



MEMORANDUM

TO: Christian County Board of Education Board Members

**FROM: Dr. Melanie A. Barrett, Director of Pupil Personnel
Dr. Kim Stevenson, Director of Student Services**

DATE: June 19, 2025

RE: 2025-2026 Code of Acceptable Behavior

The Office of Pupil Personnel requests the Christian County Board of Education to approve the following revisions in the 2025-2026 Code of Acceptable Behavior:

- **2025 HB 208 language added to possession and use of telecommunication and other electronic devices. page 28**
- **2025 SB 181 language added to address unauthorized electronic communication. Page 28**
- **Bus suspensions are not appealable offenses. page 32**
- **Failure to honor a directive to disperse from staff added to K-5 Consequence and Options Guidelines (Steps 5-9) page 37**
- **Failure to stop fighting added K-5 Consequence Options and Guidelines (Steps 5-9) page 37**
- **Failure to honor a directive to disperse from staff added to 6-12 Consequence and Options Guidelines (Steps 7-9) page 43**
- **Failure to stop fighting added 6-12 Consequence Options and Guidelines (Steps 8-9) page 43**
- **Failure to Stop Fighting added to Bluegrass Learning Academy Step 8 Matrix 25 days (6th-8th) page 49**
- **Failure to Stop Fighting added to Bluegrass Learning Academy Step 8 Matrix 90 days (9th-12th) page 51**
- **Glossary of Terms additions regarding SB181 Traceable Communications and HB208 Telecommunication Devices: District Employee or Volunteer, Family Member, Parent/Legal Guardian, Telecommunications Device, Traceable Communication System, Unauthorized Electronic Communication (pages 71,73,75,77)**

NOTE:

- **Revisions in this document have been highlighted.**
- **Respectfully, thank you to all members of the 2025-2026 Code of Acceptable Behavior Code Committee.**

Use of Metal Detectors

1. The presence of weapons is inherently dangerous to all persons in the school setting and will not be tolerated. The administration is authorized to use metal detectors to enforce this policy.
2. Students will receive annual notice that metal detectors are authorized for use in the schools. Such notice will be made in the student handbook, assembly, or other similar means.
3. When it becomes necessary to use metal detectors, they may be used in these basic ways. Individuals will be screened as follows:
 - a. On an individual basis-when there is reasonable cause to believe that a particular individual has a weapon
 - b. Continuous-when it is necessary to screen all individuals in or entering the school
 - c. Random-when it is feasible to screen a statistical sample of the student body. Each individual in the school has equal probability of being included in the sample, but through this process not every individual is screened (i.e., every 10th or 25th individual).
4. Only those people authorized by the administration may conduct a metal detector search. If the detector activates, the student will be asked to remove metal objects and anything that might be a weapon from his/her person and be scanned a second time. If the detector sounds a second (2nd) alarm, the same process will be followed. If the alarm is sounded a third (3rd) time, the individual should be taken to a room out of view of others where the normal procedures of search and seizure will be applicable.

R. STUDENT GANGS

The board of education believes the presence of gangs and gang activities can cause a substantial disruption of or material inferences with school and school activities. A "gang" as defined in this policy is any group of two or more persons whose purposes include the commission of illegal acts. All gang related activities are prohibited; clothing and other items are prohibited, for example, clothing promoting gang affiliation.

S. TELECOMMUNICATION DEVICES AND OTHER ELECTRONIC DEVICES

Possession and Use:

While on school property or while attending school-sponsored or school-related activities, whether on or off school property, students may be permitted to possess and use personal telecommunication devices as defined by law, and other related electronic devices, provided they observe the following conditions:

1. Per HB 208 a student is prohibited the use of a personal telecommunications device during instructional time, except during an emergency, if directed to do so by the teacher for an instructional purpose, or if authorized by the teacher (does not include any device a student is authorized to use pursuant to the individual with Disabilities Education Act, 20 U.S.C. sec. 1400 et seq., the Americans with Disabilities Act, 42 U.S.C. sec. 12101 et seq., or the Rehabilitation Act of 1973, 29 U.S.C. sec. 701 et seq., or successor acts.
2. Administration/designee will utilize discretion in regard to emergencies, medical monitoring, instructional purposes or any other exceptions.
3. Students are responsible for keeping up with devices they bring to school. Neither the district nor the school shall be responsible for loss, theft, or destruction of devices brought onto school property
4. Students shall comply with rules developed by the school concerning appropriate use of telecommunication or other electronic devices.
5. Students shall not utilize a telecommunication device or a similar electronic device in a manner that would violate the district's Code of Acceptable Behavior or the school's SBDM policy.

