



**DANNY CLEMENS, DIRECTOR**  
TRACY PARSLEY, MAINTENANCE SUPERVISOR  
THOMAS STOKES, CUSTODIAL SUPERVISOR  
GEORGE BROCK, ENERGY MANAGER

## DEPARTMENT OF FACILITIES

### MEMO

TO: Dr. Athea Hurt, Director of Human Resources

From: Danny Clemens, Director of Facilities

Date: July 16, 2025

Re: 2 District Wide Day Custodians

I am writing to formally request the addition of two district wide day custodians to our staffing structure. These positions are necessary to provide consistent and flexible support for school buildings experiencing temporary custodial shortages, as well as to assist with set-up and preparation ahead of district-wide events.

Having dedicated district-wide custodians will reduce the need to contract third-party services, resulting in greater efficiency, continuity, and cost savings. These team members will be deployed where the need is greatest, ensuring our facilities remain clean, safe, and event-ready at all times.

2 District Wide Day Custodians is an essential step toward ensuring that Bullitt County Public Schools continue to operate in a clean, safe, and functional condition every single day. This request supports the health and well being of students, staff, and visitors while giving the district the flexibility it needs to maintain excellence district wide.

Please let me know the next steps in moving this request forward. Thank you for your consideration.

Sincerely,  
Danny Clemens  
Director of Facilities

**OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE**

**BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION**