

**2025-2026 Dual Credit
Memorandum of Agreement
between
Big Sandy Community and Technical College
and
Paintsville Independent School District**

I. Purpose

Providing secondary students with dual credit opportunities is a proven educational strategy with the capacity to complement and maximize the chances of success of our educational initiatives. Effective dual credit systems have an impact on both the secondary and postsecondary levels, providing an opportunity for collaboration. This agreement serves as an addendum to the Memorandum of Understanding (MOU) between the Kentucky Community and Technical College System (KCTCS) and the Kentucky Department of Education (KDE). **All policies established in the MOU shall be followed at all times.** The Dual Credit, Dual Credit Scholarship, and Work Ready Kentucky Scholarship policies shall be followed at all times. Participants are expected to be familiar with and adhere to current policies, as well as all subsequent versions thereof. The purpose of this Memorandum of Agreement (MOA) is to allow for local decision making, to permit customization, and to provide flexibility within the constraints of the MOU.

II. Dual Credit Courses

A dual credit course is a college-level course of study developed in accordance with KRS 164.098, in which a high school student receives credit from both the high school and the postsecondary institution in which the student is enrolled upon completion of a single class or a designated program of study. Developmental education and remedial courses are not eligible for dual credit courses (in accordance with KRS 164.098). First-year experience courses are not eligible for dual credit courses, as they are not covered under the general education transfer policy and are not transferable between institutions.

It is up to Big Sandy Community and Technical College to determine the dual credit courses it will offer, as well as the location and/or the modality in which they are offered. Dual Credit courses are Big Sandy Community and Technical College cataloged courses and approved through the regular course approval process. These courses have the same departmental designation, course number, title, and credits and adhere to the same course description and course content as those delivered on the Big Sandy Community and Technical College campus.

Dual credit courses offered by Big Sandy Community and Technical College are listed on the college's Dual Credit Course list. The high school counselors/administration will work with the BSCTC Dual Credit Coordinator to determine the dual credit courses offered each academic year. Students will only receive dual credit for courses included on the list. Big Sandy Community and Technical College is required to submit the course list to KCTCS in order for the courses to be programmed into PeopleSoft, allowing students to enroll in new course offerings. New technical courses require KHEAA's approval for the Work Ready Dual Credit Scholarship. Students are expected to pay the dual credit tuition if KHEAA determines the course is not eligible for the scholarship. Courses can be added up until the CPE snapshot for each semester to ensure accurate data and enrollment. The deadlines are:

- Fall: October 30
- Spring: March 28
- Summer: August 13

Faculty liaison site visits will be conducted to ensure that courses offered at the high school are taught with the same rigor as those offered on the Big Sandy Community and Technical College campus. Big Sandy Community and Technical College will submit student final letter grades (standard college letter grades – A, B, C, D, E, W, E) to the appropriate high school personnel for the dual credit courses offered. No numeric grade data will be submitted. High school faculty credentialed as college faculty teaching dual credit courses are responsible for recording grades in PeopleSoft within two business days after the end date of the college course.

Dual Credit courses should be meaningful to students and the pathway in which they are enrolled. Dual credit courses should be beneficial for students when they transfer to postsecondary institutions and count toward the credential they are working toward.

III. Professional Development for High School Instructors

High School instructors new to teaching dual credit are required to attend an orientation to learn about the dual credit program, academic policies, instructional information, email, Blackboard, and other relevant information. Current instructors are expected to attend discipline-specific and other PD sessions as needed to stay current about school policies and the dual credit program.

IV. Student Fees and Payments

Tuition for a dual credit course is set by KRS 164.786. Colleges cannot charge eligible dual credit students anything more than the dual credit tuition rate ceiling per credit hour, including fees.

While the tuition rate for dual credit and prevention of charging fees is non-negotiable, other expenses are appropriate for negotiation with Paintsville Independent School District concerning dual credit students. These include, but are not limited to, the following:

- Cost of textbooks, digital content, and/or eResources.
- Liability or insurance charges.
- Barnes and Noble charges; and
- Classroom consumables.

