

## MEMORANDUM OF AGREEMENT

BY and BETWEEN

R.A. Jones Middle School  
8000 Spruce Dr, Florence, KY 41042

And

The Ion Center for Violence Prevention  
835 Madison Ave, Covington, KY 41011

A. This is a Memorandum of Agreement on the part of *The Ion Center for Violence Prevention* the designated regional rape crisis center for the *Northern Kentucky Region*, and *R.A. Jones Middle School*. The rape crisis center/program and the school shall jointly be referred hereinafter as the "parties."

### PURPOSE:

1. The purpose of this Memorandum of Agreement is to guide and direct the parties regarding their working relationship and the joint provision of the It's My Space program for Middle Schools, a primary prevention education program to reduce the incidence of power-based personal violence by creating social and cultural change, and environmental changes.
2. Nothing in this Memorandum alters in any way the respective legal rights of the parties or their legal obligations to one another, to their constituents or to any third party.

### B. GENERAL UNDERSTANDING:

1. The *The Ion Center for Violence Prevention* is the regional rape crisis center designated to provide regional rape crisis services and is required, in part, pursuant to KRS 211.600 and 920KAR 2:070 to provide services to any victim of sexual assault or abuse requesting such service. These services shall include, but not be limited to crisis counseling, mental health and related support services, advocacy, consultation, public education, and provision of training to professionals.
2. *R.A. Jones Middle School* is the middle school located at 8000 Spruce Dr, Florence, KY 41042, and has chosen to receive prevention education provided by The Ion Center for Violence Prevention in Fall Semester 2025.

3. The name of the specific prevention education curricula that will be used in the middle school for the purposes of reducing power-based personal violence is the It's My Space program for middle schools.
4. For the purposes of implementing the provisions of this Memorandum of Agreement, there shall be no discrimination on the basis of race, national origin, religion, creed, sex, age, disability, sexual orientation, or residence status in the provision of prevention education services to any student.
5. This Memorandum of Agreement shall be in effect from July 2025 to July 2026.

***The Ion Center for Violence Prevention shall:***

1. Implement the It's My Space program for Middle Schools facilitated by a trained educator designated by the Center in the same manner as was proven to be effective by the research.
2. Provide and coordinate instructor training and activities for school-based It's My Space team, comprised of school staff and stakeholders.
3. Conduct community-level prevention strategies designed to change the physical and/or social environment in order to increase social safety for students.
4. Keep the school officials at ***R.A. Jones Middle School*** informed of scheduling, curricula, surveying, data, program outcomes and any other activities conducted at the school related to It's My Space middle schools.
5. Facilitate evaluation of It's My Space for middle schools in coordination with the Kentucky Association of Sexual Assault Programs, Inc.
6. Provide school-level evaluation data and information for the purpose of continual adaptation of the Green Dot strategy.
7. Keep confidential the evaluation data specific to ***R.A. Jones Middle School*** gathered throughout the school year.
8. Allow the school all discretion regarding who is told about the school's participation in the project and how such information is shared.
9. Conduct the evaluation of the program in strict accordance with all human subject protection standards and will provide the school with a copy of the policies upon request.
10. Provide aforementioned services at no cost to the school for the duration of this agreement.

***R.A. Jones Middle School shall:***

1. Allow staff from ***The Ion Center for Violence Prevention*** access to the students enrolled in the school for the provision of the It's My Space for middle schools primary prevention education program and evaluation of that program through the use of survey instruments for the entire school year.
2. Identify three staff members to be the ***R.A. Jones Middle School*** It's My Space Team. Responsibilities include helping to adapt the curriculum, oversee and actively participate in implementation activities, and become It's My Space



certified instructors. The team can have more staff members, but at least two must be certified or seeking certification.

3. Inform *The Ion Center for Violence Prevention* of any other prevention programming implemented at *R.A. Jones Middle School* throughout the project period.
4. Participate in the program as it was designed so that the results, as proven through research, will be achieved.

#### MUTUAL RESPONSIBILITIES:

1. *R.A. Jones Middle School* will work to sustain It's My Space for middle schools beyond year one by building the strategy into the school infrastructure. This will allow *The Ion Center for Violence Prevention* to expand the program to other area schools. It should be noted that *The Ion Center for Violence Prevention* will continue to provide support and technical assistance to *R.A. Jones Middle School* beyond year one.
2. The parties will work together to maintain a consistent and continuous level of equality, respect and non-violence in the school. At the request of either party, a meeting or conference will be held between the *The Ion Center for Violence Prevention* and *R.A. Jones Middle School* to resolve any problems and/or develop any improvements in the provision of education programming to students and personnel at *R.A. Jones Middle School*.
3. This relationship is intended solely for the mutual benefit of the parties and their clients hereto, and there is no intention, expressed or otherwise, to create any rights or interests for any party or person other than the parties, without limiting the generality of the foregoing.
4. Neither party is an agent, employee or servant of the other.
5. This Memorandum of Agreement shall be governed by, construed and applied in accordance with the laws of the Commonwealth of Kentucky.
6. The parties will sign a Business Agreement in accordance with federal HIPAA regulations.

AGREED TO BY:

The Ion Center for Violence Prevention

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Signature

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Date

*Christy K. Burch, CEO*

Insert school information and signer name and title, signature line and date

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Signature

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Date

*Stacy Park, Principal*