Unauthorized Electronic Communication:

Per SB 181 there shall be no unauthorized electronic communications with a student by a district employee. "Unauthorized electronic communication" means an electronic communication with a student by a District Employee or volunteer who is not a student's family member that occurs outside of a designated traceable communication system and without prior written parental consent; and includes any personal email account, text messaging, social media or other electronic notification and communication programs outside of a traceable communication system designated by the school district. A district employee shall be reported to their supervisor if the employee initiates communication outside of an approved traceable communication system. Students shall not initiate communication with a District employee or volunteer. If the student initiates communication through a personal email account, text messaging, social media or other electronic notification and communication programs outside those designated by the school district shall be considered in Violation of Personal Electronic Communications per the Code of Acceptable Behavior.

Note: "Family Member" means parent, brother, sister, son, daughter, aunt, uncle, or grandparent. Parent means parent, legal guardian, or other person or agency responsible for the student.

T. BULLYING/HARASSMENT/DISCRIMINATION

Bullying and cyber-bullying, harassment and intimidation, hazing, and bias behaviors are unsafe and do not reflect respect for others as defined by the Code of Acceptable Behavior. If you or someone you know is a target of one of these behaviors, you can report it by using the Bullying, Harassment, or Intimidation Reporting Form, enclosed in this Code of Acceptable Behavior, or on the district website, or from the main office of the school, or the school counseling office. You can also tell a staff member, who will respond quickly and provide a practical, private, and safe place to report. The Director of Student Services will review Bullying reports.

If you are being bullied:

- Utilize the "Stop Tip Line" at www.christian.kyschools.us
- Tell someone—a parent, teacher, or counselor
- Try not to show anger or fear

Bus Disciplinary Procedures

The principal/designee of the school is responsible by law for the conduct of the pupils on the bus and for disciplinary action when necessary.

Fighting on the Bus Consequences

- Step 1: Positive Behavior Techniques
- Step 2: Warning
- Step 3: 1 Day Bus Suspension
- Step 4: 2 Days Bus Suspension
- Step 5: 5 Days Bus Suspension
- Step 6: 10 Days Bus Suspension
- Step 7: 30 Days or longer Bus Suspension – discretion of Administrator

School administrators shall have the discretion to administer school discipline for bus infractions in addition to the bus related discipline referral under Bus Disciplinary Procedures.

Violations of Bus Rules

If a student's behavior is not corrected by a reminder from the driver or monitor or if the behavior is dangerous or disruptive, a misconduct notice is given.

ADDITIONAL MISCONDUCT NOTICES: The driver delivers the discipline form to the school administrator with a copy of the previous written warning attached. Punishment shall be at the discretion of the principal. **Bus suspensions are not appealable offenses.**

Z. VIRTUAL LEARNING ACADEMY

The purpose of the CCPS Virtual Learning Academy is to provide:

1. An alternative option to in-person learning where all coursework can be completed through the CCPS Virtual Learning Academy
2. Learning activities supported by virtual teacher-led instruction as well as utilizing on-line learning opportunities that are aligned with Kentucky Academic Standards
3. A curriculum aligned with the Kentucky Academic Standards and the learning goals in each student's Individual Learning Plan (ILP). The ILP is state mandated for grades 6-12.
4. Individual Learning Plan Addendum (ILPA) is required for each student enrolled in an A5 school.

