

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

**Regular Meeting of the Bullitt County Board of Education
June 16, 2025
5:00 PM**

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 PM on Monday, June 16, 2025, with the following members present:

(1) Ms. Linda Belcher (2) Mrs. Nita Neal (3) Dr. Matt Mooney (4) Ms. Marci Hodges (5) Mr. Dallas Harshfield

CALL TO ORDER

Board Chair, Dr. Matt Mooney, called the meeting to order at 5:00 p.m.

ADOPT THE AGENDA

Order #2025-93 - Motion Passed: Adopt the agenda as presented. passed with a motion by Ms. Linda Belcher and a second by Dallas Harshfield. All members voted YES.

PRESENTATIONS

Board Chair, Dr. Matt Mooney led the audience in the Pledge of Allegiance and reviewed the Board Team Commitments. Dr. Bacon gave the reminder to Address the Board.

Dr. Usher recognized Adam Sudiswa, 8th grade student at Hebron Middle School, for his outstanding athletic performance during the 2025 track and field season. Adam competed in multiple events at the State Track and Field Meet, placing 4th overall in the 300-meter hurdles and 8th in the 100-meter hurdles. He also broke several school records this season, setting a new standard of excellence for future athletes. Congratulations, Adam!

Dr. Usher told that Bullitt County Public Schools received the Grow Your Own grant at the beginning of the 2021-2022 school year. The purpose of this funding was to kickstart more participation and innovation within our Teaching and Learning pathways at all three high schools. Since that grant, we have continued to grow our programs. We currently have 51 students planning on pursuing a career in education based on pathway success. In addition, we have more students enrolled in all pathway courses across all three high schools than compared to 2021. We would like to recognize Mrs. Staples was one of our first classroom teacher hires who started with our Grow Your Own Program work in 2021 who attended BEHS and was offered a teaching position at Mt. Washington Middle School for next school year.

f. Construction Update by Mrs. Cate Noble Ward of Studio Kremer Architects

COMMUNICATIONS

Audience Comments

(none)

Superintendent's Report

Dr. Bacon made introductions of the 4 new Administrators to the district to the Board Members:

- Mrs. Liza Rigazio, NES
- Dr. Josh DeWar, OES
- Mrs. Lauren Burnett, HMS
- Mr. Chase Goff, BMS

Dr. Bacon also spoke of two other district position openings at the moment. The Director of Communications and BEHS Principal since Mr. Fulghum accepted the Title 9 Coordinator position. The Communications Director position has interviews set for this week. This principal position is currently posted.

Dr. Bacon lastly spoke of the two new state policies that will affect the district the most. #1 is the Telecommunications Policy 09.4261 which directly relates to phones for students. It did not really change anything at the elementary and middle schools as those students are not allowed access to their phones during the school day and they must be kept in backpacks and turned off. Students on the high school level will no longer be allowed access to their phones during the instructional day. The law allows them access during the lunch hours, but each school's SBDM has the ability to change the lunch rules if they see fit. The second policy affecting schools is the Traceable Communications Policy, 082324 which is well intended, but has problems as well. This law required the district to provide one means for communications from staff to students. Apptegy Rooms has been chosen and is working well for us. The company is looking at additional ways to support us as well.

Other Items from the Board

Ms. Linda Belcher thanked everyone involved in KidsFest. She stated that we had over 1000 people in attendance and thinks that has broken the record. She asked for help if anyone was interested in working the event as well.

CONSENT ITEMS

Order #2025-94 - Motion Passed: Approve Consent Items as presented, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on Tuesday, June 10, 2025, which is available online. passed with a motion by Ms. Linda Belcher and a second by Ms. Nita Neal. All members voted YES.

a. Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 11
3. AP Check Reconciliation Register
4. Paid Invoice Report

b. Bids

1. Fuel and Vehicle Fluids Bid Renewal

Permission to Accept bid renewals from our vendors for gasoline, diesel, propane, washer fluid, engine coolant, DEF and lube. These vendors having the option of renewing for an additional year have responded that they will renew at the prices established for the previous year. Valor Oil - Gasoline, Diesel, DEF, and Lube oils Amerigas - Propane Apollo Oil - Engine Coolant Key Oil - Washer Fluid This will allow the board to receive the lowest possible prices for our needs.

2. Permission to accept bid - RFP 2025.2 Pizza

c. Travel

* All travel by commercial carrier is due to schedule/cost.

