

Kenton County School District | It's about ALL kids.

Issue Paper

DATE:

07/18/25

AGENDA ITEM (ACTION ITEM):

Consider/Approve the Project Lead the Way (PLTW) terms of service for the 2025-2026 School year.

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board and 04.32 - Procurement

HISTORY/BACKGROUND:

The KCS D has utilized Project Lead the Way (PLTW) program to enhance STEM programming in all schools P-8 and at Dixie Heights and Ignite. Teachers at all PLTW schools are trained and certified in Project Lead the Way in order to deliver hands-on experience in STEM fields.

FISCAL/BUDGETARY IMPACT:

\$10,450.00 – P-5 (Paid for utilizing Bosch Grant funds)

\$7,000.00 – 6-12 (Paid for utilizing Perkins and CTE Supplemental Funding)

RECOMMENDATION:


Approval to the Project Lead the Way (PLTW) terms of service for the 2025-26 School year.

CONTACT PERSON:

Matt Moore, Director of District Wide Programs


Principal/Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.



Statement

Project Lead The Way
5939 Castle Creek Parkway North Dr.
Indianapolis, IN 46250-4343

6/4/2025

Billing Address

Attn: Accounts Payable
KENTON COUNTY SCHOOLS
1055 EATON DRIVE
FORT WRIGHT KY 41017

Amount Due
\$21,275.00

Date	Due Date	School Name	Transaction	PO/Check #	Charge/Credit	Open Balance
4/28/25	6/28/2025	81060 Turkey Foot Middle School	INV 483178	25007936	\$1,200.00	\$1,200.00
4/30/25	5/30/2025	81060 Turkey Foot Middle School	INV 483343	25008627	\$1,875.00	\$1,875.00
5/6/25	6/26/2025	81060 Turkey Foot Middle School	INV 484140	25007936	\$750.00	\$750.00
5/21/25	8/31/2025	81063 Summit View Middle School	INV 497524		\$950.00	\$950.00
5/21/25	8/31/2025	227467 Piner Elementary School	INV 489396		\$950.00	\$950.00
5/21/25	8/31/2025	229217 Ft Wright Elementary School	INV 492064		\$950.00	\$950.00
5/21/25	8/31/2025	238375 Dixie Heights High School	INV 491474		\$3,200.00	\$3,200.00
5/21/25	8/31/2025	229219 Whites Tower Elementary School	INV 492066		\$950.00	\$950.00
5/21/25	8/31/2025	230289 Beechgrove Elementary School	INV 487487		\$950.00	\$950.00
5/21/25	8/31/2025	230290 James A Caywood Elementary School	INV 487488		\$950.00	\$950.00
5/21/25	8/31/2025	230292 R C Hinsdale Elementary School	INV 487493		\$950.00	\$950.00
5/21/25	8/31/2025	230293 Kenton Elementary School	INV 487494		\$950.00	\$950.00
5/21/25	8/31/2025	230295 Summit View Elementary School	INV 487495		\$950.00	\$950.00
5/21/25	8/31/2025	230296 Taylor Mill Elementary School	INV 487496		\$950.00	\$950.00
5/21/25	8/31/2025	230562 River Ridge Elementary School	INV 486637		\$950.00	\$950.00
5/21/25	8/31/2025	81062 Woodland Middle School	INV 498102		\$950.00	\$950.00
5/21/25	8/31/2025	81061 Twenhofel Middle School	INV 497262		\$950.00	\$950.00
5/21/25	8/31/2025	81060 Turkey Foot Middle School	INV 497359		\$950.00	\$950.00
5/21/25	8/31/2025	229218 Ryland Heights Elementary School	INV 492065		\$950.00	\$950.00

Current	1-30 Days	31-60 Days	61-90 Days	Over 90 Days	Amount Due
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Statement

Project Lead The Way
5939 Castle Creek Parkway North Dr.
Indianapolis, IN 46250-4343

6/4/2025

\$19,400.00	\$1,875.00	\$0.00	\$0.00	\$0.00	\$21,275.00
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Invoice copies can be accessed and paid by credit card through myPLTW.org. If you have any questions about your invoices or how to access your myPLTW.org account, please contact PLTW's Finance Team at 877.335.7589 or solutioncenter@pltw.org.

To pay via EFT/ACH, please utilize the following information:

Bank Name: Bank of America

Bank Address: 222 Broadway, New York, NY 10038

Beneficiary: Project Lead The Way, Inc - Operating Account

Bank Account Number: 61919352

Bank Routing Number: 021052053

Please forward your payment remittance advice to epayment@pltw.org

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Privacy Policy.

Our Privacy Policy describes how we collect and use information when you and others use this Site. It also describes some of the steps we take to protect your privacy. Our

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You may create your own Account, or your Account may be assigned to you by an administrator, such as an educational institution.