Criteria

1. Students who are on track for graduation
2. Students who are not in truancy
3. Students who have successfully completed all of the previous years coursework with passing grades
4. Students who have shown mastery of the previous grade level standards based on multiple measures (universal screeners, teacher recommendations and grades).
5. Medical hardship supported by medical/professional documentation (documentation provided must be current and support the need for VLA enrollment)
6. Students must acquire and maintain consistent internet access
7. Students and guardians will be required to complete an in-person orientation to go over the criteria of the program, complete their On-line registration form and receive a chromebook (if needed).
8. Exceptions will be considered for students with disabilities

Internet Use Policy

The Christian County Board of Education provides computers as tools to enhance students' learning. The district's computer network and the Internet, whether used on or off-campus; whether owned by the school district or by the student or his/her family; whether accessed on campus or off campus during or after school hours; may not be used for the purpose of harassment of any kind. All forms of harassment over the Internet (commonly referred to as cyberbullying) are unacceptable and will be viewed as a violation of school board policy and the district's acceptable computer use policy and procedures. Malicious use of the district's computer system is prohibited. Users are responsible for the appropriateness of the material they transmit over the system. Hate mail, harassment, discriminatory remarks, or other antisocial behaviors are expressly prohibited. Failure to adhere to Internet Acceptable Use Policy will result in the following disciplinary action: the loss of computer privileges and/or removal from the Virtual Program. In addition, when any kind of threat is communicated or when a hate crime is committed, the administration will report such crimes to local law enforcement officials.

Attendance/Truancy

Students are required to adhere to the attendance policy as stated in Christian County Public Schools attendance policy.

2025-2026 Middle and High School (6-12) Consequence Options and Guidelines

Behavior Violations	Report to Law Enforcement	Board Policy Number	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Disruptive Behavior		9.426	•				•				
Dress Code Violation		9.427	•				•				
Drug/Simulated Possession/Distribution/Use	*	9.423								•	
Drug Paraphernalia Violation	*	9.423						•		•	•
Driving Under the Influence	*	9.423								•	•
Failure to Attend Detention		9.42				•	•				
Failure to honor a directive to disperse from staff		9.426							•	•	•
Failure to stop fighting		9.426							•	•	•
Failure to Follow Directives/Insubordination		9.426									
Fighting-Student to Other	*	9.425							•	•	•
Student to Staff (Physical Aggression- or touch not fighting)	*	9.425									
Fighting-Student to Student	*	9.425							•	•	•
Forgery	*	9.42							•	•	•
Fraud		9.4									
GAMBLING	*	9.4292									
GANG ACTIVITY	*	09.425									
HARASSING COMMUNICATIONS	*	9.42811									
Harassment	*	9.42811									
Hazing 1 st Degree		09.422									
Hazing 2 nd Degree		09.422									
Homicide	*	9.425									
Inappropriate Contact (No Injury)		9.42									
Intentional False Statement w/Evidence		9.426									
Kidnapping	*	9.4									
Leaving Campus Step 5=10 days lose driving privileges Step 6=20 days lose driving privileges Step 7=Rest of the school year lose driving privileges		9.42									

Administrators should reference matrix to make Bluegrass Learning Academy Referrals

Bluegrass Learning Academy Step 8 Matrix 6th-8th Grades

Step 8 Behavior Infractions	Length of Stay in Days
3rd Degree Assault	90 days
4th Degree Assault	45 days
Abuse of a Teacher	45 days
Academic Cheating/Plagiarism	25 days
Alcohol (Distribution, Possession and/or Use)	60 days
Bullying	25 days
Burglary	45 days
Criminal Abuse	25 days
Dangerous Instrument Possession	45 days
Destruction of Property/Vandalism	45 days
Disorderly Conduct	45 days
Drug/Simulated Drug (Distribution, Possession and Use)	90 days (could be extended due to positive drug test after 45 days)
Driving Under the Influence	45 days
Failure to Stop Fighting	25 days
Fighting (Student to Other) Physical Aggression	25 days
Student to Staff (Physical Aggression or touch not fighting)	25 days
Fighting (Student to Student) Physical Aggression	25 days
Gang Activity	45 days
Harassing Communications	45 days
Harassment	45 days
Menacing	25 days
Mild Sexual Activity/Sexual Activity	25 days
Pepper Spray (Distribution, Possession and/or Use)	25 days if Distribution/Possession – 45 days if Used
Pornography (Distribution and/or Possession)	25 days
Pornography involving a minor (Distribution and/or Use)	45 days
Possession of Fireworks	25 days
Possession of Stolen Property (\$50.00 - \$500.00)	25 days
Possession of Stolen Property (over \$500.00)	25 days
Possession of Stolen Property (under \$50.00)	25 days
Robbery/Theft	45 days
Sexual Harassment	45 days
Sexual Misconduct	45 days
Sexual Offense (non-touch)	25 days
Stalking	25 days
Taser (Distribution, Possession and/or Use)	25 days if Distribution/Possession – 45 days if Used
Terroristic Threat	45 days
Threatening/Harassing Staff Member	45 days
Tobacco (Possession, Distribution and/or Use)	45 days

