Celsor	Yes
Mrs. Stacy Coffey	Yes
Mr. Billy Turner	Yes

VI.A.5. Consider/take appropriate action on amending the Certified Evaluation Plan for the SY 2026

Order #11822 - Motion Passed: Approve the amended Certified Evaluation Plan, reflecting the legislative change to a five-year summative evaluation cycle for tenured teachers and administrators, effective with the 2025-2026 school year. passed with a motion by Mrs. Stacy Coffey and a second by Mr. Billy Turner.

Mr. Al Barman	Yes
Mrs. Berlinda Bazzell	Yes
Mr. Brian Celsor	Yes
Mrs. Stacy Coffey	Yes
Mr. Billy Turner	Yes

VI.B. Curriculum & Instruction

VI.B.1. Consider/take appropriate action to employ emergency-certified substitute teachers for the 2025-2026 school year

Order #11823 - Motion Passed: Approval to employ emergency certified substitute teachers for the 2024-2025 school year. passed with a motion by Mrs. Berlinda Bazzell and a second by Mrs. Stacy Coffey.

Mr. Al Barman	Yes
Mrs. Berlinda Bazzell	Yes
Mr. Brian Celsor	Yes
Mrs. Stacy Coffey	Yes
Mr. Billy Turner	Yes

VI.C. Operations

VI.C.1. Consider/take appropriate action on the 2025-2026 District Student Handbook & Discipline Code

Order #11824 - Motion Passed: Approval of the 2025-2026 Allen County School Districts Discipline Code passed with a motion by Mrs. Stacy Coffey and a second by Mrs. Berlinda Bazzell.

Mr. Al Barman	Yes
Mrs. Berlinda Bazzell	Yes
Mr. Brian Celsor	Yes
Mrs. Stacy Coffey	Yes
Mr. Billy Turner	Yes

VII. Superintendent Report

VIII. Executive Session

VIII.A. Consider/take appropriate action to enter into Executive Session per KRS 61.810 (1) (f) for the purpose of discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested; KRS 61.810 (1) (k) for meetings specified by law to be conducted in private which is pursuant to KRS 156.557 (6) (c) for preliminary discussion relating to the evaluation of the superintendent; KRS 61.810 (1) (c) Discussions of proposed or pending litigation against or on behalf of the public agency

Order #11825 - Motion Passed: Enter into Executive Session per KRS 61.810 (1) (f) for the purpose of discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested; KRS 61.810 (1) (k) for meetings specified by law to be conducted in private which is pursuant to KRS 156.557 (6) (c) for preliminary discussion relating to the evaluation of the superintendent; KRS 61.810 (1) (c) Discussions of proposed or pending litigation against or on behalf of the public agency passed with a motion by Mr. Billy Turner and a second by Mrs. Berlinda Bazzell.

Mr. Al Barman	Yes
Mrs. Berlinda Bazzell	Yes
Mr. Brian Celsor	Yes
Mrs. Stacy Coffey	Yes
Mr. Billy Turner	Yes

VIII.B. Adjourn Executive Session

Order #11826 - Motion Passed: Adjourn Executive Session passed with a motion by Mr. Billy Turner and a second by Mr. Al Barman.

Mr. Al Barman	Yes
Mrs. Berlinda Bazzell	Yes
Mr. Brian Celsor	Yes
Mrs. Stacy Coffey	Yes
Mr. Billy Turner	Yes

IX. Action, if any, related to executive session

X. Consider/take appropriate action to approve the 2024-2025 Summative Evaluation of the Superintendent

Order #11827 - Motion Passed: Adopt the 2024-2025 summative evaluation of the superintendent, noting that this evaluation only encompasses the areas of strategic, instructional, and collaborative leadership for this specific year, with the superintendent receiving exemplary ratings in these categories. passed with a motion by Mr. Billy Turner and a second by Mrs. Berlinda Bazzell.

Mr. Al Barman	Yes
Mrs. Berlinda Bazzell	Yes
Mr. Brian Celsor	Yes
Mrs. Stacy Coffey	Yes
Mr. Billy Turner	Yes

XI. Adjournment

Order #11828 - Motion Passed: Approval to adjourn the regular meeting passed with a motion by Mr. Billy Turner and a second by Mrs. Stacy Coffey.

Mr. Al Barman	Yes
Mrs. Berlinda Bazzell	Yes
Mr. Brian Celsor	Yes
Mrs. Stacy Coffey	Yes
Mr. Billy Turner	Yes

Chairperson

Superintendent