



**BULLITT
COUNTY
PUBLIC
SCHOOLS**

DEPARTMENT OF SCHOOL NUTRITION SERVICES

TODD CRUMBACKER, DIRECTOR

STEPHANIE NORRIS, PROGRAM ASSISTANT

ANNETTE MURPHY, ADMINISTRATIVE ASSISTANT

MICHELLE LOUDERMILK, ACCOUNTS PAYABLE SECRETARY

DATE: July 16, 2025

TO: Jesse Bacon, Superintendent

FROM: Todd Crumbacker, Director of School Nutrition Services

RE: Request for Review and Approval of the Child & Adult Care Food Program (CACFP) Meal Service Agreement with OVEC - SY 25-26

The attached agreement between Bullitt County Public Schools Nutrition Department and the Ohio Valley Educational Cooperative (OVEC) authorizes the sales of bulk meals by BCPS to OVEC for Head Start and Early Head Start. The agreement is a prototype document required by KDE's School and Community Nutrition as part of OVEC's participation in the Child and Adult Care Food Program (CACFP).

I am requesting approval of the attached CACFP Meal Service Agreement with OVEC. Please let me know if you need additional information regarding this request.

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION

Child Care Food Program Meal Service Agreement With District School Board/School Food Service

Name of Sponsor/Institution: OHIO VALLEY EDUCATIONAL COOPERATIVE	CNIPS ID: 11320
Contact Person: Debra Sierakowski	Phone No. 502-647-3533, EXT 263
Address: 100 ALPINE DRIVE, PO BOX 1249	
SHELBYVILLE, KY 40066	

The BULLITT COUNTY School District Food Service agrees to furnish meals daily to the above child care center for the period from: 7/1/25 to 6/30/26 except for holidays or other days of in-operation complete with required (Indicate below):
(Date) (Date)

OVEC paper products SD condiments SD milk

***AGES 1-5 MEALS BASED ON PORTION SIZES FOR AGES 3-5.**

Meal Type/Age	Estimated Total No. of Meals Per Day	Estimated No. of Serving Days per Year	Unit Price per Meal	Total Price	Delivery or Pick-up Time
Breakfast(1-5)*	40	172	2.75	\$18,920.00	TBD
Breakfast(6-12)					
AM Snack(1-5)*					
AM Snack(6-12)					
Lunch(1-5)*	40	172	4.50	\$30,960.00	TBD
Lunch(6-12)					
PM Snack(1-5)*	126	172	1.30	\$28,173.60	TBD
PM Snack(6-12)					

GRAND TOTAL PRICE: \$ 78,053.60

The BULLITT COUNTY School District Food Service agrees to:

- Ensure meals will meet or exceed the Child and Adult Care Food Program Meal Pattern for Children (attached).
- Provide meals in: X bulk or _____unitized
- Prepare meals for: X pick up by center or _____ delivery by School District Food Service at the time(s) indicated above.
- Provide delivery slips using the KY CACFP delivery slip form or equivalent.
- Submit billing invoice for payment by the 5TH of each month to mailing address provided by center.
- Maintain receipts and cost determination records for a period of 3 years after the end of the agreement period to which they pertain. These records will be made available to the KY CACFP, representatives of the U.S. Department of Agriculture, the child care center and the Kentucky Office of the Inspector General.

The Sponsor/Institution agrees to pay for meals based on the above unit price(s) within 45 days of receipt of invoice.

The BULLITT COUNTY School District Food Service warrants meals provided are safe and wholesome, but that any liability is severed upon receipt of meals. If for any reason, this agreement is no longer desired, either party may terminate these services with a 2 week notification.

IN WITNESS WHEREOF, the parties hereto have caused said agreement to be executed by their duly authorized officers.

By: [Signature] 7/14/25

 Authorized Signature Date
Chief Executive Officer

 Title
OHIO VALLEY EDUCATIONAL COOPERATIVE

 Child Care Center

By: [Signature] 7/3/25

 Authorized Signature Date
Director of School Nutrition Services

 Title
BULLITT COUNTY

 School District Food Service