

## **Essential Workplace Programs**

### **INDICATORS**

~~Beginning with the 2019-2020 school year, the ATC shall implement essential workplace ethics programs that promote characteristics that are critical to success in the workplace. Each student in elementary, middle, and high school shall receive essential workplace ethics instruction that includes but is not limited to the following characteristics:~~

- ~~a) Adaptability, including an openness to learning and problem solving, an ability to embrace new ways of doing things, and a capability for critical thinking;~~
- ~~b) Diligence, including seeing a task through to completion;~~
- ~~c) Initiative, including taking appropriate action when needed without waiting for direct instruction;~~
- ~~d) Knowledge, including exhibiting an understanding of work-related information, the ability to apply that understanding to a job, and effectively explain the concepts to colleagues in reading, writing, mathematics, science, and technology as required by the job;~~
- ~~e) Reliability, including showing up on time, wearing appropriate attire, self-control, motivation, and ethical behavior;~~
- ~~f) Remaining drug free; and~~
- ~~g) Working well with others, including effective communication skills, respect for different points of view and diversity of coworkers, the ability to cooperate and collaborate, enthusiasm, and the ability to provide appropriate leadership to or support for colleagues.~~

~~The ATC shall use these characteristics when creating or choosing an existing program. By January 1, 2019 and every two (2) years thereafter, the local school boards shall collaborate with the local workforce investment board, in conjunction with local economic development organizations and other economic, workforce, or industry organizations the workforce investment board deems necessary, to establish essential workplace ethics indicators for middle and high school students that are aligned with the characteristics listed above.~~

### **ATTAINMENT**

~~The local school boards shall design and adopt a diploma seal, certificate, card, or other identifiable symbol to award students deemed as having minimally demonstrated attainment of the board's essential workplace ethics indicators.~~

### **REPORTING REQUIREMENT**

~~By September 1, 2019, and every two (2) years thereafter, the Associate Commissioner shall provide a report to the Commissioner of Education, in a format specified by the Commissioner, describing the ATC's essential work ethics programs and their implementation at each school.~~

### **REFERENCES:**

KRS 158.1413

Adopted/Amended: 10/2/2018  
Order #: XVII.A.1