TRAVEL - June 16, 2025 - Monthly Board Mtg						
Trip ID	School	Activity	Destination	Location	Date	Cost to Student
R504071	NBHS	Cheerleading	Great Wolf Lodge	Mason OH	06/16-19/25	\$0
R503844	NBHS	Educator Rising	Rosen Shingle Creek Hotel	Orlando, FL	6/26-29/25	\$0
R504053	MES	Green Team	Hyatt Regency Crystal Lake	Arlington, Va	6/26-6/30/2025	\$593
R504012	BEHS	Soccer	WKU	Bowling Green, Ky	7/10-70/13/2026	\$0
R504035	BEHS	FOOTBALL	ETOWN HS	ETOWN, KY	7/15/2025	\$0
R504034	BEHS	FOOTBALL	EKU	RICHMOND, KY	7/19/2025	\$0
R504035	BEHS	FOOTBALL	ETOWN HS	ETOWN, KY	7/23/2025	\$0
R504033	BEHS	FOOTBALL	LINDSEY WILSON COLLEGE	COLUMBIA, KY	7/24-7/27-2025	\$0
R504034	BEHS	FOOTBALL	EKU	RICHMOND, KY	7/27/2025	\$0
R504032	BEHS	FOOTBALL	BARDSTOWN HS	BARDSTOWN, KY	8/8/2025	\$0
R504031	BEHS	FOOTBALL	BALLARD HS	LOUISVILLE, KY	8/15/2025	\$0
R504043	BEHS	VOLLEYBALL	SPENCER CO HS	TAYLORSVILLE, KY	8/25/25	\$0
R504044	BEHS	VOLLEYBALL	CHRISTIAN ACADEMY	LOUISVILLE, KY	8/26/2025	\$0
R504038	BEHS	FOOTBALL	BOYLE CO HS	DANVILLE, KY	8/28/25	\$0
R504045	BEHS	VOLLEYBALL	BARDSTOWN HS	BARDSTOWN, KY	09/02/2025	\$0
R504030	BEHS	FOOTBALL	NBHS	LOUISVILLE, KY	9/5/2025	\$0
R504046	BEHS	VOLLEYBALL	NBHS	LOUISVILLE, KY	09/09/2025	\$0
R504039	BEHS	FOOTBALL	OLDHAM CO HS.	LAGRANGE, KY	09/11/2025	\$0
R504040	BEHS	FOOTBALL	NORTH HARDIN HS	RADCLIFF, KY	09/18/2025	\$0
R504047	BEHS	VOLLEYBALL	WHITEFIELD ACADEMY	LOUISVILLE, KY	09/18/2025	\$0
R504048	BEHS	VOLLEYBALL	WASHINGTON CO HS	SPRINGFIELD, KY	09/22/2025	\$0
R504036	BEHS	FOOTBALL	MANUAL HS	LOUISVILLE, KY	09/26/2025	\$0
R504041	BEHS	FOOTBALL	SOUTH OLDHAM HS	CRESTWOOD, KY	10/02/2025	\$0
R504049	BEHS	VOLLEYBALL	PRP HS	LOUISVILLE, KY	10/6/2025	\$0
R504042	BEHS	FOOTBALL	BALLARD HS	LOUISVILLE, KY	10/9/2025	\$0
R504050	BEHS	VOLLEYBALL	BETHLEHEM HS	BARDSTOWN, KY	10/14/2025	\$0
R504037	BEHS	FOOTBALL	MALE HS	LOUISVILLE, KY	10/24/2025	\$0
R504029	BEHS	FOOTBALL	MEADE COUNTY HS	BRANDENBURG, KY	10/31/2025	\$0

d. Minutes

- May 19, 2025
- June 2, 2025

e. Construction Items

1. Guaranteed Energy Savings Contract (GESC) BG-5 18-313 (Project #8108)

Attached please find the BG-5 for the GESC project. This will close out the project in FACPAC. I ask the BG-5 for this project to be approved. Attachment: FACPAC BG-5 (Project 18-313)

f. Human Resources

1. Leave of Absence Requests

Please recommend to the Board at the June 23rd, 2025 meeting the approval for the following requests for unpaid leave of absences.

Laura Buley-Pleasant Grove Elementary-Lunchroom Monitor-Ms. Buley is requesting leave without pay for the date of May 8th, 2025 for a total of 1.50 hours without pay.

Britney Casey-Mount Washington Elementary-Monitor-Ms. Casey is requesting leave without pay for the date of May 5th, 2025 for a total of 2 hours without pay.

Leslie Cook-Crossroads Elementary-Lunchroom Monitor-Ms. Cook is requesting leave without pay for the date of May 8th, 2025 for a total of .76 hours without pay.

Elecia Daily-Freedom Elementary-Lunchroom Monitor-Ms. Daily is requesting leave without pay for the dates of April 29th, 2025, May 7th, 2025, May 8th, 2025 and May 9th, 2025 for a total of 6 hours without pay.

Kathy Howard-Roby Elementary-Lunchroom Monitor-Ms. Howard is requesting leave without pay for the date of April 30th, 2025 for a total of 1.75 hours without pay.

Kelsey Richie-Roby Elementary-Lunchroom Monitor-Ms. Richie is requesting leave without pay for the date of May 8th, 2025 for a total of 1 hour without pay.

Brandy Sagesar-Mount Washington Elementary-Cook/Baker-Ms. Sagesar is requesting leave without pay for the dates of April 28th through May 9th, 2025 for a total of 51.75 hours without pay.

Brenda Morgan-Freedom Elementary-Cook/Baker-Ms. Morgan is requesting leave without pay for the dates of April 21st, 2025 through June 6th, 2025 for a total of 108.75 hours without pay.

Kellie Rausch-Lebanon Junction Elementary-Kindergarten Assistant-Ms. Rausch is requesting leave without pay for the dates of April 30th, 2025 for a total of 2 hours without pay.

Kristi Burkhead-North Bullitt High-Teacher-Ms. Burkhead is requesting leave without pay for the date of May 5th, 2025 for a total of 2.15 hours without pay.

Casey Lyvers-North Bullitt High-Secretary-Ms. Lyvers is requesting leave without pay for the dates of April 29th, 2025 and April 30th, 2025 for a total of 16 hours without pay.

Nichole Cavote-Transportation-Secretary-Ms. Cavote is requesting leave without pay for the dates of May 5th, 2025 and May 6th, 2025 for a total of 14.54 hours without pay.

Kaitlyn Lee-Transportation-Bus Drive-Ms. Lee is requesting leave without pay for the dates of April 29th, 2025, April 30th, 2025 and May 5th, 2025 for a total of 15 hours and 48 minutes.

Samantha Lester-Nichols Elementary-Volunteer Coordinator-Ms. Lester is requesting leave without pay for the date of May 16th, 2025 for a total of 3 hours without pay.

Kristin Hawkins-Teacher-North Bullitt High-Ms. Hawkins is requesting leave without pay for the dates of May 13th, 2025, May 21st, 2025 and May 22nd, 2025 for a total of 3 days without pay.

Chad Laswell-Teacher-North Bullitt High-Mr. Laswell is requesting leave without pay for the date of May 22nd, 2025 for a total of 2 hours without pay.

Ashley Kirk-Teacher-Bullitt Central High-Ms. Kirk is requesting leave without pay for the dates of May 13th, 2025 through May 20th, 2025 for a total of 5.72 days without pay.

Jessica Embry-Monitor-Cedar Grove Elementary-Ms. Embry is requesting leave without pay for the date of April 28th, 2025 for a total of 1 hour without pay.

