



Kenton County School District | *It's about ALL kids.*

## Issue Paper

**DATE:**

**7/18/2025**

**AGENDA ITEM (ACTION ITEM):**

**Consider / Approve the Memorandum of Understanding with Beechwood Independent Schools Board of Education to provide supplemental transportation services through the KCSD Transportation Department for the 2025-2026 school year.**

**APPLICABLE BOARD POLICY:**

**01.1 Legal Status of the Board**

**HISTORY/BACKGROUND:**

**In previous years the KCSD has leased school buses with drivers to the Beechwood Independent School District (BISD) to provide supplemental transportation for Beechwood's field trips and extra-curricular activities. BISD is requesting to continue these services through Kenton County Schools Transportation Department for the 2025-2026 school year.**

**FISCAL/BUDGETARY IMPACT:**

**Beechwood ISD will compensate KCSD per our current lease rates for scheduled trips.**

**RECOMMENDATION:**

**Approve the Memorandum of Understanding with Beechwood Independent Schools Board of Education to provide supplemental transportation services through the KCSD Transportation Department for the 2025-2026 school year.**

**CONTACT PERSON:**

**Brian E. Vanover, Assistant Superintendent of Operations**

\_\_\_\_\_  
**Principal/Administrator**

  
\_\_\_\_\_  
**District Administrator**

  
\_\_\_\_\_  
**Superintendent**

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda*

*Principal – Complete, print, sign and send to your Director. Director – if approved, sign and put in the Superintendent's mailbox*

**Beechwood Independent School District**

**Board of Education**



To: Kenton County Board of Education

From: Beechwood Independent Board of Education

Date: July 14, 2025

Re: Memorandum of Understanding for Supplemental Transportation Services

The Beechwood Independent Board of Education, in an effort to provide student-related and extracurricular activities, requests a Memorandum of Understanding with the Kenton County Board of Education for transportation services.

The Beechwood Independent Board of Education requests the following as a memorandum of understanding with the Kenton County Board of Education:

1. The Kenton County Board of Education will annually recognize the Beechwood Independent Board of Education as an entity that can request supplemental transportation services from the Kenton County Transportation Department for student related and extra-curricular activities.
2. The Beechwood Independent Board of Education, and the employees there of, will abide by the transportation request procedures established by Kenton County Board of Education, and the Kenton County Transportation Department.
3. The Beechwood Independent Board of Education agrees to compensate the Kenton County Board of Education for transportation services provided at an agreed-upon rate structure and with an agreed-upon payment schedule.
4. The Beechwood Independent Board of Education will provide a Certificate of Liability insurance and other documentation requested by the Kenton County Board of Education in order to provide the requested services.
5. The Beechwood Independent Board of Education will promptly respond to any concerns brought forth by the Kenton County Board of Education, the Kenton County Transportation Department, or employees there, in order to maintain compliance with regulations related to student transportation.
6. The termination of this agreement, by either party can be initiated in writing within 30 days notice.

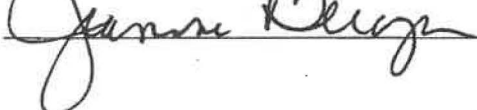
The Beechwood Board of Education appreciates the consideration of this agreement.

Kenton County Board of Education Representative:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Beechwood Independent Board of Education Representative:

Signature: 

Date: 7-14-25



BEECIND-01

KMCINTOSH

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/2/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**  
AssuredPartners-Bellevue/Maysville  
100 E Rivercenter Blvd. Suite 800  
Covington, KY 41011

**CONTACT**

NAME:

PHONE

(A/C, No, Ext):

E-MAIL

ADDRESS:

FAX

(A/C, No):

**INSURER(S) AFFORDING COVERAGE**

NAIC #

**INSURER A:** Bluegrass Risk Management

S1264

**INSURER B:** Kentucky Employers Mutual Insurance

10320

**INSURER C:****INSURER D:****INSURER E:****INSURER F:****INSURED**

Beechwood Independent Schools  
50 Beechwood Road  
Ft. Mitchell, KY 41017

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:		BGR025-001-032	7/1/2025	7/1/2026	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		BGR025-001-032	7/1/2025	7/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		BGR025-001-032	7/1/2025	7/1/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below		386907	7/1/2025	7/1/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	<b>Leased/Rented</b>		BGR025-001-032	7/1/2025	7/1/2026	Limit 250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Kenton County Schools Board of Education is named as Additional Insured with regard to General Liability.

**CERTIFICATE HOLDER**

Kenton County Schools Board of Education  
1055 Eaton Dr  
Ft Wright, KY 41017

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE