

**MINUTES
BEREA INDEPENDENT BOARD OF EDUCATION
July 21, 2025, 7:00 PM
KENNEDY THEATER, BERE A MIDDLE/HIGH SCHOOL**

The Berea Board of Education met on July 21, 2025, at 7:00 PM in the Kennedy Theater, Berea Middle/High School. The following board members were present:

Attendance Taken at: 7:00 PM

Present Board Members:

Dr. Jacqueline Burnside
Mr. Nathaniel Hackett
Mr. Tom McCay
Mr. J. Morgan
Ms. Sarah Rohrer

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE TO THE FLAG

II. COMMUNICATION

A. Board Report

1. Superintendent Report

See Board Policies 03.131-03.1313 "The Superintendent shall make all appointments, promotions, and transfers of certified personnel for positions authorized by the Board and, at the first meeting following the actions, shall notify the Board of same. Such notification shall be recorded in the Board minutes."

2. Financial Report

B. Audience Comments

III. ADOPTION OF AGENDA

Motion Passed: Approval of the agenda as written was passed with a motion by Mr. Nathaniel Hackett and a second by Ms. Sarah Rohrer.

5 Yeas - 0 Nays

Dr. Jacqueline Burnside	Yes
Mr. Nathaniel Hackett	Yes
Mr. Tom McCay	Yes
Mr. J. Morgan	Yes
Ms. Sarah Rohrer	Yes

IV. BUSINESS/CONSENT ITEMS FOR BOARD CONSIDERATION

Motion Passed: Approval of the Business/Consent Items for Board Consideration passed with a motion by Mr. Nathaniel Hackett and a second by Ms. Sarah Rohrer.

5 Yeas - 0 Nays

Dr. Jacqueline Burnside	Yes
Mr. Nathaniel Hackett	Yes
Mr. Tom McCay	Yes
Mr. J. Morgan	Yes
Ms. Sarah Rohrer	Yes

A. Minutes

Approve the minutes of the board meeting on June 16, 2025. Requested by Christine Knight, Secretary, and recommended by Dr. Ryan Neaves, Superintendent.

B. Financial Reports

Approve the financial reports of the Elementary, Middle School, High School, Food Service and General Fund, including the Orders of the Treasurer. Requested by Nathan Sweet, Chief Operations Officer, and recommended by Dr. Ryan Neaves, Superintendent.

C. Board Procedure Updates

Approve the Board Procedure Updates as presented. Requested and recommended Dr. Ryan Neaves, Superintendent.

D. Approval of Emergency Certified Substitute Teachers

Background: Kentucky Administrative Regulation 16 KAR 2:030 specifies the requirements for emergency certification of substitute teachers. Emergency certification mandates a minimum of a high school diploma or high school equivalency diploma. This certificate is not valid for full-time employment or the replacement of the teacher of record for more than 20 consecutive days. These certificates will be issued at a Rank V and are limited to employment with the district that initiated the application.

Recommendation: Approve the utilization of Emergency Certified Substitute Teachers in accordance with the provisions set forth in Kentucky Administrative Regulation 16 KAR 2:030

Requested by Nathan Sweet, Chief Operations Officer, and recommended by Dr. Ryan Neaves, Superintendent.

E. Hiring of Adjunct Instructors

Approve the use of Adjunct Instructors pursuant to the requirements of KRS 161.046 and KRS 161.048 (5). Requested by Nathan Sweet, Chief Operations Officer, and recommended by Dr. Ryan Neaves, Superintendent.

F. Facilities Use Request - Spoonbread Festival/Balloon Glow

Approve the Facility Use Request from Danielle Valentour with the Berea Chamber of Commerce for the outdoor area for the Balloon Glow, pending proof of Liability Insurance Coverage. The date requested is September 19, 2025, from 6:00 PM to 11:00 PM. Requested by Danelle Valentour, Berea Chamber of Commerce, and recommended by Dr. Ryan Neaves, Superintendent.

G. Facilities Use Request-Spoonbread Pageant

Approve the Facility Use Request from Dianne Turner with Amerifest for the use of the Conkin Gym for the Spoonbread Pageant, pending proof of Liability Insurance Coverage and signed application. The date requested is September 14, 2025, from 9:00 AM to 6:00 PM. Requested by Dianne Turner, Amerifest, and recommended by Dr. Ryann Neaves, Superintendent.

H. Pledge of Collateral

I. Create/Ratify Part-Time Public Relations Position

Create/ratify District Public Relations position at BCS. Requested and recommended by Dr. Neaves, Superintendent.