Administrators should reference matrix to make Bluegrass Learning Academy referrals

Bluegrass Learning Academy Step 8 Matrix 9th-12th Grades

Step 8 Behavior Infractions	Length of Stay
3rd Degree Assault	180 days
4th Degree Assault	90 days
Abuse of a Teacher	45 days
Academic Cheating/Plagiarism	45 days
Alcohol (Distribution/Possession and/or Use)	90 days
Bullying	45 days
Burglary	90 days
Criminal Abuse	45 days
Dangerous Instrument Possession	90 days
Destruction of Property/Vandalism	90 days
Disorderly Conduct	90 days
Drug/Simulated Distribution, Possession and Use	180 days (stay could be extended if positive drug test after 90 days)
Driving Under the Influence	90 days
Failure to stop fighting	90 days
Fighting (Student to Other) Physical Aggression	90 days
Fighting (Student to Student) Physical Aggression	90 days
Gang Activity	45 days
Harassing Communications	45 days
Harassment	45 days
Menacing	45 days
Mild Sexual Activity/Sexual Activity	45 days
Pepper Spray (Distribution/Possession and/or Use)	45 days for Distribution/Possession and/or Use – 90 days for Use
Pornography (Distribution and/or Possession)	45 days
Pornography involving a minor	90 days
Possession of Fireworks	45 days
Possession of Stolen Property (\$50.00-\$500.00)	45 days
Possession of Stolen Property (over \$500.00)	45 days
Possession of Stolen Property (under \$50.00)	45 days
Robbery/Theft	90 days
Sexual Harassment	90 days
Sexual Misconduct	180 days
Sexual Offense (non-touch)	45 days
Stalking	45 days
Taser (Distribution/Possession and/or Use)	45 days for Possession/Distribution - 90 days for Use
Terroristic Threat	90 days
Threatening Another Student	45 days
Threatening/Harassing Staff Member	90 days
Tobacco (Possession/Distribution and/or Use)	45 days

Deliberate Classroom Disruption	Intentional student behaviors that disrupt the instruction or intended classroom activity to cease or proceed with difficulty
Destruction of Property	is the damage to or the destruction of public or private property, caused either by a person who is not its owner. Property damage caused by persons is generally categorized by its cause: neglect and intentional damage. Intentional property damage is often, but not always, malicious. Property damage caused by natural phenomena may be legally attributed to a person if that person's neglect allowed for the damage to occur.
Destructive device	Any explosive, incendiary, or poison gas bomb, grenade, mine, rocket, missile, or similar device and includes the unassembled components from which such a device can be made. The term "destructive device" shall not include any device which is neither designed nor redesigned for use as a weapon.
Detention	A disciplinary program where students are kept for a period of time before or after school.
Disorderly Conduct	Committing a breach of peace. In Kentucky, a person is guilty of disorderly conduct when in a public place and with intent to cause public inconvenience, annoyance or alarm, or creating a risk thereof, he/she: Engages in fighting or in violent, tumultuous or threatening behavior; or Makes unreasonable noise; or Refuses to obey an official order to disperse issued to maintain public safety in dangerous proximity to a fire, hazard or other emergency; or Creates a hazardous or physically offensive condition by any act that serves no legitimate purpose.
District Employee or Volunteer	District employee or volunteer means a school administrator, classified or certified employee, volunteer, nonfaculty coach or assistant coach, student teacher, or sponsor of an extracurricular program or activity (added clarification for Traceable Communications Policy 08.2324)
Disruptive Behavior	Disruptions that impede the delivery of instruction or alter the flow of school or district related business. Disruptions may be defined by written referrals from teachers or staff to the principal.
Dress Code Violation	A dress code violation is not adhering to a set of rules specifying the correct manner of dress while on the school premises or attending a school activity
Drug Distribution	Drug Distribution: distribution of a controlled substance, such as: <ul style="list-style-type: none"> • Amphetamines • Barbiturate • Cocaine • Hallucinogens • Heroin (opioids) • Inhalant • Marijuana/Hashish (including vaping THC (tetrahydrocannabinol) oil) • Methamphetamine • Prescription Drugs • Steroids(anabolic) • Synthetic drugs • Over the counter drug • Look-alike drugs

