

**DEPARTMENT OF FACILITIES**

**DANNY CLEMENS, DIRECTOR**  
TRACY PARSLEY, MAINTENANCE SUPERVISOR  
THOMAS STOKES, CUSTODIAL SUPERVISOR  
GEORGE BROCK, ENERGY MANAGER

**MEMO**

**TO:** Dr. Jesse Bacon, Superintendent  
**FROM:** Danny Clemens, Director of Facilities  
**Date:** June 16, 2025  
**RE:** Phase II Athletics - **Change Order 28 - Bullitt Central Site Revisions**

The building inspector for the City of Shepherdsville required a guardrail be added at the sidewalk leading to the tennis courts due to the slope of the surround grade. The guardrail will be plate mounted to the existing concrete sidewalk and will be made of aluminum to avoid the need for painting to protect it from rust. This is a code requirement by the building inspector.

**I recommend approval of this request.**

Attached paperwork is listed below with *action items* noted for each:

- BP-1 - G701-2017 - CO 28 - Calhoun - BCHS - *for Board Signature*
- BP-1 - FACPAC - CO 28 - BCHS - *Site Revisions - for Board Signature*
  - COR-61 BCHS Tennis Handrail - *No action – for Board Reference*

**OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE**

**BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION**

# AIA® Document G701® – 2017

## Change Order

**PROJECT:** *(Name and address)*  
BCPS - Phase II Athletics - Bid Package  
No. 1 - Baseball and Softball  
Bullitt County, Kentucky

**CONTRACT INFORMATION:**  
Contract For:  
  
Date: 07-29-2024

**CHANGE ORDER INFORMATION:**  
Change Order Number: 028  
  
Date: 06-16-2025

**OWNER:** *(Name and address)*  
Bullitt County Public Schools Board of  
Education  
1040 Hwy 44 East  
Shepherdsville, KY 40165

**ARCHITECT:** *(Name and address)*  
Studio Kremer Architects  
  
1231 S Shelby St., Louisville KY

**CONTRACTOR:** *(Name and address)*  
Calhoun Construction Services, Inc.  
  
7707 National Turnpike  
Louisville, KY 40218

### THE CONTRACT IS CHANGED AS FOLLOWS:

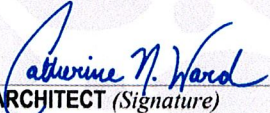
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*  
See COR 61 for Scope of Work included in this Change Order.

The original Contract Sum was	\$ 18,661,831.00
The net change by previously authorized Change Orders	\$ 1,832,223.00
The Contract Sum prior to this Change Order was	\$ 20,494,054.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 9,560.00
The new Contract Sum including this Change Order will be	\$ 20,503,614.00

The Contract Time will be unchanged by (0) days.  
The new date of Substantial Completion will be


**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

  
\_\_\_\_\_  
**ARCHITECT** *(Signature)*

BY: Catherine Noble Ward, AIA  
*(Printed name, title, and license  
number if required)*

6-16-2025  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
**CONTRACTOR** *(Signature)*

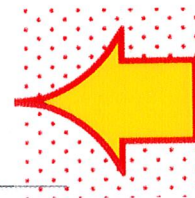
BY: Joel Pittard, Project Manager  
*(Printed name and title)*

6/12/2025  
\_\_\_\_\_  
Date

\_\_\_\_\_  
**OWNER** *(Signature)*

BY: Dr. Jesse Bacon, Superintendent  
*(Printed name and title)*

6-19-25  
\_\_\_\_\_  
Date





# FACPAC Contract Change Order

## Supplemental Information Form (Ref# 62600)

Form Status: Saved

Tier 1 Project: Phase 2 Athletics and Fieldhouses

BG Number: 24-192

District: Bullitt County (HB678) (071)

Status: Active

Phase: Project Initiation (View Checklist)

Contract: Calhoun Construction Services , 0001, Baseball and Softball Field Improvements - General Construction