J. Procedure 03.11 AP25-Recommendation for Employment (Certified Personnel)

Approve the changes/additions to Procedure 03.11 AP25. Requested and recommended by Dr. Ryan Neaves, Superintendent.

K. Procedure 03.21 AP25-Recommendation for Employment (Classified Personnel)

Approve the changes/additions to Procedure 03.21 AP25. Requested and recommended by Dr. Ryan Neaves, Superintendent.

V. BUSINESS/ACTION/DISCUSSION ITEMS FOR BOARD CONSIDERATION

A. Naming/Renaming Facilities Policy

Motion Passed: Draft a Naming/Renaming Facilities Policy to present to the Board for discussion on August 18, 2025, passed with a motion by Ms. Sarah Rohrer and a second by Mr. Nathaniel Hackett.

5 Yeas - 0 Nays

Dr. Jacqueline Burnside	Yes
Mr. Nathaniel Hackett	Yes
Mr. Tom McCay	Yes
Mr. J. Morgan	Yes
Ms. Sarah Rohrer	Yes

B. Apptegy Rooms and Media Renewal for SY 2025-2026

Motion Passed: Approve renewal of Apptegy's Thrillshare Media and Rooms Subscriptions for the 2025-2026 school year at a cost of \$15,487.50 passed with a motion by Mr. Nathaniel Hackett and a second by Ms. Sarah Rohrer.

5 Yeas - 0 Nays

Dr. Jacqueline Burnside	Yes
Mr. Nathaniel Hackett	Yes
Mr. Tom McCay	Yes
Mr. J. Morgan	Yes
Ms. Sarah Rohrer	Yes

Rationale: Apptegy's Rooms and Media platforms are essential communication and engagement tools that support the district's strategic goals for family engagement, transparency, and effective information delivery.

- Rooms provides a secure, FERPA-compliant two-way messaging and classroom communication platform that connects teachers, students, and families in real-time.
- Media supports the district's ability to publish high-quality, centralized news, events, and updates across the district website, mobile app, and social channels, promoting a cohesive and professional public image.

The renewal of these services ensures continuity of communication, minimizes disruption for staff and families, and maintains the progress made in digital engagement infrastructure over recent years. Funding for this renewal is allocated in the approved technology/communications budget for the upcoming school year. The cost is \$15,487.50. (Policy 4.32, Model Procurement Code purchasing, requires Board approval for purchases greater than \$15,000.00.)

Requested by Daniel Montoya, District Technology Coordinator, and recommended by Dr. Ryan Neaves, Superintendent.

C. Designated Electronic Communication Systems Pursuant to Senate Bill 181

Motion Passed: Approve Apptegy Rooms and District-Owned Google Workspace Communication Services as the district's official traceable communication systems passed with a motion by Mr. Nathaniel Hackett and a second by Mr. Tom McCay.

5 Yeas - 0 Nays

Dr. Jacqueline Burnside	Yes
Mr. Nathaniel Hackett	Yes
Mr. Tom McCay	Yes
Mr. J. Morgan	Yes
Ms. Sarah Rohrer	Yes

Rationale:

In accordance with Senate Bill 181, all Kentucky school districts are required to designate one or more traceable communication systems for electronic communication between school district employees/volunteers and students. These systems must:

1. Trace all communications sent to or from a student;

2. Provide parents access to review those communications;
3. Be designated by the local board of education;
4. Serve as the exclusive means for school-related communication between employees/volunteers and students, unless written parental consent is obtained.

To comply with these statutory requirements defined under KRS §160.145 and to ensure transparency, accountability, and safety in student-staff interactions, the administration recommends the approval of the following platforms as the district's official traceable communication systems:

- Apptegy Rooms
- District-Owned Google Workspace Communication Services

Requested by Daniel Montoya, District Technology Coordinator, and recommended by Dr. Ryan Neaves, Superintendent.

D. Annual Policy Updates (2nd Reading)

Motion Passed: Approve the second reading of the policy updates as presented passed with a motion by Mr. Nathaniel Hackett and a second by Ms. Sarah Rohrer.

5 Yeas - 0 Nays

Dr. Jacqueline Burnside	Yes
Mr. Nathaniel Hackett	Yes
Mr. Tom McCay	Yes
Mr. J. Morgan	Yes
Ms. Sarah Rohrer	Yes

E. MOU BETWEEN NEW HORIZONS ACADEMY/KEDC and BISD

Motion Passed: Approve the MOU BETWEEN NEW HORIZONS ACADEMY (NHA)/ KEDC on July 1, 2025, and terminating on June 30, 2026, to provide the virtual educational services specifically to homeschool students in grades 6-12 who choose to enroll in NHA for the 2025-2026 school year passed with a motion by Mr. Nathaniel Hackett and a second by Mr. Tom McCay.

