



LISA LEWIS, DIRECTOR
STEPHANIE BONNETT, ASSISTANT FINANCE OFFICER
FREDA HOLDERMAN, ACCOUNTING SUPERVISOR

DEPARTMENT OF FINANCE

TO: Board Members

FROM: Lisa Lewis, Director of Finance *Lewis*

DATE: July 3, 2025

RE: Revised Automatic Payroll Authorization Deductions and Coaching Pay Schedule

Submitted for approval is a revision to the previously submitted 2025–26 payroll calendars. The original submission included the Regular Pay schedule, Coaching Pay schedule, and the Automatic Payroll Authorization deduction schedule. This revision reflects two updates: a date correction on the Coaching Pay schedule and updated deduction codes for Ameritas Vision and Dental on the Automatic Payroll Authorization deduction schedule. All other aspects of the original schedules remain unchanged. I respectfully request approval of the revised 2025–26 Coaching Pay schedule and Automatic Payroll Authorization deduction schedule.

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION

BULLITT COUNTY BOARD OF EDUCATION

2025-2026

Automatic Payroll Authorization Deductions

For those persons who sign an automatic Payroll Authorization Form, authorized deductions will be made as follows:

American Fidelity is our Section 125 Plan Administrator - All full-time employees must sign a deduction agreement each year with the representative					
Company/Organization <i>*N/S=Not Soliciting</i>	Product	M = Mandatory V = Voluntary	Number of Deductions	Frequency	Deduction Codes
Voluntary Deductions					
American Fidelity	403b -- Fixed & Variable	V	24	Skip 10/31/25 and 5/29/26	2001
American Fidelity	Roth - IRA	V	24	Skip 10/31/25 and 5/29/26	8324
American Fidelity	Cancer/Accident/Health	V	24	Skip 10/31/25 and 5/29/26	2614/8316/2615/2003/2611/ 8031
American Fidelity	Critical Illness	V	24	Skip 10/31/25 and 5/29/26	8315
American Fidelity	Disability - Tax	V	24	Skip 10/31/25 and 5/29/26	8314
American Fidelity	Long-term Care - Tax	V	24	Skip 10/31/25 and 5/29/26	8322/8327
American Fidelity - Texas Life	Convertible Life - Texas Life - Tax	V	24	Skip 10/31/25 and 5/29/26	8021
American Fidelity	Term Life - Tax	V	24	Skip 10/31/25 and 5/29/26	8323
American Fidelity	Group Hospital Indemnity	V	24	Skip 10/31/25 and 5/29/26	2612
American Fidelity	Hospital - DAP	V	24	Skip 10/31/25 and 5/29/26	8317
Kentucky Deferred Comp	401K & 457	V	26	Each Check	8801/8802/8800/2022/2023
MetLife	403b -- Investor & Resources	V	26	Each Check	2004/2010
Employee Benefit - Legend	403b & 457	V	26	Each Check	2013/8325/2011
GWN Marketing	403b & 457	V	26	Each Check	2005/2006
Security Benefit Group - N/S	403b -- NEA ValueBuilder	V	26	Each Check	2009
American Express Fin. - N/S	403b -- A.E. - IDS (Ameriprise)	V	26	Each Check	2008
UBS (Edward Jones) - N/S	403b (Aspire)	V	26	Each Check	2014
Grange Insurance	Guaranteed Life	V	26	Each Check	8326
Natl. Tchrs. Assc. -- N/S	Cancer/Disease/Disability - Tax	V	26	Each Check	8332
Pre-Paid Legal - N/S	Legal Services	V	26	Each Check	8700
BCEA Scholarship	Charity	V	26	Each Check	9015
Metro United Way	Charity	V	26	Each Check	8033
Fund for the Arts	Charity	V	26	Each Check	8032
CASA	Charity	V	26	Each Check	8034
Bullitt Co. Educational Found	Charity	V	26	Each Check	8035
WHAS Crusade for Children	Charity	V	26	Each Check	8036
American Cancer Society	Charity	V	26	Each Check	8031/2020
Kentucky Deferred Comp	401k Loan Repayment	V	26	Each Check	8800
KASA	Membership Dues, Life, Liability	V	16	Deducted ONLY from October 2025 - May 2026 Exclude 10/31/2025	8020
State Life Insurance	Term Life - Tax	V	24	Skip 10/31/25 and 5/29/26	8411/8412
Health Insurance Providers	Individual/Family Health Insurance	V	24	Skip 10/31/25 and 5/29/26	2413/2410/8410/2440/2445
Dental Insurance Providers (State & District)	Individual/Family Dental Insurance	V	24	Skip 10/31/25 and 5/29/26	2451/2460/2461/2462/2463/ 2464/2465/2466/2467/2468/ 2469/2470/2471
Vision Insurance Providers (State & District)	Individual/Family Vision Insurance	V	24	Skip 10/31/25 and 5/29/26	2452/2679/2680/2681/2682
<p><i>IPS Payments are to be excluded from the third check - deduction #7560 is to be excluded from 10/31/2025 & 5/29/2026 payroll.</i></p> <p><i>Talk to the state before taking IPS Payments from Summer Checks, this would only apply to 10 and 11 month employee as 12 months employees do not have summer checks. An IPS contract is put in place when an employee has an agreement with the state to buy service credit back through retirement. IPS checks are submitted on a monthly basis.</i></p> <p style="text-align: center;">7560: 10 Month Employee</p> <p style="text-align: center;"><i>Deduction 7560 should be excluded from ALL Summer Checks</i></p>					

