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Licensed Clinical Psychologist

A. Dewey Sanders, Ph.D.
Licensed Counseling Psychologist

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Licensed Clinical Psychologist

Sara Ebner, Ph.D.
Temporary Licensed Psychologist

CONTRACTUAL AGREEMENT

THIS AGREEMENT, made and entered into this 1st day of July 2025, by and between the Bellevue Independent School District and Forward Focus Psychological Associates, PLLC for the 2025/2026 school year.

Forward Focus Psychological Associates, PLLC staff, Dr. Sara Ebner, Dr. Cary Wallis, and/or Dr. Teresa Garera Izquierdo hereby agrees to administer psychological evaluations that will include brief clinical interview, brief outside records review, cognitive testing behavioral observations, and assessment in the area of general intelligence. This evaluation will also include the completion of a psychological report that may, in some cases, also incorporate data provided by the school district including typed teacher observations, behavior rating scale scores, prior test data review, and academic achievement evaluation results/typed report provided by school staff. Financial consideration for the cost of performance of this agreement will be provided at the rate of \$300.00 for psychological testing and integrated report, \$100.00 per hour as needed for individual school based therapy/counseling services for students as requested, and \$115.00 per hour for attendance of ARC/IEP meetings, additional consultation to teachers/parents/staff, completion of classroom behavior observations, and/or additional diagnostic testing or extended report writing services for a Psychological/Diagnostic Evaluation Report. Additional testing services/report prep may include, but not be limited to the following: scoring of social emotional/behavioral rating scales administered by school staff as needed, administration of additional test measures by the psychologist (i.e. academic testing, TOVA testing, social/emotional/diagnostic testing, Autism based assessments, etc), scoring/interpretation of additional behavior rating scales for students, behavioral observations in the classroom setting, attendance of ARC/parent consultation/meetings, etc. The psychological assessment will be in compliance with Kentucky Administration Regulations and IDEA certifying children with disabilities.

Based upon the rates for evaluations/consultation services reviewed in the above paragraph, staff of FFPA agree to complete psychological evaluations including cognitive testing, cognitive testing observations, brief clinical interview, brief outside data review, and summary/recommendations at a rate of \$300.00 per evaluation report. FFPA staff will also be available for on-site consultation services to attend ARC/IEP meetings and/or to perform additional testing/scoring/test interpretation/observation services as needed/requested over the course of the 2025/2026 school year. These consultation services will be charged at a rate of \$115.00 per hour. As noted above, requested therapy/counseling services will be billed at a rate of \$100.00 per hour.

The psychological examiner and/or in some cases, their supervisor (Dr. Teresa Izquierdo) will be responsible for administering each complete cognitive evaluation and writing a report in a form such that composite data are reported in standard scores/percentiles. The report will include (1) testing behavioral observations conducted during cognitive testing, (2) an interpretation of cognitive test data and in some cases, other test data (i.e., basc-3 ratings, Vineland-3, etc as needed) in narrative form, (3) integration of background information/alternate test data (i.e. social history, test data/interpretive reports provided for report by school staff including, but not limited, to achievement testing reports, outside evaluations, speech language evaluations, occupational therapy evaluations, etc) on an as needed basis, and, (4) report summary and recommendations. Such reports will typically not exceed 8-10 pages. If additional time is needed for extensive report completion beyond the typical report range/timeframe for completion (i.e., additional time needed to incorporate extensive history/medical records, interpretation and graph preparation for other test measures/data, etc.), it may be necessary to bill for extended time spent on the evaluation process at the hourly rate of \$115.00 per hour above the agreed upon evaluation rate of \$300.00.

Outside data, reports, evaluations, etc to be reviewed/incorporated into the final report should be submitted to the examiner directly and/or in electronic form approximately 2 weeks before the due date of reports and/or ARC meetings to take place in order to allow adequate time for any necessary scoring, test interpretation, and report completion. If attendance of ARC meetings and/or school-based consultation services are requested, please provide notice of the request in a timely manner in order for the examiner to allow time for such plans in their weekly schedule. When possible, please ensure FFPA staff are informed of all due dates for evaluations in addition to notifying staff of any alterations in test plans, changes of meeting dates, etc. to ensure reports can be completed in time for review of the reports prior to ARC meetings.

Staff of FFPA have access to Wechsler IQ Test kits (WPPSI-IV, WISC-V, and WAIS-IV) to be used for the purposes of assessment in the schools but may need to access alternate test instruments/protocols from the school district as needed if other types of assessments are requested. Typically, used protocols are regarded as property of the examiner and such testing files will be maintained by FFPA. If needed, a copy of the test protocols could also be kept with the examiner in addition to original copies of protocols to be left in the school-based files. Typing and photocopying are the responsibility of the examiner. Services will be evaluated on an ongoing basis by all parties involved. All psychological services will be provided to designated students as requested by the Special Education Director.

Examiners are to submit a bill at the end of every month and/or as needed which lists names of students evaluated, any additional consultation service completed, and the total amount due to FFPA and this invoice will be submitted directly to the Director of Special Education or other designated personnel. Payment is to be made within forty-five calendar days thereafter. Reimbursement will not be provided for travel unless unusual circumstances are requested for assessments to be completed at a location which is at a notable distance from the traditional school setting.

Either party may terminate this contract upon (30) calendar day notice. A termination notice is to be presented in written form to the other contracting party. Testing will end upon notice of termination. All evaluations, reports, and final bill must be submitted within this thirty (30) calendar day period. If

either party deems that additional testing is needed in order to provide an appropriate evaluation, that party may request this additional assessment and therefore, it may be performed according to a mutually agreed upon financial consideration. If the school system should challenge particular results, then the system is still responsible for financial payment to the examiner. The school system, however, will retain the right to choose how the evaluation is used, whether or not they want the same examiner to evaluate further, according to the aforementioned provision for additional testing, or whether they prefer to engage another examiner for an independent evaluation.

In witness whereof, the parties have executed this agreement in duplicate originals one of which is retained by each of the parties the day and year first written above.

Forward Focus Psychological Associates, PLLC

By: 

Bellevue Independent School District Representative

By: _____