5 Yeas - 0 Nays

Dr. Jacqueline Burnside	Yes
Mr. Nathaniel Hackett	Yes
Mr. Tom McCay	Yes
Mr. J. Morgan	Yes
Ms. Sarah Rohrer	Yes

F. Certified Evaluation Plan (CEP)

Motion Passed: Approve the revised Certified School Evaluation Plan (CEP) passed with a motion by Mr. Nathaniel Hackett and a second by Dr. Jacqueline Burnside.

5 Yeas - 0 Nays

Dr. Jacqueline Burnside	Yes
Mr. Nathaniel Hackett	Yes
Mr. Tom McCay	Yes
Mr. J. Morgan	Yes
Ms. Sarah Rohrer	Yes

As required by HB 48 the Certified Evaluation plan was updated to reflect the change from a three-year Summative Evaluation cycle for tenured teachers to the new requirement of a five-year evaluation cycle. Additionally, formal evaluation documents were added for the School Psychologist position.

G. Superintendent Onboarding

Motion Passed: Adopt the board resolution to revise current procedures to utilize the KASA 5-Standard Superintendent Effectiveness Framework as the official evaluation model for the superintendent for the 2025–2026 school year passed with a motion by Mr. Nathaniel Hackett and a second by Ms. Sarah Rohrer.

5 Yeas - 0 Nays

Dr. Jacqueline Burnside	Yes
Mr. Nathaniel Hackett	Yes
Mr. Tom McCay	Yes
Mr. J. Morgan	Yes
Ms. Sarah Rohrer	Yes

H. DICK'S Sporting Goods Foundation Sports Matter Grant

Motion Passed: Approve depositing the \$4,000 DSGF Sports Matter Grant for Berea Community High School Softball passed with a motion by Mr. Nathaniel Hackett and a second by Mr. Tom McCay.

5 Yeas - 0 Nays

Dr. Jacqueline Burnside	Yes
Mr. Nathaniel Hackett	Yes
Mr. Tom McCay	Yes
Mr. J. Morgan	Yes
Ms. Sarah Rohrer	Yes

Berea Community High School Softball has been nominated as a recipient of a DICK'S Sporting Goods Foundation Sports Matter Grant in the amount of \$4,000.

VI. BOARD MEMBER COMMENTS

Motion Passed: Create/Ratify Public Relations position passed with a motion by Mr. Nathaniel Hackett and a second by Ms. Sarah Rohrer.

4 Yeas - 1 Nays

Dr. Jacqueline Burnside	Yes
Mr. Nathaniel Hackett	Yes
Mr. Tom McCay	No
Mr. J. Morgan	Yes
Ms. Sarah Rohrer	Yes

VII. ADJOURNMENT

Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Nathaniel Hackett and a second by Ms. Sarah Rohrer.

5 Yeas - 0 Nays

Dr. Jacqueline Burnside	Yes
Mr. Nathaniel Hackett	Yes
Mr. Tom McCay	Yes
Mr. J. Morgan	Yes
Ms. Sarah Rohrer	Yes

VIII. 2025 Meeting Schedule

All meetings will begin at 7:00 p.m. in the Kennedy Theater except for work session meetings and those noted which will take place in the Central Office.

2025 Meeting Schedule

Monday, January 27, 2025	Kennedy Theater
Monday February 17, 2025	Kennedy Theater
Monday, March 17, 2025	Kennedy Theater
Monday, March 31, 2025	Kennedy Theater (Special Called Meeting)
Monday, April 14, 2025	Central Office (Special Called Meeting--8 AM)
Monday, April 21, 2025	Kennedy Theater
Monday, May 19, 2025	Kennedy Theater (Special Called Meeting--6:50 PM)
Monday, May 19, 2025	Kennedy Theater
Monday, June 16, 2025	Kennedy Theater
Monday, July 21, 2025	Kennedy Theater
Monday, August 18, 2025	Kennedy Theater
Monday, September 15, 2025	Kennedy Theater

Monday, October 20, 2025	Kennedy Theater
Monday, November 3, 2025	Central Office (Assessment – Work Session)
Monday, November 17, 2025	Kennedy Theater
Monday, December 15, 2025	Kennedy Theater

Chairperson

Secretary

Claims paid for the month of June: \$215,683.65