Cindy Bricken-Instructional Assistant-Bullitt Lick Middle-Ms. Bricken is requesting leave without pay for the date of April 30th, 2025 through May 9th, 2025 for a total of 43.75 hours without pay.
Coletta Zurschmiede-Instructional Assistant-Bullitt Alternative-Ms. Zurschmeide is requesting leave without pay for the date of May 14th, 2025 for a total of 3.25 hours without pay.

Chelsea Mayfield-Teacher-Bullitt Central High-Ms. Mayfield is requesting leave without pay for the dates of May 15th, 2025, May 16th, 2025 and May 19th, 2025 for a total of 21.75 hours without pay.

Barbara Nall-Teacher-Bullitt Lick Middle-Ms. Nall is requesting leave without pay for the dates of April 16th, 2025, April 17th, 2025 May 6th, 2025 and May 7th, 2025 for a total of 24.21 hours without pay.

Katherine Terry-Instructional Assistant-Cedar Grove Elementary-Ms. Terry is requesting leave without pay for the dates of May 20th, 2025 and May 22nd, 2025 for a total of 7.75 hours without pay.

Sara Benningfield-Benefits Coordinator-Central Office-Ms. Benningfield is requesting leave without pay for the dates of May 12th, 2025 and May 23rd, 2025 for a total of 12 hours without pay.

Kristi Burkhead-Teacher-North Bullitt High-Ms. Burkhead is requesting leave without pay for the date of May 12th, 2025 for a total of 7.25 hours without pay.

Marlene Michel-SDGT-Old Mill Elementary-Ms. Michel is requesting leave without pay for the dates of May 13th, 2025, May 14th, 2025, May 15th, 2025, May 16th, 2025 and May 17th, 2025 for a total of 41 hours and 41 minutes without pay.

Samantha Lester-Volunteer Coordinator-Nichols Elementary-Ms. Lester is requesting leave without pay for the date of May 28th, 2025 for a total of 3 hours without pay.

Kaitlyn Lee-Bus Drive-Transportation-Ms. Lee is requesting leave without pay for the date of May 23rd, 2025 for a total of 6 hours and 2 minutes without pay.

Melissa Marshall-Bus Monitor-Transportation-Ms. Marshall is requesting leave without pay for the date of May 23rd, 2025 for a total of 4 hours and 54 minutes without pay.

James York-Bus Driver-Transportation-Mr. Yoak is requesting leave without pay for the dates of May 20th, 2025 through May 22nd, 2025 for a total of 17 hours and 36 minutes without pay.

Sherry Anderson-Bus Monitor-Transportation-Ms. Anderson is requesting leave without pay for the date of May 23rd, 2025 for a total of 6 hours and 41 minutes without pay.

Raven Ahl-Cook/Baker-Maryville Elementary-Ms. Ahl is requesting leave without pay for the date of May 14th, 2025 for a total of 6.5 hours without pay.

Patricia Dudley-Cook/Baker-Maryville Elementary-Ms. Dudley is requesting leave without pay for the dates of May 12th, 2025 through June 6th, 2025 for a total of 76 hours without pay.

Anastasia Lagowski-Teacher-Zoneton Middle-Ms. Lagowski is requesting leave without pay for the date of May 15, 2025 for a total of 7.25 hours without pay.

Anastasia Lagowski-Teacher-Zoneton Middle-Ms. Lagowski is requesting leave without pay for the date of April 28th, 2025 for a total of 7.25 hours without pay.

2. Entry of the Employment Records in the Minutes of Record

g. Contracts

1. *North Bullitt High School Prom Contract 2026*

Please see the attached contract between North Bullitt High School and The Henry Clay for their Junior/Senior Prom on Saturday, April 25, 2026. This contract has been reviewed by Dinsmore & Shohl LLP. Please approve this contract at the June Board Meeting.

2. *Bullitt East Chalk Talk Data Sharing Agreement*

Please see the attached contract between Bullitt East High School and Chalk Talk Solutions, Inc. This platform will be used to enhance student performance on the ACT. This contract has been reviewed by Dinsmore & Shohl LLP. Please approve this contract at the June Board Meeting.

3. *Inkwire, Inc. Agreement*

The attached agreement is to utilize the Inkwire platform, which is a project-based learning tool for teachers and students in creating more learning experiences connected with our instructional vision. That platform allows teachers to create inquiry-based learning through the PBL instructional framework that allows students to curate work samples in multiple formats and modes. Our schools are already using the tool to help teachers plan more authentic learning and allow students to experience more inquiry-based learning. The total cost of the agreement is \$95,000.00 and will be funded through phase II School System Innovative Fund (SSIF). This has been reviewed by Dinsmore & Shohl, LLP. Approval is requested for the renewal of Inkwire, Inc.

4. *Non-Disclosure Agreement with Norton Healthcare*

Please see the attached Non-Disclosure Agreement (NDA) between Norton Healthcare and Bullitt County Public Schools for the 2025-2026 school year. This agreement has been reviewed by Dinsmore & Shohl LLP. Please place this request for approval on the June board agenda.

5. *2025-2026 MOA- Jefferson Community & Technical College*

Attached, you will find a MOA between the Jefferson Community and Technical College and Bullitt County Public Schools for the 2025-2026 school year. The purpose of this agreement is to set forth the terms and conditions for awarding dual credit to Bullitt County students who are enrolled in Dual Credit Courses within the high school setting or on a JCTC Campus. Junior and Senior Dual Credit students will be eligible for the Kentucky Dual Credit Scholarship for two successfully completed dual credit courses by graduation. Above the Kentucky Dual Credit Scholarship, students signed up for a Dual Credit class will not be charged anything more than the dual credit tuition rate per credit hour set by HB 206. Dual Credit students are responsible for the cost of textbooks, digital texts, workbooks and/or other expendable items. If a student is unsuccessful in a Dual Credit Course that was covered by the Kentucky Dual Credit Scholarship, 50% of their tuition is required to be returned to KHEAA. JCTC will return the cost. BCPS will be responsible for the cost if the scholarship course was taught by JCTC instructors and will reimburse JCTC. Per statute, all Dual Credit students are required to complete a 30-minute college success counseling session. This will be completed by high school personnel and each student will sign a verification form. All JCTC fees for Dual Credit students will be waived. This contract has been reviewed by Dinsmore & Shohl LLP. Please place this request for approval on the June board agenda.