If you are using an Account assigned to you by an administrator, different or additional terms may apply and your administrator may be able to access or disable your account. During the registration process you may be required to provide certain information and establish a username and a password. By registering for an Account, you represent and warrant that you are not a minor. You agree to provide accurate, current and complete information during the registration process and to update your information as needed.

PLTW reserves the right in its sole discretion to refuse to keep Accounts for, or provide any services to, any individual.

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Step 1: Search and select

1. The first step consists of approval by you of the programs, courses or products and services chosen for your order. This action is effected by clicking on the "PROCEED TO CHECKOUT" button.
2. The second step consists of your entry of the necessary pieces of identification and other information required for the execution of the order. You must have created an Account through the Site that includes your contact information, and you must include your payment information.
3. The third step consists of the final approval of the order. You will be presented with a summary of the order, including all items selected, delivery, payment information and billing addresses, the total amount of the said items, taxes, and shipping and processing costs. At this point, you will verify the summary of the order and make, if desired, any modifications to it. After such modifications, you will be presented with a new summary of the order so modified. Any order whether modified or not must receive final approval on the part of the customer, based on the summary described. This action is effected by clicking on the "PLACE ORDER" button. This click constitutes an electronic signature that has, between the parties, the same validity as a handwritten name. Once you click the "PLACE ORDER" button, the purchase order is valid and binding.

PLTW commits to preparing the order in the shortest possible time.

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ONE YEAR AFTER THE CAUSE OF ACTION ACCRUES OTHERWISE SUCH CAUSE OF ACTION OR CLAIM IS PERMANENTLY BARRED.

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4. Share confidential pricing information of any party;

5. Collect or store, or attempt to collect or store, personal data about third parties without their knowledge and consent;
 6. Harass another Registered User;
 7. Transmit any material that contains software viruses, worms, disabling code, or any other computer code, files or programs designed to interrupt, destroy or limit the functionality of any computer software or hardware or telecommunications equipment;
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 11. Upload, post, email, share or otherwise transmit ("Transmit") any material that is unlawful, disruptive, threatening, profane, abusive, harassing, embarrassing, hateful on the basis of race, ethnicity, sex, or disability, tortious, defamatory, obscene, libelous, or is an invasion of another's privacy, as solely determined in PLTW's discretion;
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Chief Legal and Assessment Officer

5939 Castle Creek Parkway North Drive

Indianapolis, Indiana 46250

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Effective: November 2019

PLTW

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[PLTW Gateway](#)

[PLTW Computer Science](#)

[PLTW Engineering](#)

[PLTW Biomedical Science](#)

[PLTW Algebra 1 Advantage](#)

PLAN FOR PLTW

[Investment](#)

[Funding & Grants](#)

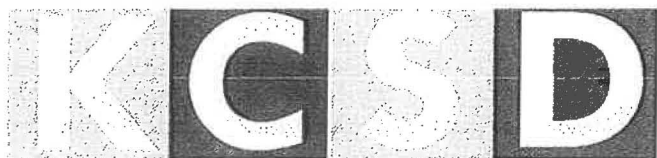
[Classroom Implementation](#)

[Standards Connections](#)

[FAQs](#)

PROFESSIONAL DEVELOPMENT

[Finding the Teacher](#)



Kenton County School District | It's about ALL kids

THE KENTON COUNTY BOARD OF EDUCATION

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY 41017

TELEPHONE: (859) 344-8888 / FAX: (859) 344-1531

WEBSITE: www.kenton.kyschools.us

Dr. Henry Webb, Superintendent of Schools

VENDOR ASSURANCES REGARDING PROTECTION OF PERSONAL AND CONFIDENTIAL INFORMATION

Data Security and Breach Protocols

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- b) A Social Security number;
- c) A taxpayer identification number that incorporates a Social Security number;
- d) A driver's license number, state identification card number or other individual identification number issued by any agency as defined under the Act;
- e) A passport number or other identification number issued by the United States government; or
- f) Individually Identifiable Information as defined in 45 C.F.R. sec. 160.013 (of the Health Insurance Portability and Accountability Act), except for education records covered by the Family Education Rights and Privacy Act, as amended 20 U.S.C. sec 1232g."

As provided in KRS 61.931(5), a "non-affiliated third party" includes any person or entity that has a contract or agreement with the KCBOE and receives (accesses, collects or maintains) personal information from the KCBOE pursuant to the contract or agreement.

The vendor hereby agrees to cooperate with the KCBOE in complying with the response, mitigation, correction, investigation, and notification requirements of the Act.

The vendor shall notify as soon as possible, but not to exceed seventy-two (72) hours, KCBOE, the Commissioner of the Kentucky State Police, the Kentucky Auditor of Public Accounts, the Commonwealth (Kentucky) Office of Technology, and the Commissioner of the Kentucky Department of Education of a determination of or knowledge of a breach, unless the exception set forth in KRS 61.932(2)(b)(2) applies and the vendor abides by the requirements set forth in that exception. Notification shall be in writing on a form developed by the Commonwealth (Kentucky) Office of Technology.

