

2025-2026 SCHOOL YEAR
DRIVER APPROVAL AGREEMENT
VEHICLES OF NINE (9) PASSENGERS OR LESS

Revised 05/25

STATE OF KENTUCKY

COUNTY OF CAMPBELL

This contract entered into this _____ day of _____, _____, by and between the Fort Thomas Board of Education, whose address is 28 North Fort Thomas Avenue, Fort Thomas, KY (hereinafter referred to as the Board), and _____, whose address is _____ (hereinafter referred to as the Driver).

E-Mail Address: _____@_____

WITNESSETH:

The Board hereby approves the Driver to drive a board-owned vehicle designed by the manufacturer to transport nine (9) or fewer passengers, including the driver, to provide transportation to and from school approved activities for that part of the 2025-2026 school year during which the Fort Thomas Independent Schools remain in regular session following the signing of this contract.

A. BOARD OBLIGATIONS:

1. The Board hereby authorizes the Driver to drive a board-owned vehicle when transporting students to and from school approved activities. No other vehicles will be used by the Driver to transport students under this agreement.
2. The Board agrees to provide the Driver with any training the local Department of Pupil Transportation deems necessary in order to insure the safe transportation of students.

B. THE DRIVER AGREES:

1. To abide by the state laws, Kentucky Board of Education regulations, and local Board of Education regulations and policies that pertain to his or her responsibilities as a Driver of a vehicle under the terms of this contract.
2. To follow the instructions given to him or her by the proper school system authorities to the best of his or her ability.
3. To procure, at his or her own expense, the necessary license required for the operation of the board-owned vehicle and to keep said license or licenses in force at all times.
4. To provide the Board with a copy of his or her current valid license.
5. To drive a board-owned vehicle only upon proper authorization and to drive the vehicle in a manner that is consistent with safety, road and weather conditions.
6. To drive a board-owned vehicle, when assigned, in a safe manner at all times and in a manner that minimizes mechanical wear on the parts of the vehicle, and to report mechanical difficulties promptly to the person designated to receive such reports.
7. To return the board-owned vehicle free of litter and to keep all lights and signals clean at all times.
8. To become familiar with the operation of the board-owned vehicle which they are assigned to drive, and the route to and from the assigned destination, prior to departing on any assigned trip on which students are being transported to an approved school activity.
9. That he or she will not drive a board-owned vehicle and transport students to a school approved activity when his or her physical condition is such that it would impair the ability of the Driver to safely carry out his or her duties.
10. **That the Board has been notified of any driving violations, accidents, DUI charges, or points on his/her driving record, and should any additional driving violations, accidents, DUI charges, or points occur, the Driver will notify the Board immediately.**

C. MUTUAL AGREEMENTS:

1. It is mutually agreed by and between the Board and the Driver that the board-owned vehicle will be used only for transporting of students to prior approved school activities.
2. It is mutually agreed by and between the Board and Driver that only those students authorized by the Principal of the school shall be transported in the board-owned vehicle while said vehicle is being used in the fulfillment of the requirements of this contract.
3. It is mutually agreed by and between the Board and Driver that the board-owned vehicle shall be operated in accordance with current federal and state laws, 702 KAR 5:130, and that all passengers including the Driver will wear installed seatbelts at all times while being transported under the provisions of this contract.
4. It is mutually agreed by and between the Board and the Driver that the failure of either party to carry out their obligations in good faith as set forth in this contract shall cause this contract to become cancelable for cause.
5. It is mutually agreed by and between the Board and the Driver that if conditions arise as a result of the Driver's operation of the board-owned vehicle which threaten the safety and morality of the students riding in the vehicle, the Board shall take appropriate action for the cancellation of this contract.
6. It is mutually agreed by and between the Board and the Driver that the Driver will not receive any additional pay or compensation for any services performed under the provisions of this contract.

_____, Driver

Date _____

_____, Superintendent
Fort Thomas Board of Education

Date _____

I certify that I do not have any medical conditions that would prevent me from safely driving students.

Seizure ☐ Y ☐ N

Defibulator ☐ Y ☐ N

Stroke/TIA ☐ Y ☐ N

Take Insulin ☐ Y ☐ N

Vertigo ☐ Y ☐ N

Wear mono-vision contacts ☐ Y ☐ N

Additionally, I will not drive a board-owned vehicle at any time while taking medication, either by prescription or without prescription, if that medication would affect, in any way, my ability to safely drive a board-owned vehicle. If any of the above situations, or others, should arise, I will notify the Director of Transportation or my principal.

I understand that the Director of Transportation, may in some cases, request a physical to be completed.

_____, Driver

Date _____

****Failure to provide Lance Bucher (HHS) with fuel receipts immediately following trips may result in loss of driving privileges if it occurs on more than one occasion.**

**** Failure to clean out district vans immediately following trips may result in loss of driving privileges if it occurs on more than one occasion.**