6. *Bellarmino University MOA*

Please see the attached MOA between Bellarmine University and Bullitt County Public Schools for the 2025-2026 school year. The purpose of this MOA is to formalize a partnership between Bellarmine University and Bullitt County Public Schools to implement the Career-Ready BSN Dual Enrollment Program. This program allows eligible high school students from BCPS to enroll in college-level coursework at Bellarmine University with the goal of progressing toward a Bachelor of Science in Nursing (BSN) degree. This contract has been reviewed by Dinsmore & Shohl LLP. Please place this request for approval on the June board agenda.

7. *Clarity Co. Digital Productivity Consulting Service Agreement*

The attached agreement is between Bullitt County Public Schools and Clarity Co. Digital Productivity Consulting to assist in developing internal work processes and communication systems

connected to the Monday.com platform. This platform will provide all district and school administrators with a dashboard of workflows, systems, etc. to increase productivity and efficiency across the district and promote organizational effectiveness. The total cost of the agreement is \$21,000 and will come through the Communications and/or Superintendent's office budget. The contract has been reviewed by Dinsmore & Shohl, LLP. Approval is requested for the agreement between BCPS and Clarity Co.

8. COMMONLIT, Inc Memorandum of Understanding

Please see the attached Memorandum of Understanding between Bullitt County Public Schools and COMMONLIT, Inc. Middle school students will receive English Language Arts resources and will participate in a 2 year research study for student growth. This contract has been reviewed by Dinsmore & Shohl LLP. Please approve this contract at the June Board Meeting.

9. Incubate Learning, Inc. Services Agreement

Bullitt County Public Schools (BCPS) seeks approval for a Consulting Services Agreement with Incubate Learning, LLC, effective June 1, 2025, through July 1, 2026, for a total of \$154,000. This agreement is crucial for continuing and expanding the district's strategic shift towards mastery-based learning, student agency, and future readiness, building on the foundation laid in SY25. Incubate Learning will act as a strategic partner, facilitating professional learning, transferring capacity, developing infrastructure, and integrating AI agents into our workstreams. Key tasks and deliverables under this agreement include providing strategic alignment support through planning sessions and leadership coaching, designing and implementing transformation pipelines via Catalyst Cohorts, and building internal capacity. Additionally, Incubate Learning will assist with strategic communications, including co-authoring national stories and developing internal documentation, and will lead AI strategy and agent development by training leaders and building prototype AI tools for various district functions. This comprehensive support is vital for achieving our Graduate Profile goals and ensuring sustainable systemic change. This agreement is a part of the Innovative Schools System Grant we currently have with the Center for Reinventing Public Education (CRPE) and will be paid for with Phase II grant funding. The agreement has also been reviewed by Dinsmore & Shohl, LLC

10. PSST Agreements

The district utilizes PSST, a software and development firm, to provide various software programs to support integration within various systems such as MUNIS.

Agreement	Description	Cost
KEEIS Consortium Membership	Over 95 Kentucky school districts participate in the consortium (07/01/25 to 06/30/26)--estimate	\$7,382.00
Absence Management Integration Subscription	Program moves data from AESOP to MUNIS and from MUNIS to AESOP—this program allows for a streamlined process for certified substitute data and absence tracking (07/01/25 to 06/30/26)--estimate	\$20,392.00
Affordable Care Act (ACA) Subscription—Employee Tracking and Reporting	Monitors and captures employees' actual time worked and provides proof of complete ACA compliance for IRS reporting (2025 Reporting Year)--estimate	\$11,428.00
Professional Services Miscellaneous - W2s, 1099, Postage, Add Forms	For 2025 Calendar Year Forms--estimate	\$7,773.00
KEEIS Silver Support Plan (20 Hours)	06/12/2025 to 06/11/2026--estimate	\$4,475.00
ACA Track Notification Services—Bulk Print Option	ACA Bulk Print for 2025 Reporting Year--estimate	\$6,466.00

11. Education Affiliations Agreement with U of L Health, Inc.

Please see the attached Educational Affiliations Agreement between U of L Health, Inc. and Bullitt County Public Schools for the 2025-2026 school year. This agreement has been reviewed by Dinsmore & Shohl LLP. Please place this request for approval on the June board agenda.

12. CollegePrep, Inc. (Best Fit Coaching Plan)

This is a request for renewal of the agreement between Bullitt County Public Schools (BCPS) and CollegePrep, Inc. for the continuation of the Best Fit Coaching Plan. This program has been instrumental in providing our high school students, families, and counselors with essential tools and resources to navigate the increasingly competitive college admissions process. The program has demonstrably enhanced student achievement, expanded academic opportunities, and has enhanced a college-going culture within our schools. The proposed renewal cost is \$189,200.00, to be funded through Title IV, BEAM, and/or student learning funds. This contract has been reviewed by Dinsmore & Shohl, LLP. Below provides highlights and impact of this program. **Key Achievements and Student Success:** The Best Fit program at all high schools has supported students in achieving remarkable success in their post-secondary aspirations:

- Increased College Acceptances and Scholarships: Best Fit students have received acceptances to prestigious universities such as Duke, Dartmouth, and Rose-Hulman, as well as various honors colleges across the state and country. These acceptances have been accompanied by merit awards totaling millions of dollars.
- Summer Academic Programs: A record number of students were accepted into GSP/GSE and Commonwealth Scholar programs, and students also participated in academic summer camps at various universities including WKU, UK, UofL, and Murray.
- Community Engagement: Our Best Fit students are actively volunteering within our community and in elementary schools, demonstrating a commitment to service beyond academics.