Excused Absence	A legitimate absence from school verified by written note from the parent/guardian. The student may make up all missed work from the excused absence under the school SBDM policy guidelines.
Extracurricular Activities	Those activities that normally take place outside the six (6) hour instructional day and are under the supervision of an assigned certified employee.
Failure to Attend Detention	A student is noncompliant to attend detention as assigned at the school level.
Failure to Follow Staff Directives/Insubordination	A student is noncompliant to comply with an official school/school district rule as instructed by school staff.
Family Educational Rights and Privacy Act (FERPA)	The Federal and State laws that protect a family from having unauthorized persons access a student's records without permission.
Family Member	Family member means parent, brother, sister, son, daughter, aunt, uncle or grandparent (added clarification for Traceable Communications Policy 08.2324)
Fight	An act to struggle against someone with hands or with weapons.
Fighting Student to Other	A student fighting with an individual other than a CCPS staff or student.
Fighting Student to Student	A student fighting with another CCPS student.
Firearm	A firearm is any weapon which will expel a projectile by the action of an explosive.
Focused Acts	Focused Acts include all misdemeanor type Public Offenses except those involving serious bodily harm.
Forcible Rape	A person is guilty of forcible rape when he/she engages in sexual contact or deviate sexual contact with another person by force.
Forgery	Forgery occurs when a person, with intent to defraud, deceive or injure another, falsely makes, completes or alters a written instrument (e.g., checks, transcripts, official identification, currency).
Fraud	Fraud is obtaining money or property by false pretenses.
Gambling	Gambling is staking or risking something of value upon the outcome of a contest, game, gaming scheme, or gaming device which is based upon an element of chance, in accord with an agreement or understanding that someone will receive something of value in the event of a certain outcome, on school property or at a school sponsored event. This does not include school sanctioned activities of chance.
Gang Activity	Gang activity suggests a "pattern of criminal activity" and means the commission of, conspiracy to commit, or solicitation of two or more underlying crimes or acts by a juvenile or student 18 years or older.
Grievance Procedure	A fair, step-by-step approach to address complaints and concerns through the school system.
Habitual Truant	A student is truant two (2) or more times (six [6] unexcused absences).
Handgun	Any pistol or revolver originally designed to be fired by the use of a single hand, or any other firearm originally designed to be fired by the use of a single hand.

Out of Area/ Skipping Class	attending school, but not going to class.
Parent/Legal Guardian	Parent or legal guardian is considered the parent, legal guardian of the record or other person or agency responsible for the student (added clarification for Traceable Communications Policy 08.2324)
Physical Injury	Substantial physical pain or any impairment of physical condition is considered a physical injury.
Pornography	printed or visual material containing the explicit description or display of sexual organs and/or activity
Pornography involving a minor	distributes or possesses of pornographic images involving a minor (under the age of 18)
Possession/Distribution of Pornography (involving a minor)	the state of having and/or sharing to a recipient or group of recipients printed or visual material containing the explicit description or display of sexual organs and/or activity involving an individual under 18 years old.

