



**MEMORANDUM OF AGREEMENT
BETWEEN
Bellarmine University
AND
Oldham County Schools**

This Memorandum of Agreement (MOA) is entered into by and between Bellarmine University ("Bellarmine"), located at 2001 Newburg Road, Louisville, KY 40205, and Oldham County School, located at 6165 W. Highway 146 Crestwood KY 40014, collectively referred to as the "Parties."

PURPOSE

The purpose of this MOA is to formalize a partnership between Bellarmine University and Oldham County Schools to implement the Career-Ready BSN Dual Enrollment Program. This program allows eligible high school students from Oldham County Schools to enroll in college-level coursework at Bellarmine University with the goal of progressing toward a Bachelor of Science in Nursing (BSN) degree.

FERPA COMPLIANCE

The Parties agree to comply with the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g; 34 CFR Part 99, and all applicable state laws and regulations relating to the privacy and confidentiality of student education records. Oldham County Schools designates Bellarmine University and its personnel as "school officials" with a legitimate educational interest, as defined under FERPA, for the purpose of sharing education records of participating students. This designation allows Bellarmine to access student records to provide academic and support services related to the dual enrollment program. The Parties agree not to disclose any education records, or personally identifiable information obtained from such records, to any other party without the prior written consent of the student and/or parent, unless otherwise authorized under FERPA.

PROGRAM DESCRIPTION

1. Program Structure:

- Students will be enrolled in courses at Bellarmine University that may or may not serve as dual credit.
- All courses will be taught on Bellarmine University's campus by faculty hired and paid by Bellarmine University.

2. Summer Bridge Program:

- Participating students will complete a 7-credit hour summer healthcare bridge program.
- These courses are not dual credit and will be charged a fee of \$1,500 per student.

3. Fall and Spring Semesters:

- Students will continue enrollment in Bellarmine coursework during the fall and spring semesters.
- Each semester will be charged at a rate of \$6,750 per student.
- Most courses will serve as requirements for the BSN degree and will not be considered dual credit.

- Qualifying dual credit courses offered in this program include English 101- Intro to Academic Writing, English 200 – Introduction to Literature, History 120 – Global Perspective, Chem 214 – Health Sciences Chemistry, and Psych 103 – Introductory Psychology. Only courses required for graduation will be applied as dual credit.
- 4. **Scholarship Guarantee:**
 - Students who complete the Career-Ready BSN Dual Enrollment Program and matriculate to Bellarmine University are guaranteed a \$29,000 tuition-only scholarship for each of their second, third, and fourth years of study.
- 5. **Advising and Collaboration:**
 - Bellarmine University will provide advising services to students throughout their time in the program.
 - Bellarmine will collaborate with Oldham County School counselors to provide regular updates on curriculum, student progress, and program outcomes.

PROGRAM CURRICULUM AND ASSESSMENT

Bellarmino University will design and maintain the curriculum for the Career-Ready BSN Dual Enrollment Program in alignment with university standards. Assessments will be conducted according to university policy to ensure academic rigor and readiness for progression into the nursing program.

STUDENT SUPPORT AND UNIVERSITY AWARENESS

Bellarmino University will provide robust student support services including:

- Academic advising
- Learning and tutoring services
- Course resources

In addition, all courses will include a structured support section led by a current college student who has successfully completed the course. These peer support leaders will assist high school students in preparing for exams, completing assignments, and reviewing complex content.

Bellarmino will also provide orientation and programming that helps students integrate into the university community and understand campus resources.

GRIEVANCES

Students will follow Bellarmine University's established procedures for resolving academic and non-academic grievances. The University and Oldham County Schools will coordinate as needed to ensure that student concerns are resolved appropriately and promptly.

TERM OF AGREEMENT

This MOA shall remain in effect for a period of five (5) years from the date of final signature unless modified or terminated in accordance with the terms outlined herein.

TERMINATION OF AGREEMENT

Either party may terminate this MOA by providing ninety (90) days written notice to the other party. In the event of termination, both parties will work cooperatively to ensure minimal disruption to enrolled students.

TEACH-OUT AGREEMENT

In the event of program termination, Bellarmine University agrees to provide a teach-out plan to enable currently enrolled students to complete their coursework and maintain progress toward degree completion without interruption.

RECORD MAINTENANCE

Bellarmino University will maintain official academic records for all enrolled students, including grades, credits earned, and transcripts. Oldham County Schools will maintain records necessary to support high school credit and graduation requirements. Access to records will be governed by FERPA and applicable state and institutional policies.

RESPONSIBILITIES OF BELLARMINE UNIVERSITY

- Provide qualified faculty to teach all courses on Bellarmine's campus.
- Deliver advising and academic support services to participating students.
- Administer and collect tuition and fees associated with the program.
- Guarantee scholarship funding for eligible program graduates who matriculate into Bellarmine University.
- Maintain ongoing communication with Oldham County Schools regarding student progress and academic performance.

RESPONSIBILITIES OF OLDHAM COUNTY PUBLIC SCHOOLS

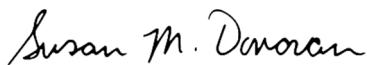
- Identify and support eligible students for participation in the program.
- Collaborate with Bellarmine staff to ensure high school graduation requirements are met.
- Assign school counselors or designated staff to serve as liaisons for program coordination.

MODIFICATIONS

Any modifications to this MOA must be made in writing and signed by authorized representatives of both parties.

SIGNATURES

IN WITNESS WHEREOF, the parties have executed this Memorandum of Agreement as of the dates indicated below.



Susan M. Donovan, PhD
President
Bellarmine University
Date: 5/16/25

Superintendent or Authorized Representative
Oldham County Public Schools
Date: _____