Program Activities by Grade Level: The program provided targeted support to students at different stages of their high school journey:

- Juniors:
 - Explored the specific agendas and objectives of highly selective colleges.
 - Reviewed common data sets and aligned transcripts with college expectations.
 - Received ACT coaching.
 - The PSAT was provided at all three high schools.
 - Attended several financial aid workshops covering FAFSA and CSS Profile, with plans to offer similar workshops to parents in the fall.
- Sophomores:
 - Explored the college admissions process based on Jeff Selingo's research of UWashingon, Davidson College, and Emory.
 - Received career coaching utilizing the Strong Interest Inventory. ? Students offered an optional ACT test.
- Freshmen:
 - The Best Fit Freshman cohort was onboarded in October, after the first nine weeks of school.
 - Counselors identified appropriate 9th-grade students using assessment data, grades, course selection, and teacher recommendations.

Impact on Advanced Placement (AP) Enrollment and Offerings: Since the inception of the Best Fit program in 2023, there has been a significant and widespread increase in Advanced Placement engagement across Bullitt County schools:

- Exponential Increase in AP Enrollment: Student enrollment in Advanced Placement courses has increased exponentially, impacting not only Best Fit students but also the general student population.
- Dramatic Enrollment Growth at One School: One school has seen its student AP enrollment increase by an unprecedented 266% at BCHS since 2023. Other schools have also experienced substantial growth, with increases of 49% and 53%.

- Expanded AP Course Offerings: Schools have expanded their AP course offerings to include AP US History, Statistics, Pre-Calculus, Calculus, Seminar, and Environmental Science. The provided data shows enrollment figures for a wide range of AP courses across Central, East, and North schools for 2023 and 2024, demonstrating growth in many subjects

13. WeLeadCS, Inc. and Bullitt County Public Schools MOU

The attached document is a Memorandum of Understanding (MOU) between WeLeadCS, Inc. (WLCS) and the Bullitt County Public Schools Board of Education for the 2025-2026 school year. This will be a new program that we will be implementing at Specialized Programs at Bullitt Virtual Learning Academy and potentially other programs with a maximum of 5 students participating during the 2025-2026 school year. WLCS will provide synchronous online instruction in computer science courses, staffed by Kentucky-certified educators, along with services like background checks for staff, work-based learning experiences, and college/career readiness coaching. The District is responsible for assigning contact persons for program oversight, student enrollment, attendance, disciplinary matters, and data management, as well as ensuring students have adequate internet access and computer systems.

The agreement details a fee structure of \$500 per student seat for year-long high school courses and \$250 for semester-long dual credit courses, with the District responsible for KCTCS tuition fees (though eligible for scholarships). WLCS will cover dual credit book fees and industry certification exam fees. Invoicing for year-long and Fall 2025 semester courses is set for September 15, 2025, due by November 15, 2025, and for Spring 2026 semester courses on January 23, 2026, due by March 30, 2026. There are no refunds for student withdrawals, and the District will be responsible for all invoiced fees. Funding for this program will be around \$2500 and funded through BEAM. The MOU has been reviewed by Dinsmore & Shohl, LLC.

14. MOA - Morehead State University

Attached, you will find a MOA between Morehead State University and Bullitt County Public Schools for the 2025-2026 school year. Morehead State University and Bullitt County Board of Education propose a dual credit program for the students of Bullitt Central High School for the 2025-2026 academic year.

Students will be charged the KY Dual Credit Scholarship rate. The first MSU course each semester taken by qualified seniors will be paid for by the KY Dual Credit Scholarship program. All other MSU dual credit courses taken by qualified students, including seniors and juniors at Bullitt Central HS during 2025-2026 will be paid for through a MSU scholarship. In the event state funds are not sufficient to cover the two courses allotted to seniors, then those students shall receive scholarships as set forth for additional classes or for juniors.

Each school is responsible for hiring and assigning qualified instructors.

Each school is responsible for providing textbooks, software, and /or fees/supplies for courses offered.

Students must meet all MSU entrance requirements prior to the start of their coursework.

- Per statute, all Dual Credit students are required to complete a "Counseling Session" that goes with the Dual Credit Scholarship and provides students additional information in regard to success in college. This will be completed at the high school and each student will sign a verification form. This MOA has been reviewed by Dinsmore & Shohl LLP. Please place this request for approval on the June board agenda.

15. Use of Space Agreement for BVLA

Please see the attached contract for the Use of Space Agreement between BVLA and Jefferson Community and Technical College (JCTC). This agreement has been reviewed by Dinsmore & Shohl, LLP. Please approve the request for the Use of Space Agreement at the June Board Meeting.

16. Request for Updated Signatures for Continued Participation in the Community Eligibility Provision (CEP)

The Department of School Nutrition Services is expected to provide updated signatures on the attached document ([CEP Intent to Participate](#)) in order to ensure continued participation in the Community Eligibility Provision. This signed document is submitted to the Kentucky Department of Education - School & Community Nutrition. The schools that are currently part of the provision include:

Elementary Schools	Middle Schools	High Schools
Brooks Elementary Cedar Grove Elementary Crossroads Elementary Lebanon Junction Elementary Maryville Elementary Nichols Elementary Overdale Elementary Freedom Elementary Roby Elementary Shepherdsville Elementary	Bernheim Middle Bullitt Lick Middle Zoneton Middle	None

I am requesting updated signatures on the attached document needed for Bullitt County Public Schools to continue enrollment in the Community Eligibility Provision (CEP).

17. Request for Signatures of Child Nutrition Program (CNP) Application Documents

Each year the Bullitt County School Nutrition Services Dept. must apply to the Kentucky Department of Education (KDE) in order to participate in specific federal meal programs, including the National School Lunch Program (NSLP) and the School Breakfast Program (SBP). I am requesting the review and signature of the attached documents needed as part of the KDE application for participation in these programs. For the upcoming 25-26 school year we need the following documents reviewed and approved: ? Indirect Cost (review & signature by Dr. Bacon) ? Civil Right Questionnaire (review only) ? Free-Reduced Priced Meals, ASSP Policy & Agreement Signature page (review only)

18. Educational Learning Solutions, Inc.

The attached agreement reflects an updated and revised agreement between Educational Learning Solutions (ELS) and Bullitt County Public Schools. This agreement is now limited to Reading and Math assessments for Grades 9-11. This revision removes Grades 6-8 and all other subject areas previously included. The platform continues to provide comprehensive, standards-based assessments aligned to KSA, with item banks matched to Depth of Knowledge (DOK) levels and available intervention resources. The total cost of the agreement is \$78,144.00 and will be paid through curriculum, instruction, and assessment budget. The contract has been reviewed by Eric Farris, Dinsmore & Shohl, LLP. Approval is requested for the Educational Learning Solutions agreement for the 2025-2026 school year.