The college and school district should identify the expenses that support course instruction and identify which party is responsible for covering the costs in Appendix A. Textbooks, digital content, or eResources are required for most courses. Additionally, there are charges associated with operating a college course (e.g., Professional liability insurance, KNAT testing charges, etc.). Dual credit Professional Development costs for district faculty are the responsibility of the district.

V. Roles and Responsibilities

Per the Dual Credit policy, the high school will provide accommodations for students who enroll in courses at the high school according to the student's plan. For courses taken at the college, the high school must notify the college that students may be entitled to accommodations.

VI. FERPA

The requirements for high school and college students under the Family Educational Rights and Privacy Act (FERPA) of 1974 are different for college and high school students. Generally, college students need to give permission to release any information about their college record, including grades and course progress, to their parents and guardians. Big Sandy Community and Technical College will collect consent from dual credit students when they enroll in courses, authorizing the college to provide the high school with their student records up until six months after the final enrollment in dual credit coursework. Parents and guardians may review that information as part of the student's high school record.

VII. Approvals

Any additional negotiated items that do not conflict with the state MOU must be included in this MOA between Big Sandy Community and Technical College and Paintsville Independent School District. The contact and signatory person for negotiations and the MOA is the college president/CEO.

The agreement should be signed by July 30, 2025, and will be effective upon receipt of signatures below for the 2025-2026 academic year. A copy of the executed MOA shall be submitted to the KCTCS Provost Office.

**Bryan Auxier, Superintendent
Paintsville Independent Board of Education**

Date

**Samuel Todd Brand, Ph.D.
Interim President & CEO
Big Sandy Community and Technical College**

Date

Appendix A Expenses

Use the table below to indicate who will be responsible for what expense. Add columns and rows as needed.

Expense	Responsible Party		
	BSCTC	Paintsville Ind. School	Student
Tuition for students who are not using a Dual Credit or a Work-Ready Dual Credit Scholarship	N/A		✓
Tuition for students who are using a Work-Ready Dual Credit Scholarship and who do not complete the course successfully (Withdrawn or earn an E)	N/A		✓
Cost of textbooks, digital content, or e-learning resources	N/A		✓
Professional Liability Insurance charges for students taking BSCTC dual credit courses at the high school	N/A	✓	
Barnes and Noble charges	N/A		✓
Classroom Consumables	N/A		✓
Tuition of dual credit students not receiving dual credit or Work Ready scholarships	N/A		✓
Cost of E-Learning Resources (These appear as a charge on the tuition bill but are not covered by KHEAA scholarships.	N/A		✓

2025-2026 Dual Credit Courses

The chart below lists the courses approved as of the date of this MOA for the year 2025-2026.

Courses may be added or deleted from this list through consultation between the high school counselor and/or administration and the BSCTC Dual Credit Coordinator.

The Chief Academic Officer of Big Sandy Community and Technical College approves all course additions/ deletions.

Semester	Course	Instructor	BSCTC	High School
Fall and Spring	Additional courses may be offered to individual students through the BSCTC Dual Credit Coordinator, with the approval of the high school counselor.			
Fall				
	ENG 101	BSCTC Faculty	X	
	HIS 108	BSCTC Faculty	X	
	AHS 115	BSCTC Faculty	X	
	ART 100	BSCTC Faculty	X	
	BIO 137	BSCTC Faculty	X	
	CYS 100 & CYS 101	BSCTC Faculty	X	
	COM 181	BSCTC Faculty	X	
	COM 252	BSCTC Faculty	X	
	EDU 201	BSCTC Faculty	X	
	MAT 146	BSCTC Faculty	X	
	MAT 150	BSCTC Faculty	X	
	PSY 110	BSCTC Faculty	X	
	SOC 101	BSCTC Faculty	X	
Spring				
	AHS 115	BSCTC Faculty	X	
	ART 100	BSCTC Faculty	X	
	BIO 139	BSCTC Faculty	X	
	COM 181	BSCTC Faculty	X	
	CYS 100 & CYS 101	BSCTC Faculty	X	
	ENG 102	BSCTC Faculty	X	
	MAT 150	BSCTC Faculty	X	
	MAT 155	BSCTC Faculty	X	
	PSY 110	BSCTC Faculty	X	
	STA 220	BSCTC Faculty	X	