

Helmwood Heights
SBDM Agenda
6/10/25

- I. Call to order 3:03 pm, in attendance | Chair: Howell, Teachers: Looten, Parker, Parent: Pelley - future members: Kelsey Hood, Nancy Wilkins, Lexi Sullivan
- II. Approval of the agenda, approved Looten, 2nd Pelley
- III. Approval of the May minutes. Approved, Parker, 2nd Pelley
- IV. Good News Report
 - A. Playground Groundbreaking - Next week, we will have our official groundbreaking. Ground will be leveled by Adam House, donors will be recognized, and a celebration will happen at another date. *Idea: Student competition for playground name*
- V. Personnel Report
 - A. LI Unit - going to Panther Academy (this also means the LI staff will move to PA)
 - B. SPED IA Position - several applicants; will continue to vet and look forward to interviews in the upcoming week
- VI. Budget
 - A. SBDM Money (Section 6) - looking forward: classroom chairs? Finish new desk/chair sets (Kremzar)
 - B. School Activity
- VII. School Improvement Planning
 - A. 25/26 Student Parent Handbook Review → correct Kelsey's name in email, update IA list
 - B. EMP Plan 25/26 → Darian will complete a "cheat sheet" for doors open/closed etc., Add that emergency contact forms should be carried when leaving the building/for field trips
 - C. Master Schedule Approval → Science/social studies will be embedded within Bookworms in grades 3 and 4, AI will be more outlined, and everyone will be held accountable for meeting student needs. Parker motion, Pelley, 2nd -- **Approved**
 - D. End-of-year behavior data → overall data looking a lot better from the previous year. Huge improvements in the number of Bus Referrals. Some improvements are needed in terms of suspensions of general education AA students.
- VIII. Policy Review
 - A. 2025 Legislative Summary
 - 1. Cursive writing instruction (invite families to join in this new initiative)
 - 2. Cell phone ban -- "at minimum, prohibit a student's use of a personal telecommunications device"
 - 3. Moment of silence/reflection -- will be outlined in BOE policy, and SBDM will adjust school policy as a result (potentially give our teachers a script to begin the time with)
 - 4. Advanced coursework/GT support
 - 5. Electronic communication with students -- dojo meets requirements
 - 6. New guidance concerning retention
 - 7. Summative cycles extended from 3 to 5 years

- B. Council Policies Impacted
 - C. Policy 5.03 - 3rd Reading -- [unanimously approved](#)
- IX. New Business
 - A. Council Training
 - B. Council Recognition
- X. Upcoming Deadlines
 - A. July 31st - Training Deadline for new council members
- XI. Adjournment - [4:33 pm approved](#)