Type: General Contractor

Proposed

Change Order Number	28
Time Extension Required	No
Date Of Change Order	6/19/2025
Change Order Amount To Date	Increase

### Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$2,907,023.76
Net Approved COs	\$-490,373.45
Remaining After Approved COs	\$3,397,397.21
Net All COs	\$-354,434.45
Remaining After All COs	\$3,261,458.21

This Requested Change Order Amount \$9,560.00

+/-

Change In A/E Fee This Change Order \$478.00

+/-

Change In CM Fee This Change Order \$0.00

+/-

Remaining Construction Contingency \$3,261,458.21

Balance

Contract Change Requested By Code Enforcement Official

Contract Change Reason Code Code Compliance

Change Order Description And Justification

The building inspector for the City of Shepherdsville required a guardrail be added at the sidewalk leading to the tennis courts due to the slope of the surround grade. The guardrail will be plate mounted to the existing concrete sidewalk and will be made of aluminum to avoid the need for painting to protect it from rust. This is a code requirement by the building inspector.

Cost Benefit To Owner

Work can commence with trades already contracted to perform work to avoid the cost of additional mobilization and general conditions.

Contract unit prices have been utilized No  
to support the cost associated with this  
change order.

## Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

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Detail Item	Amount	Percent of Total
Labor	\$4,643.00	48.57%
Materials	\$3,961.00	41.43%
Profit and Overhead	\$860.00	9.00%
Bond Insurance	\$96.00	1.00%
<b>Cost Breakdown Total:</b>	<b>\$9,560.00</b>	

Cost for this Change Order supported No  
by an alternate bid or competitive price  
quote

Explain Why

Work can commence with trades already contracted to perform work to avoid the cost of additional mobilization and general conditions.

## Change Order Supplemental Information Form Signature Page (Online Form Ref# 62600)

  
Architect

6-16-2025

Date

N/A

Construction Manager

Date

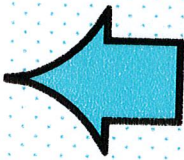
Finance Officer

Date

Local Board of Education Designee

6-19-25

Date



**Change Order Request 61 - PCO #121 - BCHS Add Handrail at Tennis**

737-- BCPS - Phase II Athletics BP-1 - Baseball/Softball Field Imp  
5/30/2025



**Summary of work**

BCHS Add Handrail at Tennis

Scope - Subcontractor	Description	Cost
		\$8,604.00
<hr/>		
o Superintendent ==>	GC Supervision (1) Man; (1) Day \$85/hr ==>	\$680.00
o Chain Link Fences & Gates - OH Door Eastern Ky ==>	BCHS Tennis Aluminum Railing ==>	\$7,924.00
Sub Total:		\$8,604.00
Bond:		\$96.00
Fee:		\$860.00
<b>Total</b>		<b>\$9,560.00</b>

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_

Submitted By: Calhoun \_\_\_\_\_

Date: 5/30/2025 \_\_\_\_\_

## ODC of Eastern Ky. (Fence Division)

240 Mare Creek Rd  
Stanville, KY 41659  
Telephone: (606) 874-4262  
Fax: (606) 874-4265  
sales@odeky.com

Shipping Address  
240 Mare Creek Rd  
Stanville, Ky 41659  
Telephone: (606) 874-4262  
Fax: (606) 874-4265

The Genuine. The Original.



Proposal #: 2-3802

PROPOSAL SUBMITTED TO: Tonya Lyons			Date 5/30/2025	Attention Tonya Lyons
STREET			Job Name Railings	
City	State	ZipCode	Job Location	
Phone Number	Fax Number		Job Phone	

### FURNISH AND INSTALL:

Aluminum Railing

Fabricate, weld, and install approx. 40'  
of aluminum 1 1/2" square frame 3 rail  
system w/ 3/4" baluster mill finish 42"H

We hereby propose to complete in accordance with above specification, for the sum of:

**Seven Thousand Nine Hundred Twenty Three Dollars and Fifty Cents**

**7,923.50**

Signature

Johnny Hamilton- Office Manager/Contract  
Administrator

Direct Dial: 606-874-4262

### TERMS AND CONDITIONS

Payment to be made as follows:

Prices subject to change if not accepted in 30 days.