Possession	Means to have actual physical possession or otherwise to exercise actual dominion or control over a tangible object.
Possession of Fireworks	the state of having a device containing gunpowder and other combustible chemicals causing an explosion when ignited on school property and/or at a school sponsored event.
Possession of Stolen Property/Theft	Violations that include buying, receiving, or possessing stolen property.
Possession of Weapon Handgun	A handgun is any pistol or revolver originally designed to be fired by the use of a single hand, or any other firearm originally designed to be fired by the use of a single hand. A firearm is any weapon that will expel a projectile by the action of an explosive. This offense encompasses manufacture, sale, or possession of handguns on school property or at a school function. (By Kentucky law KRS 527.070, this excludes students 18 years of age and older who have these firearms in their automobile on school property).
Possession of Weapon/Other Firearm/Distribution	Weapons other than handguns, rifles, or shotguns that will expel a projectile by the action of an explosive. Examples of other firearms include air guns (that use pneumatic pressure or pressurized cartridges to fire a projectile) also known as BB guns and other homemade firearms. (By Kentucky law KRS 527.070 this excludes students 18 years of age and over who have these firearms in their automobile on school property).
Possession of Weapon Rifle	A rifle is a weapon designed or redesigned, made or remade, and intended to be fired from the shoulder and designed or redesigned and made or remade to use the energy of the explosive in a fixed metallic cartridge to fire only a single projectile through a rifled bore for each single pull of the trigger. This category also includes shotguns. This offense encompasses sale or possession of rifles or shotguns on school property or at a school function. (By Kentucky law KRS 527.070, this excludes students 18 years of age and older who have these firearms in their automobile on school property).
Prescription Drugs Distribution	Unauthorized possession and/or distribution of medications that are available only with prescriptions from a doctor or dentist to a pharmacist
Prescription Drugs Possession and Use	Unauthorized possession and use of medications that are available only with prescriptions from a doctor or dentist to a pharmacist
Procedural Due Process	The procedure guaranteed for a student accused of a behavior violation which includes explaining the charges and allowing an ample opportunity for response to the charges.
Profanity/Vulgarity	Profanity is obscene lewd or abusive language; vulgarity is an obscene act or expression
Reasonable Physical Force	Holding, restraining, or using one's person in a manner that prevents injury to student, teacher, parent, or other citizen is considered reasonable physical force.
Referral Form	A behavior referral form a pre-printed document on which student misconduct and other rule infractions are listed.

Suspension	Removal of the student from the school setting for a period not to exceed ten (10) school days.
Tardiness	Being absent for sixty (60) minutes or less or not being in homeroom, classroom, or other assigned area at the designated time.
Telecommunications Device	A device that emits audible signal, vibrates, displays a message, otherwise summons or delivers a communication to the possessor, including but not limited to do so by a teacher for instructional purposes (added clarification for Telecommunication Devices 09.4261)
Terroristic Bomb	bomb threat or threat of explosive device bomb threat or threat of explosive device
Terroristic Chem-Bio-Nuc	chemical, biological or nuclear threats
Terroristic Threatening	See page 73
Threatening/Another Student	Using verbal messages or physical actions toward a student or other non-staff person that imply the threat of serious physical injury.
Threatening/Harassing of Staff Member	Using verbal messages or physical actions toward a staff person or school representative that imply the threat of serious physical injury.
Throwing Objects	to propel or cast an object
Tobacco Distribution	distribution of a nicotine or tobacco product, including but not limited to smoking, chewing, vapor products or other alternative nicotine products
Tobacco Possession	possession of nicotine or tobacco product, including but not limited to smoking, chewing, vapor products or other alternative nicotine products
Tobacco Use	under the influence of or use of a nicotine or tobacco product, including but not limited to smoking, chewing, vapor products or other alternative nicotine products
Traceable Communication System	A traceable communication means on or more electronic school notification and communication programs that are: designated by the Board of Education, trace all communications sent to or by a student, and provide parents the opportunity to access and review those communications (added clarification for Traceable Communications Policy 08.2324)
Truant	Being absent from school without a valid excuse for three (3) or more days, or tardy on three (3) or more days.
Unauthorized Electronic Communication	Unauthorized electronic communication means an electronic communication with a student by a District Employee or volunteer who is not the student's family member that occurs outside of a designated traceable communication system and without prior legal guardian consent; and includes any personal email account, text messaging, social media, or other electronic notification and communication programs outside of the traceable communication system (added clarification for Traceable Communications Policy 08.2324)
Under Influence (Alcohol/Drugs)	Includes all offenses of intoxication (with the exception of driving under the influence). In Kentucky, this offense equates to alcohol intoxication and/or public intoxication, which occurs when a person appears in a public place manifestly under the influence of alcohol, a controlled substance, or other intoxicating substance.
Unexcused Absence	An absence from school which does not entitle the student to make up missed work. Students returning from suspensions may make up major tests or projects.
Use of Fireworks	the action of using a device containing gunpowder and other combustible chemicals causing an explosion when ignited.
Vapor Product/Nicotine	The use or possession of a vapor product, which includes but is not limited to any electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device. (KRS 438.305)