

MEMO

TO: Dr. Jesse Bacon, Superintendent

FROM: Troy Wood, Chief Operations Officer

DATE: July 15, 2025

RE: Preliminary Planning Services

Attached for Board review and approval are Preliminary Planning Service agreements for architectural services. Studio Kremer will provide architectural services for Eastside Middle School Property Expansion, specifically the projected proposed purchase of 9 acres located behind Eastside Middle School.

I recommend approval of the attached contracts, both of which have been reviewed and approved by Dinsmore.

Contact me should you have additional questions.

Attachments:

- Eastside Middle School Property Expansion (BG 25-317) Architectural Services Proposal

24 June 2025

Bullitt County Board of Education
Bullitt County Public Schools
1040 Highway 44 East
Shepherdsville, KY 40165



Re: Eastside Middle School Property Expansion (BG 25-317)
Architectural Services Proposal

Dear Board Members,

Studio Kremer Architects appreciates the opportunity to present this proposal to provide Bullitt County Public Schools' (BCPS) with assistance in providing the information outlined in the Kentucky Department of Education's (KDE) tentative approval letter dated April 17, 2025, noting required documents to complete their review of the property purchase adjacent to the Eastside Middle School campus.

Studio Kremer will provide the following:

- 1.) Site Report Index
- 2.) Communication with a surveyor to provide a Plat or any Plat revisions.
- 3.) Communication with KYTC for the roadway adequacy and funding letter including a proposed site plan if required by that agency.
- 4.) Potential Environmental or Safety Hazard Letter – SKA will work with a third party should a full environmental assessment be needed. Fees associated with third party consultants will be treated as a pass-through expense and are not covered by SKA's hourly services.
- 5.) Compilation of the report and document attachments.
- 6.) Communication with KDE on requirements to satisfy their site acquisition review.

Studio Kremer Architects will provide these services described on an hourly basis at a rate of \$175/hour. Travel costs are included in this rate. Printed documentation beyond an 11x17 format is excluded from this hourly fee. We will work as diligently as possible to keep our hourly costs low while we prepare this documentation. We estimate this effort will take 40 hours to complete. DFP Finding services are excluded from this 40-hour effort assumption. Those services may be provided on an hourly basis through extension of this proposal – or – via a new proposal at BCPS's request.

If the Board agrees with this proposal as described, a signature on this letter can serve as approval of this agreement for services. Please sign one copy and return it to me while retaining the second copy for your records.

Sincerely,
Studio Kremer Architects

Cate Noble Ward, AIA | Partner

Accepted:

Bullitt County Board of Education Chairperson

Enclosure: 25 - 04.01 Bullitt Co Site Acquisition - 329 Ellis Cook Rd - Tent. Appvl