**Nelson County Board of Education**

Staffing Formula 2011-2012

# **Certified**

Base Teachers: Allocated at state cap levels rounded up to the nearest ½ position

Additional Teachers: High School receives 15% of base teacher allocation; middle schools and elementary schools with enrollments over 400 receive 12% of the base teacher allocation; elementary schools under 400 receive 12% of the base teacher allocation. Combined Schools (New Haven/Boston), receive 12% of the base teacher allocation depending on enrollment. Additional teachers will be rounded up to the nearest ½ position.

Special Education: Teachers are allocated in accordance with state and federal maximum caseloads for eligibility and service categories. The minimum number of teachers (Base) is generated from the previous (2010) December Child Count and the state maximum caseload according to teacher certification. Additional teachers will not be added until all teachers reach the maximum caseload OR the unique needs of a student require special consideration. The Director of Special Education will make the determination of need in accordance with the student IEP, state, and federal regulations.

Principals: All schools receive 1 position (allocated by the board outside the formula).

Asst. Principals High School receives 3 positions; middle schools or combined schools with enrollment over 400 receive 1 position; elementary schools with enrollments under 550 receive 0 positions, over 550 they receive 1 position.

Librarians: High schools receive 2 positions; middle, combined and elementary schools with enrollments over 375 receive 1 position, under 375 receive .5 positions.

Guidance: High schools receive 3 positions; middle, combined and elementary schools receive 1 position.

Misc: When a portion of a position is allocated as a result of this formula, indices are allocated on that same percentage basis. For example a school that is allocated ½ of an assistant principal would be allocated the index on half the salary. All extended days are allocated for full or part time principals and assistant principals.

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## **Classified**

Custodians: All schools receive 1 position for the first 23,500 square feet and 1 additional position or fraction thereof for each additional 20,000 square feet. Custodians work 8 hours per day 260 days per year. One district wide custodian assigned as necessary by The Executive Director of Support Services.

Secretaries’: Schools with enrollments under 235 receive 1 position, over 235 receive one position for each 235 or fraction thereof. Secretaries work 7.5 hours per day 207 days per year with the exception of two positions at the high school, which work 260 days per year.

Instructional Asst.: Elementary and combined schools receive 1 position for each 24children enrolled in Kindergarten. Instructional assistants work 4 hours per day 184 days per year.

Instructional Asst. 2 Instructional Assistants 2 (IA2) are allocated according to the particular needs of school based on the number of students with intensive needs and services in their IEPs and the unique services required for those students as well as the special factors or circumstances unique to the school, services or students. The number of IA2s will be determined by the Director of Special Education in collaboration with the school Principal. IA2 positions are 7 hours per day for 184 days (177 school days, 4 holidays, 3 specific training days).