19. Pledge of Collateral (fka Bond of Depository)

Beginning in FY 2021-22, the "Bond of Depository" has been replaced with the "Pledge of Collateral." Key changes include:

- No more penal sum calculation - Districts now submit a Pledge of Collateral showing coverage equal to total deposits, either through secured funds or a surety bond. If a surety bond is used, the premium may be paid by the board or the bank, per KRS 160.570(2). If the board pays, the bank must provide at least 2% interest on average balances.

- Collateral requirements - Banks must pledge collateral as outlined in KRS 41.240 and 66.480, ensuring all public funds are covered. The depository sets the pledged amount, enters it in SEEK, and submits it to KDE by July 1 with commissioner approval.
- Agreement documentation - The signed Pledge of Collateral Agreement between the district and bank must be kept on file locally and protects the district in case of bank failure.

Attached is the Pledge of Collateral for Stock Yards Bank. Please approve renewal of banking services and the attached agreement.

20. Insurance Renewal

Currently, Assured Partners NL LLC holds the Commercial Property, Commercial General Liability, Commercial Automobile, and Commercial Umbrella insurance plans through Bluegrass Risk Management. The current year premiums are \$1,519,454. The renewal quote is \$1,671,399. This represents a 10% increase. While this is an increase, this is a good renewal with the uncertainty in the marketplace right now.

I ask the Board to approve renewal for insurance plans with Assured Partners NL LLC through Bluegrass Risk Management.

21. Cyber Policy

Please review the attached packet, which includes quotes for cyber insurance—Options 1 and 2. I recommend that the Board approve renewal of the cyber insurance plan with Assured Partners through Corvus Insurance, selecting Option 1.

22. Drug Dog Searches Overdrive Detection Agreement

This letter is for board approval to establish a partnership between Bullitt County Public Schools and Overdrive Detection Services, located in Bullitt County. This initiative is to provide prevention efforts in middle and high schools by performing routine and random drug dog searches throughout Bullitt County school campuses. Drug use and abuse are barriers to learning and succeeding in life. The canine drug search program will continue to focus on prevention, rather than punishment, so that students can focus on being healthy and productive. Your consent and approval are greatly appreciated, as this program assists Bullitt County Public Schools in prevention efforts to break down barriers so that students can achieve success in school and life. Funds are from the Safe Schools State Funds. Dinsmore, Inc. has reviewed this agreement.

23. Performance Bond Renewal

Per KRS 160.560 and 702 KAR 3:080, it is the duty of each local board of education to bond its board treasurer and any other school employee who is responsible for board of education funds. The official bond shall be executed for the faithful performance of the duties of the office, which is guaranteed by a surety company authorized to do business in the state. The amount of the bond is determined by the Board in accordance with the requirement for the penal sum of the bonds as summarized in the KAR listed above.

Bullitt County Board of Education bonds Adrienne Usher, Deputy Superintendent, Karen Weaver, Account Clerk, Stephanie Bonnett, Assistant Finance Officer, and Lisa Lewis, Director of Finance and Treasurer, each for \$1,100,000. Attached are copies of the Performance Bond form for Ms. Usher, Ms. Weaver, Ms. Bonnett, and Ms. Lewis. I ask these be approved.

24. The Alchemy Collaborative Services Agreement

The attached services agreement between Bullitt County Public Schools and The Alchemy Collaborative is to continue support communications within the district. This additional agreement provides additional hours to run communication and media services, photography, public relations project management, etc. during the transitional period in the absence of a Director of Communications currently. The cost of the additional services agreement is \$43,700 and will be paid through the communications budget. This agreement has been reviewed by Dinsmore & Shohl, LLC.

25. Beanstack Digital Reading Platform Agreement: ZooBean, Inc.

The attached agreement is for Beanstack, a digital reading platform to foster a stronger reading culture and improve reading outcomes among students. This K-12 district purchase request for Beanstack was brought to me by all of our school librarians. They observed a significant decline in

student reading motivation and book engagement and want a unified, district-wide program to enhance literacy and rekindle a love for reading. Pilot programs in two schools have already shown increased student reading participation and excitement. Expectations around K-12 librarian collaboration during "Bullitt Days" and other professional learning times will be in place for cohesive implementation across all schools. This platform presents a comprehensive solution, supported by all librarians, to boost reading engagement and literacy within our district. Beanstack is a web and mobile application designed to motivate students and the school district community to read more through reading challenges. It encourages reading by allowing students to track their progress using an ISBN scanner and live timer. The platform also incorporates gamification features like reading streaks, virtual badges, and leaderboards to build consistent reading habits and create internal motivation. Beanstack also facilitates student-to-student interaction, allowing friends to see what books each other has read and their reading stats. Below are other key features and benefits:

- Reading Integrity System: Student certification controls and logging limits.
- Lexile Insights: Data on student reading habits, including Lexile averages, for educator support.
- Book Talks with Benny: AI-powered reading integrity book talks.
- Classroom Library Connector: Enhances engagement with books and promotes collaboration.
- Seamless Rostering and SSO Integration: Easy rostering and daily syncs via Clever partnerships.
- School & Public Library "Tandem" Connection

The cost of the program for all schools is \$21,320.00 and will be paid through curriculum, instruction, and assessment funds which includes the platform and professional learning for librarians. The agreement has been reviewed by Dinsmore and Shohl, Inc. Approval is requested for the agreement between Zoobean, Inc. and Bullitt County Public Schools

26. Memorandum of Agreements 2025-2026 Mental Health Community Partners

This is a request for Board approval of the attached Memorandum of Agreements between Bullitt County Public Schools and Transformations LLC, Inc., Lecorgan Counseling Services, Phoenix Preferred Care, Wellfront, Home of the Innocence, and Boys and Girls Haven for the 2025-2026 school year.

