

Application for Use and Contract**CONDITIONS OF USAGE**

All use of school facilities is subject to the following conditions:

1. An official application shall be made to the Superintendent or other personnel designated by the Superintendent.
2. Conditions of that contract shall include:
 - a. Acceptance of responsibility by representatives of the user group for any damage or loss resulting from the use;
 - b. Agreement that user groups, and representatives thereof, shall assume all liability for any personal injuries incurred during their use of the facilities and shall hold the Board harmless from any such claims against it;
 - c. Agreement to observe all fire and safety regulations;
 - d. Agreement that the use of any tobacco product, alternative nicotine product, or vapor product shall not occur on or in all property;
 - e. Prohibitions on the use of alcoholic beverages;
 - f. Observance that no immoral or illegal activity, shall be allowed on the premises; and adherence to 09.421 and mandatory reporting of suspected or demonstrated unlawful activity;
 - g. The presence of a school employee at all times as deemed appropriate by the Superintendent. The cost of operational and rental charges will be set forth in the contract. Designated employees shall, in no way, be responsible for the conduct of persons present nor shall such employees perform duties other than those involving the care, safety and security of the building.
 - h. The Superintendent and/or law enforcement officer shall determine the need for security when facilities are used.
 - i. Agreement that no alterations to the buildings or grounds be made without prior approval;
 - j. Agreement that the user group shall not sublease or reassign any portion of the building or item of equipment covered by the contract;
 - k. Agreement that school equipment shall not be a part of the contract unless specifically enumerated;
 - l. Agreement to leave the facilities in as good a condition as before used.
 - m. Agreement that no organization using facilities shall operate food or drink concessions, unless approved by the Superintendent.
 - n. Groups shall not sell or offer for sale any merchandise at any function conducted in a school building or facility without written approval from the Superintendent,
 - o. Agreement to abide by administrative procedures relevant to conservation of energy.
 - p. Timely payment of charges.

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REFERENCES:

[KRS 158.149](#); [KRS 162.055](#); [KRS 438.050](#); [KRS 438.305](#)
[OAG 81-295](#)

P. L. 114-95, (Every Student Succeeds Act of 2015)

RELATED POLICIES:

03.1327; 03.2327; 06.221; 09.4232; 10.3; 10.5