



FLOYD COUNTY BOARD OF EDUCATION
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William Newsome, Jr., Board Chair - District 3
Linda C. Gearheart, Vice-Chair - District 1
Dr. Chandra Varia, Member - District 2
Keith Smallwood, Member - District 4
Steve Stone, Member - District 5

Consent Agenda Item (Action Item): Consider/Approve selecting an Architect for Architectural Services for the roof replacement of Central Office and Central Office gym.

Applicable State or Regulations: 702 KAR 4:160-Capital Construction Process

Fiscal/Budgetary Impact: Fees and schedule for the project shall be established at the completion of the selection process utilizing the A/E Guidelines.

History/Background:

June 23, 2025

Board approved advertising for RFP. (Order # 20682).

July 21, 2025

Two (2) firms submitted: RossTarrant Architects Lexington, KY
Summit Architects & Engineers Lexington KY

Recommended Action: Select and approve an Architectural Firm for architectural services for the Central Office and Central Office gym roof replacement project.

Contact Person(s): Kevin O'Quinn, 874-9569

N/A
Principal

Kevin O'Quinn
Director

Tonya H. Williams
Superintendent

Date: 7/21/25



July 3, 2025

Ms. Linda Hackworth
Coordinator of Facilities Support
Floyd County Schools

Via email: linda.hackworth@floyd.kyschools.us

Dear Ms. Hackworth:

We are humbled by the trust you and the Floyd County Schools have placed in our firm and we would be honored to continue our partnership with you on your upcoming project. Please accept our Letter of Interest in providing architectural services for your upcoming reroof of the Board Office.

We are uniquely qualified to help.

Rosstarrant Architects is the only architectural firm in Kentucky that is exclusively focused on educational facility design.

- Your project will benefit from the experience we have gained through collaboration with more than 68 different school districts over the past 55 years.
- Having designed a wide range of ENERGY STAR, LEED and Net Zero facilities, we know how to help you save energy and create a healthier space for students, faculty and staff. We can show you how to limit the dollars you spend on operations and maintenance and keep the money in your General Fund focused where you need it most—on your curriculum.

Ask around. We think you'll like what you hear.

Our reputation is no accident.

As I hope we have demonstrated through our past collaborations with you, we don't just design projects, we build relationships. Our goal is to create long-term partnerships with our clients, and to help them rise to the challenge of meeting increasing needs and demands with fewer resources. We aren't a firm who cherry picks projects, and we won't hand you a design off the shelf. We listen, we work hard, and we're in it for the long haul.

Thank you for the opportunity to express our interest in your upcoming project. We would be honored to help you achieve your goals.

Sincerely,

Sarah J. Lamere, AIA, LEED AP BD+C, WELL AP
Senior Principal



July 7, 2025

Mr. Kevin Quinn, Chief Facilities Officer
Floyd County Board of Education
442 KY RT 550
Eastern, KY 41622

**RE: Letter of Interest for:
Architectural Consulting and Design Services
Central Office Roof Replacement (Main Building and Gymnasium)**

Dear Mr. OQuinn and Members of the Board:

Summit Architects + Engineers appreciates the extended opportunity to submit for your review and consideration our Letter of Interest to provide architectural consulting and design services for Floyd County Schools.

As you are aware, Summit Architects + Engineers is a diversified client-centered practice that exclusively offers architecture, interior design, civil engineering and planning services. Summit focuses on straight-forward architecture and highly integrated client service. Our main objective is to provide our clients with personalized care and service by thoroughly understanding their project needs, desires, and goals. By utilizing our experience and professional expertise, we provide design services and generate appropriate design solutions that respond realistically to our client's needs and budget.

The Project Team that we are proposing are very familiar with K-12 Schools and the Kentucky Department of Education. We are proposing that the staff of our Pikeville Office will be designing the roof replacement project for your central office building. Kevin Gilliam and Mike Mullins have become your trusted advisors, and we would like to keep them working on your projects.

Our Project Approach:

Summit's approach to all projects is simple; we listen to our clients, provide efficient facility designs that reflect the client's wishes, needs, budget and most of all public life safety. We strive in planning to provide projects and long-range planning that delivers the Lowest Cost of Ownership to the district. We hope that by doing so we will become another **Trusted Advisor** for your facility needs.

Relevant Experience

Summit has become Trusted Advisors to many K-12 districts across the state which include, but not limited to, Harrison, Harlan, Knox, Muhlenberg, Pike, Barbourville Ind. Schools. We are most appreciative of the work we have completed in Floyd County Schools. We have recently closed out the Allen HVAC and Roof Replacement Project and are currently getting ready to begin construction on Duff-Allen Elementary Renovation Project.

With our positive performance with recent projects in Floyd County, we feel we are the best suited firm to design this next project. Our goal is to make your project a positive experience from beginning to end. This is what one of our other valued clients says about us:

"Summit Architects + Engineers certainly live up to their name! They stand at the peak of quality, personal commitment and communication to their clients. Harrison County Schools is continually impressed with the level of Summit's expertise regarding our overall facility needs and current building project."

– Dr. Harry Burchett, Harrison County Schools

Fee Proposal:

Summit's knowledge of the requirements of 702 KAR 4:160 and the expectations of the Kentucky Department of Education will give Floyd County Schools a piece of mind that the design fees are also transparent. We will follow the Architectural/Engineering Fee Guidelines for Basic Architectural Services to identify the design fees for projects, just as we have always done for your district.

In closing, we would once again like to thank you for the opportunity to submit our Letter of Interest for architectural consulting and design services for Floyd County Schools. We are hopeful, through your past work experience with us, you'll find that Summit's professionalism, quality of service, trust, transparency and overall personal attention to our clients would be a continued added value to your district. Our Vision is to provide **Accessible, Quality, Trusted and Transparent** Professional Services to all our clients.

If you have any questions regarding our qualifications, please contact me at (859) 264-9860 extension 105 or by email at: snoel@summit-ae.com. We look forward to hearing from you.

Sincerely,
SUMMIT ARCHITECTS + ENGINEERS



D. Scott Noel, Assoc. AIA
President/CEO
Cell: 859-619-3840



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