These agreements outline the roles of the staff of these agencies and Bullitt County Public Schools in providing services to enhance students' educational experiences. The Bullitt County Public Schools Director of Safe Schools and the Behavior Support Intervention Coach will coordinate efforts with the outside agency's Point of Contact to maximize student success aligned with the terms of this agreement.

These agreements have been reviewed by Eric Farris and Patrick Riley of Dunsmore LLC, legal counsel.

27. Adtec Renewal and Extension

BCPS receives reimbursements through Erate for network expenses. This federal program supplements communication needs for our schools and library systems. Each year we have to qualify for eligibility, and this coming school year we are at 80/20 which means USAC covers 80 percent and we pay 20 percent. This program has allowed us to keep our network infrastructure up to date. For example, we replaced all network switches in our elementary schools for a cost of \$304,527.80. Since we only pay 20%, this only costs us \$60,905.56.

The process of applying for this funding is often difficult and time-consuming, involving a lot of paperwork and navigating FCC communication rules. We've worked with AdTec this year, and they've alleviated the paperwork and management of the eRate program. Their consulting firm handles most of the tedious tasks related to Erate, allowing me to focus on technology initiatives that will enhance student learning.

In the past this program has allowed us to save millions of dollars in reduced costs. This agreement will confirm renewal through June 30th, 2028. The contract was reviewed by our district legal counsel, and the terms of the agreement are the same. The agreement renewal is attached. Please contact me if you have any questions or need further information.

28. Memorandum of Agreements MWFC and NBFC

Submitting for Board approval are Memorandum of Agreements with Mount Washington Football and Cheer Association and North Bullitt Football and Cheer Association. These agreements have been reviewed by Dinsmore

h. Curriculum/Instructional Resources etc. Approval

As of July 25, 2022, the Superintendent will oversee all curriculum, textbooks, instructional materials, and student support services per changes in Kentucky Revised Statutes (KRS 160.345). The curriculum in each school shall be designed to achieve student capacities established by KRS 158.645 and the school goals established by KRS 158.6451. The curriculum shall comply with all applicable state and federal statutes and regulations. In any school administered under the provisions of KRS 160.345, the Superintendent shall determine which curriculum, textbooks, instructional materials, and student support services shall be provided in the school after consulting with the Board, the Principal, and the school council and after a reasonable public review and response period for all stakeholders. The attached documentation provides details on the following.

0 School/Location Name of program or department requesting curriculum

Applicable research and/or evidence-based findings for this curriculum (What Works ClearingHouse, EdReports, etc.)

Explanation of curriculum materials including purpose, when will be utilized, content area, etc.

Date of minimum two-week public stakeholder review by staff, parents, and the school community

Review/approval date by Assistant Superintendent and/or Chief Academic Officer

Approval is requested of curriculum and/or instructional resources for district wide use along with several schools.

i. Donations & Grants for Approval

Please submit under Consent Items- Permission to accept the following:

School/Program Receiving Contribution	Donor	Description	Purpose	Value
Pleasant Grove Elementary School	Anonymous	Donation	Check # 1292 for various Pleasant Grove Elementary projects and needs	\$ 7,000.00
Mt. Washington and Pleasant Grove Elementary Family Resource Center	Anonymous	Donation	Check #1291 to be used as needed	\$ 3,000.00
BCPS' McKinney-Vento Program	Debbie Mullins	Donation	In-kind donation of 29 bags with hygiene items and essential needs	\$ 1,051.00
Roby Elementary School	Bullitt Central Athletic Boosters	Donation	Check # 1942 for the archery team to purchase equipment that they need	\$ 1,000.00
North Bullitt High School	North Bullitt Lions Club, Inc	Donation	Check # 1301 for the Bowling team for the coach to use at their discretion	\$ 250.00
Bullitt County Public Schools	Bullitt County Foundation of Excellence In Public Education	Donation	Check # 330911 to be used for Courtesy Fund	\$ 350.00
BCPS' Food Nutrition Program	First Harrison Bank	Donation	Check # 330926 to pay debt on students' meal accounts with this contribution to the Angel Donation Fund	\$ 1,005.49
Bullitt Central High School HOSA: Health Occupation Students of America	KY Blood Center	Donation	Check # 42252 to be used as needed	\$ 400.00
Bullitt Central High School HOSA: Health Occupation Students of America	KY Blood Center	Donation	Check # 42253 to be used as needed	\$ 269.00
BCPS' McKinney-Vento Program	W.H.I.G.S Barber Shop- Steven Wood	Donation	In-kind donation of 15 haircuts/ \$30 each	\$ 450.00

j. Posthumous Diploma- BCHS

SSID# 2120195995 was a Junior at Bullitt Central High School and passed away on August 26, 2023. This student would be in the graduating class this school year. The family of this student has asked to obtain the student's high school diploma. Per our Curriculum and Instruction policy (08.113), specifically Graduation Requirements and Other Provisions, the Board, Superintendent, Principal, or teacher may award special recognition to students. In addition, the Board may award a diploma to a student posthumously indicating graduation with the class with which the student was expected to graduate. This is supported by KRS 158.140. Admission to high school - Promotion - Classification - High school - diploma Alternative high school diploma - Academy diploma - Posthumous diploma - Diploma for certain honorably discharged veterans - Vocational certificate of completion. (4) A local school board may award a diploma indicating graduation from high school to any student posthumously with the high school class the student was expected to graduate. Approval is requested to grant SSID# 2120195995 a high school diploma. Please place this request on the June board meeting.

k. Use of District Property Requests

1. Facility Use for Clean Up Days: LJES, Maintenance Bldg, Nichols, and NBHS

Attached for Board review and approval is a Facility Usage request from the Bullitt County Solid Waste Department.. They're requesting to use parking lots for the County Cleanup Days at Lebanon Junction Elementary, Maintenance Building, Nichols Elementary on June 28,2025 and North Bullitt High School and Mt. Washington Middle School on July 19, 2025.

