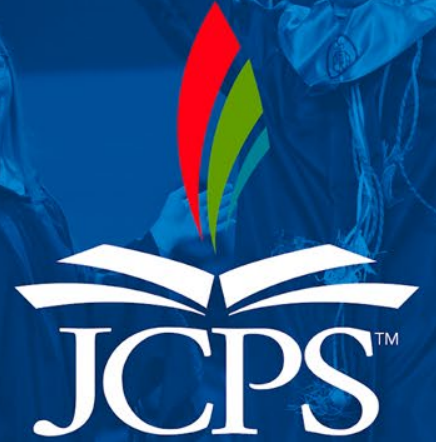


First Day Update

July 29, 2025
Dr. Rob Fulk, COO





Current Bus Driver Staffing

DRIVERS

637

**TYPICAL
SUMMER
RETIREES**

15

**CLASS STARTED
7-7-25**

42

**ON DECK
7-25-25**

6

Process Improvement

Centralized Routing



→Centralized Routing

- Compound feedback
- Pause Period
- 48hr driver adjustment




Process Improvement

- First Day Team



- First Day Team begins January
- Monthly, Bi-Monthly, Weekly
 - 3 Scrimmages
 - Voluntary route running
 - Driver feedback



2025 JCPS Bus Driver Feedback -
Scrimmages

Your input is important to our success as a district. Please provide feedback as a bus driver for Jefferson County Public Schools.

Select today's Scrimmage Date *

Choose ▾

Identify your bus compound: *

Choose ▾

Process Improvement - Principal Manual



The principal manual delivers clear protocols and routines to ensure district-wide consistent practices.

JCPS 2025 First Day Principal Procedure Manual 2.0



Purpose:

The purpose of this document is to provide principals all the information necessary to have a successful opening. This contains any information needed for all first-day questions and procedures. Access to this document will not be granted to personal email accounts. Ensure requests are made through your JCPS account.

