



## **Principal Report to the Board**

July 30, 2025

### **Entry Plan Update & First Day Readiness**

#### **Entry Plan Phase 1: Listen & Learn (July-August)**

My first thirty days have focused on listening, learning, and building trust. Key priorities include relationship building, systems audits, analyzing school data, and preparation for the first day of school. Highlights include:

- 1:1 meetings with staff and key stakeholders underway
- Family welcome letter and Back-to-School checklist sent
- Operational audit in progress
- Handbook reviews and revisions completed
- Opening Day preparations in motion (staffing, schedules, logistics)
- Student data review initiated
- Communication norms drafted and revised newsletter rhythms in progress
- School structures for organization, efficiency, and communication initiated

#### **First Day Readiness**

We are on track to ensure a smooth and joyful start to the school year. Areas of focus include:

- Finalizing and communicating classroom assignments and schedules
- Completing hiring and staff onboarding
- Preparing for staff development and Opening Day
- Preparing first day communication and signage
- Embedding our theme of “Trailblazing: Step-by-Step and Side-by-Side”
- Confirmed arrival, dismissal, and lunch procedures
- Received, organized, and distributed instructional materials
- Planning warm, welcoming touches first-day touches for students and staff
- Collaborating with facilities