**BULLITT COUNTY BOARD OF EDUCATION
SHEPHERDSVILLE, KENTUCKY**

2025-26

COACHING PAY SCHEDULE

**HIGH SCHOOL: BOYS FOOTBALL - BASKETBALL - BASS FISHING
ALL LEVELS: ARCHERY - CHEER - CHESS - DRILL CORP - ACADEMIC TEAM SPONSORS AND
OTHER POSITIONS NOT LISTED OVER 6 CHECKS**

Paid over 26 checks concurrent with base contract pay schedule. If a coach does not work the full 187 day contract, the supplement will be prorated.

PLAY DIRECTOR

First pay date following the completion of the play. School needs to notify Central Office.

**HIGH SCHOOL: CROSS COUNTRY - SOCCER - GOLF - GIRLS VOLLEYBALL - COMPETITIVE
MARCHING BAND**

MIDDLE SCHOOL: GIRLS BASKETBALL - CROSS COUNTRY

ELEMENTARY: CROSS COUNTRY

8/9/2025 - 10/31/2025

Pay #1	9/5/2025
Pay #2	9/19/2025
Pay #3	10/3/2025
Pay #4	10/17/2025
Pay #5	10/31/2025
Pay #6	11/14/2025

Paid over 6 checks

HIGH SCHOOL: WRESTLING - SWIMMING - DIVING - BOWLING - GIRLS FLAG FOOTBALL

MIDDLE SCHOOL: BOYS BASKETBALL - VOLLEYBALL

ELEMENTARY: BOYS AND GIRLS BASKETBALL

11/29/2025 - 02/20/2026

Pay #9	12/26/2025
Pay #10	1/9/2026
Pay #11	1/23/2026
Pay #12	2/6/2026
Pay #13	2/20/2026
Pay #14	3/6/2026

Paid over 6 checks

HIGH SCHOOL: TENNIS - BASEBALL - TRACK - SOFTBALL - BOYS VOLLEYBALL

MIDDLE SCHOOL: TRACK - SOCCER - BASEBALL - SOFTBALL

ELEMENTARY: TRACK - WELLNESS CLUB SPONSOR

02/21/2026 - 05/15/2026

Pay #15	3/20/2026
Pay #16	4/3/2026
Pay #17	4/17/2026
Pay #18	5/1/2026
Pay #19	5/15/2026
Pay #20	5/29/2026

Paid over 6 checks