



SBDM Council Minutes

July 16, 2025

Opening Business

Meeting called to order at: 5:21 PM

Council members present: Julia Keathley, Allie Yates, Ashley Brown, Carla Kuhn

Others present, if known:

- a. Approval of the Agenda

Motion: Yates **Second:** Keathley **Decision:** Consensus

- b. Approval of the previous meeting's Minutes

Motion: Keathley **Second:** Yates **Decision:** Consensus

- c. Welcome to New Members and Introductions - Welcomed Ashley Brown, as a new parent member. Welcomed returning members: Allie Yates, Laura Rogers, Nicole Hines, and Julia Keathley.
- d. Public Comment: None
- e. Good News Report: The cleaning crew has done a great job getting the floors waxed and ready for school. All rooms throughout the building are ready to be used. Kindergarten enrollment is steadily growing each day, with about 150 kindergarten students registered. We are working to get preschool numbers up. Mrs. Kuhn and Mrs. Druen have contacted parents about registering and getting the required documents turned in.

School Achievement Report/Data

- a. On Grade Level Standards: Shared a document with the council: The Opportunity Maker. Discussed the council's role in reviewing grade level data to determine what steps the school needs to take to improve student achievement.. Explained that assessments and screenings such as Brigance and IReady will be used to help determine decisions.

School Improvement Planning

- a. Review with New Members: Reviewed the goals of the CSIP.

Budget

- a. Monthly Review: Reviewed Section 6 Budget.

Committee Reports

- a. Review Minutes: No Committee minutes to review.

Bylaw or Policy Review / Readings / Adoption

- a. Review Bylaws - Agenda, Minutes and Records, Duties of Officers and Members: Reviewed the components of the Bylaws
- b. 6.05 Emergency Management Plan Policy: Reviewed the policy with no changes recommended.

New Business

- a. Master Schedule: Shared the master schedule, explaining that the teachers had previewed the schedule and had time to offer ideas or suggestions for improvement. One change from last year's master plan was splitting up the time for Bookworms Shared Reading and Bookworms ELA, so that students were not in whole-group settings for long periods of time.

Motion: Brown **Second:** Yates **Decision:** Consensus

- b. Council Requirements: Set the meeting dates and time for the 4th Monday of each month at 5:15 PM. Members signed the Proof of Receipt indicating that they had been provided with "The Kentucky Open Records and Open Meetings Act" and "Managing Government Records" for review. Each member received a copy of KRS 158.183 and KRS 158.195 and

discussed the requirements of those laws. All members have completed the SBDM-required trainings, except for Mrs. Rogers.

Ongoing Learning

- a. 2025 Legislative Session To Do List and Summary; Shared the Legislative Summary and To Do List provided from KASC. Discussed the possible policies to develop this year: traceable communication with students, wearing watches that allow students to make and receive calls, reading retention plan and moment of silence to start each school day.

Adjournment

Motion: Brown **Second:** Keathley **Decision:** Consensus

Meeting adjourned: 5:47 PM