The vendor hereby agrees to report to the KCBOE, immediately and within twenty-four (24) hours, any known reasonably believed instances of missing data, data that has been inappropriately shared, or data taken off site.

The vendor hereby agrees that the KCBOE may withhold payment(s) owed to the vendor for any violation of the Act's notification requirements.

The vendor hereby agrees to undertake a prompt and reasonable investigation of any security breach as defined under the Act in accordance with KRS 61.933.

Upon conclusion of an investigation of a security breach as defined under the Act as required by KRS 61.933, the vendor hereby agrees to an apportionment of the costs of the notification, investigation, and mitigation of the security breach.

In accordance with KRS 61.932(2)(a), the vendor shall implement, maintain, and update security and breach investigation procedures that are appropriate to the nature of the information disclosed, that are at least as stringent as the security and breach investigation procedures and practices established by the Commonwealth (Kentucky) Office of Technology and that are reasonably designed to protect the Personal Information from unauthorized access, use, modification, disclosure, manipulation, or destruction.

Student Data Security

Pursuant to KRS 365.734, if the vendor is a cloud computing service provider (which is defined pursuant to KRS 365.734(1)(b) as any person or entity other than an educational institution that operates cloud computing services) or, through service to the KCBOE, becomes the equivalent of a cloud computing service provider, the vendor further hereby agrees that:

- The vendor shall not process student data as defined pursuant to KRS 365.734 for any purpose other than providing, improving, developing, or maintaining the integrity of its cloud computing services, unless the vendor receives express permission from the student's parent. The vendor shall work with the KCBOE to determine the best method of collecting parental permission.
- With a written agreement for educational research, the vendor may assist the KCBOE to conduct educational research as permitted by the Family Education Rights and Privacy Act of 1974, as amended, 20 U.S.C. sec. 1232g.
- Pursuant to KRS 365.734, the vendor shall not in any case process student data to advertise or facilitate advertising or to create or correct an individual or household profile for any advertisement purposes.
- Pursuant to KRS 365.734, the vendor shall not sell, disclose, or otherwise process student data for any commercial purpose.
- Pursuant to KRS 365.734, the vendor shall certify in writing to the agency that it will comply with KRS 365.734(2).

Family Educational Rights and Privacy Act, National School Lunch Act and Child Nutrition Act

If during the course of this agreement, the KCBOE discloses to the vendor any data protected by the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended (20 U.S.C. sec. 1232g, *et seq.*), and its regulations, and data protected by the Richard B. Russell National School Lunch Act (NSLA) (42 U.S.C. sec. 1751 *et seq.*), and the Child Nutrition Act of 1966 (CNA) (42 U.S.C. sec. 1771 *et seq.*), the vendor agrees that it is bound by and will comply with the confidentiality, security and redisclosure requirements and restrictions stated in FERPA, NSLA and CNA.

The vendor hereby agrees to report to the KCBOE, immediately and within twenty-four (24) hours, any known reasonably believed instances of missing data, data that has been inappropriately shared, or data taken off site.

The vendor agrees that FERPA-protected information is confidential information. FERPA-protected information includes, but is not limited to the student's name, the name of the student's parent or other family members, the address of the student or student's family, a personal identifier, such as the student's social security number, student number, or biometric record, other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name, and other information that, alone or in combination, is linked or linkable to a specific

student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty.

The vendor understands and acknowledges that any unauthorized disclosure of confidential information is illegal as provided in FERPA and in the implementing federal regulations found in 34 CFR, Part 99. The penalty for unlawful disclosure is a fine of not more than \$250,000 (under 18 U.S.C. sec. 3571) or imprisonment for not more than five years (under 18 U.S.C. sec. 3559), or both.

The vendor understands and acknowledges that children's free and reduced price meal and free milk eligibility information or information from the family's application for eligibility, obtained under provisions of the NSLA or the CNA is confidential information and that any unauthorized disclosure of confidential free and reduced price lunch information or information from an application for this benefit is illegal. The penalty for unlawful disclosure is a fine of not more than \$1,000.00 (under 7 C.F.R. 245.6) or imprisonment for up to one year (under 7 C.F.R. 245.6), or both.

In the event there is a conflict between this agreement and any other agreement between KCBOE and Vendor, the terms of this agreement shall apply.

Project Lead The Way, Inc.

Vendor Name

5939 Castle Creek Parkway North Drive, Indianapolis, IN 46250

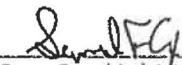
Vendor Address

(317) 669 - 0200

Vendor Telephone

solutioncenter@pltw.org

Vendor Email Address



Sam Cox (Jul 18, 2025 11:02 EDT)

Signature by Vendor's Authorized Representative

Sam Cox, Executive VP and Chief Operations and Logistics Officer

Print Name

7/18/2025

Date