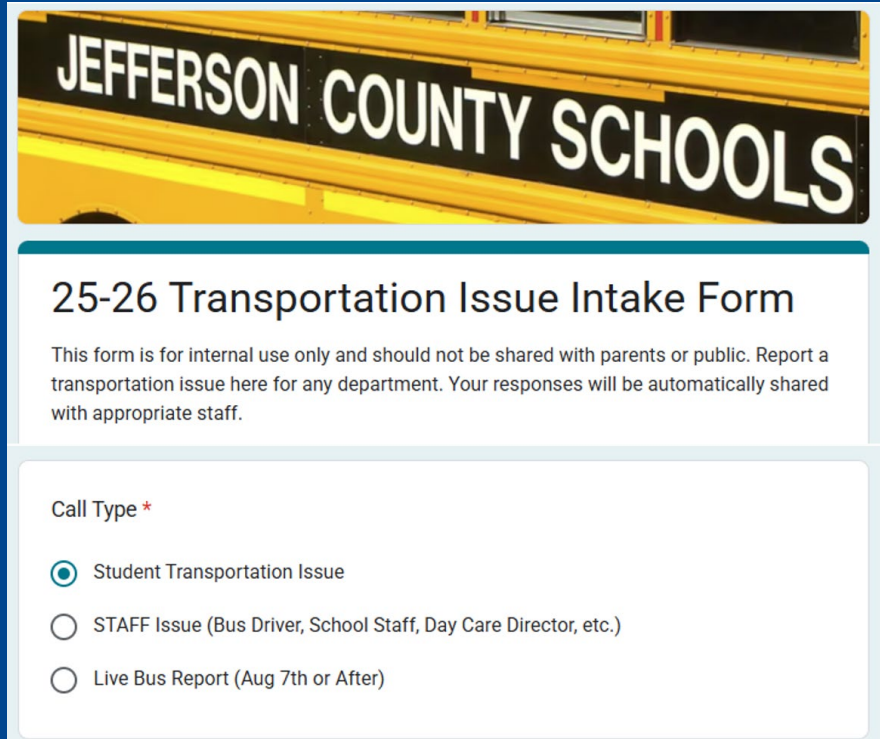
Table of Contents

I. TIMELINES.....	2
A. Summer Checklist for Principals.....	2
B. Scrimmages - School Expectations for Transportation.....	4
C. First Days - Staff Expectations.....	5
II. PROCEDURES.....	8
A. Principal Meeting with Bus Driver - Expectations for July 31.....	8
B. Printing Labels and Tagging Students.....	9
C. Being Proactive.....	11
D. Hand to Hand Protocol for Students.....	12
Support Vehicle Request Procedure for Hand to Hand (H2H) Pickups.....	13
H2H Starting 8/18.....	14
E. Report an Overloaded Bus.....	15
F. Understanding Transportation Apps.....	16
G. Reporting a Transportation Issue.....	16
H. Request a New Bus Stop - Procedure During pause & After pause.....	17
The First Seven Days of School (School-Based Process).....	18
School Guidance for Students Without Transportation Assigned.....	19
After the Pause Period, starting Aug 16th, 2025.....	22
I. Report a Missing Student - Code 1.....	23
III. TOOLS.....	24
A. Language Services.....	24
B. TV (Transportation Verification) Site Overview.....	25
C. Transportation Applications.....	25
Bus Teller & Bus Finder Overview.....	25
Edulog & Samsara - Finding a bus location.....	26
IV. CONTACTS.....	27
A. Contact List - Who do I call for support?.....	27
B. Principal Contact Information.....	28
C. Bus Compound Info.....	34
D. Quick Links - School Administrator One Pager.....	35
V. FAQs.....	36
A. 2025-26 JCPS Transportation FAQs for Schools.....	36
B. How are our bus routes quality-checked this year?.....	37
C. Sending an Alert through the new Thrillshare Platform.....	38

Process Improvement - Data Flow for 485-RIDE



The TIIF connects callers' issues directly to the appropriate section of our routing team for quick resolution.



The screenshot shows a digital form titled "25-26 Transportation Issue Intake Form". At the top is a banner image of a yellow school bus with "JEFFERSON COUNTY SCHOOLS" written on its side. Below the banner, the form title is followed by a disclaimer: "This form is for internal use only and should not be shared with parents or public. Report a transportation issue here for any department. Your responses will be automatically shared with appropriate staff." The "Call Type" section has three radio button options: "Student Transportation Issue" (which is selected), "STAFF Issue (Bus Driver, School Staff, Day Care Director, etc.)", and "Live Bus Report (Aug 7th or After)".

JEFFERSON COUNTY SCHOOLS

25-26 Transportation Issue Intake Form

This form is for internal use only and should not be shared with parents or public. Report a transportation issue here for any department. Your responses will be automatically shared with appropriate staff.

Call Type *

- ☒ Student Transportation Issue
- ☐ STAFF Issue (Bus Driver, School Staff, Day Care Director, etc.)
- ☐ Live Bus Report (Aug 7th or After)

Process Improvement

Support for Parents/ Guardians



TRANSPORTATION

APPLICATIONS FOR FAMILIES

INTERNAL SUPPORT DOCUMENT

UPDATED MAY 2025



NEED HELP?

FOLLOW THESE STEPS

1. Visit jcpsfirstday.com

This website may have the info you need.

2. If more help is needed

Families: Contact your school

School Staff: Contact your school admin

School Administration: Contact your EA

3. If the above steps don't resolve your issue,
call JCPS Transportation: (502) 485-3470

NOTE: This line has limited staff.

4. For quicker help during back-to-school time

Call **485-RIDE** (Open July 28–August 13, 2025)

PLATFORMS

TRANSPORTATION PORTAL

Families & Staff

Families can submit their transportation preferences. Each student in the household must be requested individually.

Access Transportation Portal:
jcps.me/transportation

REQUEST STOPS

WEBSITE

BUS TELLER

Families & Staff

Use Bus Teller to identify the planned bus stop location(s) and time(s) for each student in their household.

Access Bus Teller on the Transportation Portal: jcps.me/transportation

[TUTORIAL VIDEO](#)

VIEW STOPS

WEBSITE

EDULOG

Families & Staff

Use the Edulog app to track buses in real-time and learn sub-bus numbers. Families should download the "Edulog Parent Portal Lite" app on their smartphone. Staff can also use this for general tracking. Passcode: 98295545

[MORE EDULOG INFORMATION](#)

TRACK REAL-TIME

PHONE APP

Process Improvement

-

Driver Surveys & Supports



→ Behavioral Support Systems with Culture & Climate staff at Compounds

→ Driver Surveys throughout the year

→ Increased Pay

Prior to the 2024 First Day, about 70% of drivers felt their directions were complete and helpful.





Questions?