I recommend that they be able to use the facility for their program.

A copy of their Insurance is attached.

2. Modification to School Property Requests

a. Mt. Washington Elementary School Baseball Field Gate Request

Mt. Washington Elementary School is requesting approval for the installation of a gate at the back entrance, specifically behind the baseball field. This request is being made in partnership with Mt. Washington Baseball, which has expressed concerns regarding the safety of players, families, and spectators during games and practices. Mt. Washington Baseball is fully funding the cost of purchasing and installing the gate.

l. Voluntary Insurance Change

I am requesting approval for an emergency change to the district's voluntary dental and vision insurance provider, effective July 1, 2025. This change applies only to employees who elected the district's coverage and does not affect state-sponsored benefit plans.

Due to ongoing issues with Delta Dental PPO-including network limitations that have disrupted access for many employees—we recommend moving to Ameritas as the provider for both dental and vision benefits. This will be a passive rollover, requiring no action from employees.

- Key Benefits: No change in coverage - same benefits at a lower cost
- Expanded provider network, including those who left Delta PPO
- Ameritas will manage both dental and VSP vision plans
- New ID cards will be mailed before the effective date

We believe this change is necessary and beneficial for our employees. Thank you for your consideration.

m. Summer Camps

6. NEW BUSINESS

a. OES add .5 Lunchroom monitor

Tonya Holt, principal at Overdale Elementary School, requests to add 30 minutes to the lunchroom monitor position. This need is due to an increase in student enrollment and added classrooms. The extra time will be paid with SBDM funds.

Order #2025-95 - Motion Passed: Approved .5hr lunchroom monitor for OES as requested. passed with a motion by Dallas Harshfield and a second by Ms. Nita Neal. All members voted YES.

b. RES- Request for Additional Team Leads

Dr. Hannah Scott, principal at Roby Elementary School, is requesting to add 4 additional Team Leads to facilitate the school's weekly PLC meetings and communicate information to the grade level staff. The district currently funds 4 team lead stipends. Principal Scott would like to have a team leader for each grade level (K-5), special education, and special area. This would be paid from Section 6 (SBDM) funds.

Order #2025-96 - Motion Passed: Approved 4 Additional Team Leads at RES as requested, passed with a motion by Dallas Harshfield and a second by Marci Hodges. All members voted YES.

c. Update Job Titles beginning SY 25-26

In order to better streamline communication with our department's title (Department of School Nutrition Services) and to better reflect the roles and responsibilities of our current school nutrition employees, I am recommending updating job titles to the following:

Current Job Titles	Job Code	Updated Job Titles
School Food Service Cook/baker	7241	School Nutrition Services Associate
School Food Service Manager/Bookkeeper	7212 / 8212	School Nutrition Services Manager
School Food Service Program Assistant	7224	School Nutrition Services - Programs Coordinator

Order #2025-97 - Motion Passed: Approve the New Job Titles beginning FY 25-26 as requested. passed with a motion by Marci Hodges and a second by Dallas Harshfield. All members voted YES.

d. 2025-2026 District Professional Development Plan

The attached 2025-2026 District Professional Development Plan provides a plan and snapshot of professional learning opportunities offered by and through the district. All professional learning opportunities are aligned with our needs assessments, specifically tailored to the District Improvement Plan and federal funds, as applicable. This plan is also subject to change based on new offerings and/or needs that occur through the continuous improvement process. Approval is requested for the 2025-2026 District Professional Development Plan.

Order #2025-98 - Motion Passed: Approve the 2025-2026 District Professional Development Plan as requested. passed with a motion by Ms. Linda Belcher and a second by Ms. Nita Neal.

e. 2025-2026 School Professional Development Plans

Enclosed are the 2024-2025 Professional Development Plans for each Bullitt County school. Each plan has been approved by SBDMs and reviewed at the district level.

Approval of SBDM approved school professional development plans of all BCPS schools is requested.

Order #2025-99 - Motion Passed: Approve the 2026-2026 School PD plans as requested. passed with a motion by Ms. Nita Neal and a second by Dallas Harshfield. All members voted YES.

f. 2025 KSBA Policy Updates 1st Reading

Find attached for the Board's approval, the 2025 KSBA Policy Update #48 that has been reviewed by Central Office Leadership as well as the board attorney. The requested additions and/or modifications have been revised to suit the needs of the district.

g. 2025 KSBA Procedure Updates

Find attached for the Board's approval, the 2025 KSBA Procedure Updates that has been reviewed by Central Office Leadership as well as the board attorney. The requested additions and/or modifications have been revised to suit the needs of the district.

EXECUTIVE SESSION

Order #2025-100 - Motion Passed: Recess regular session and enter Executive Session as authorized by: KRS 156.557(6)(c) For preliminary discussions related to the evaluation of the Superintendent by the Board or between the Board and Superintendent prior to the summative evaluation. passed with a motion by Ms. Nita Neal and a second by Dallas Harshfield. All members voted YES.

As authorized by KRS 156.557(6)(c) for preliminary discussions related to the evaluation of the Superintendent by the Board or between the Board and Superintendent prior to the summative evaluation.
(November/January/April/June, maybe August)

RECONVENE REGULAR SESSION

Order #2025-101 - Motion Passed: Exit executive session and resume regular session. passed with a motion by Ms. Linda Belcher and a second by Ms. Nita Neal. All members voted YES.

NEW BUSINESS

10. 2024-2025 Superintendent Evaluation Process

Order #2025-102 - Motion Passed: Approve the Superintendent Evaluation for 2024-2025 as presented. passed with a motion by Marci Hodges and a second by Ms. Linda Belcher. All members voted YES.

ADJOURNMENT

Order #2025-103 - Motion Passed: Adjourn at 7:13 p.m. passed with a motion by Ms. Nita Neal and a second by Ms. Linda Belcher.

CHAIRPERSON

SECRETARY