Upon Completion

ACCEPTANCE: Terms, Price, and specifications on all pages of this proposal are hereby accepted and the work authorized.

Purchaser: \_\_\_\_\_

Signature

Title

Date of Acceptance



# REQUEST FOR PROPOSAL

PROJECT:	Phase II Athletics - Bid Package No. 1 Baseball and Softball Fields Bullitt County Public Schools	REQUEST FOR PROPOSAL NO.:	19
OWNER:	Bullitt County Public Schools 1040 Highway 44 East Shepherdsville, KY 40165	DATE:	21-May-2025
TO CONTRACTOR:	Calhoun Construction Services, Inc. 7707 National Turnpike Louisville, KY 40218	ARCHITECT:	Studio Kremer Architects 1231 S Shelby Street Louisville, KY 40203
		ARCHITECT'S PROJECT NO.:	2023-50 BG# 24-192

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein.

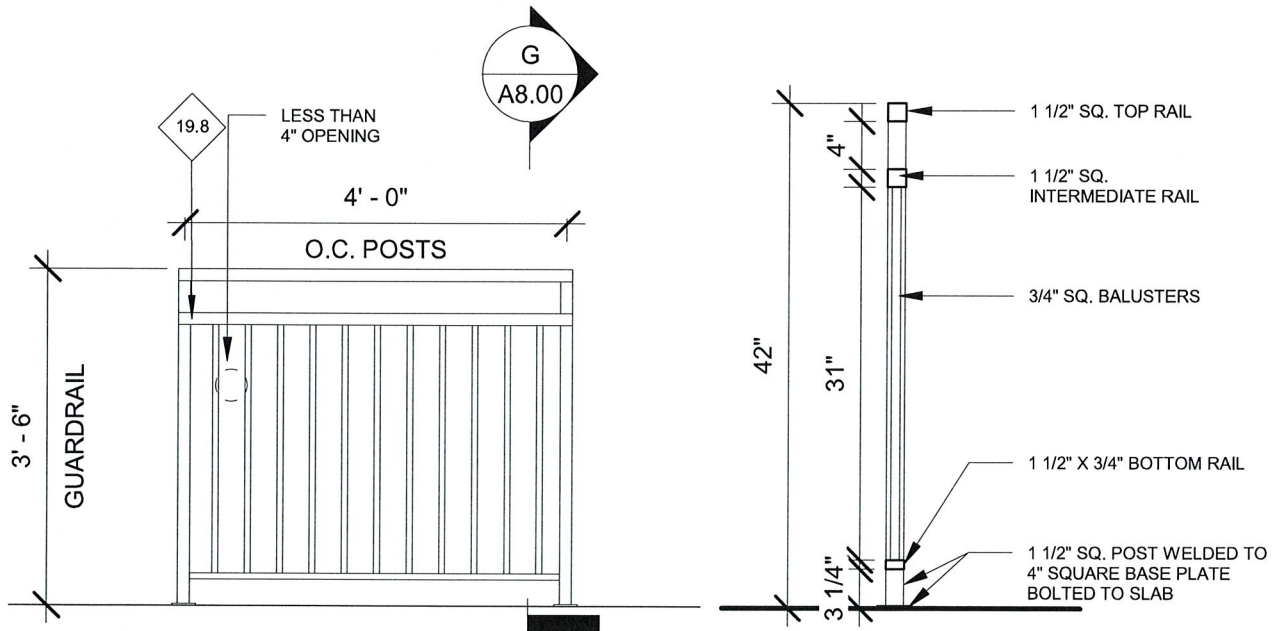
THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN

## Description:

Provide price proposal for the following:

**Item No.1** Provide Guardrail Section as location noted below.

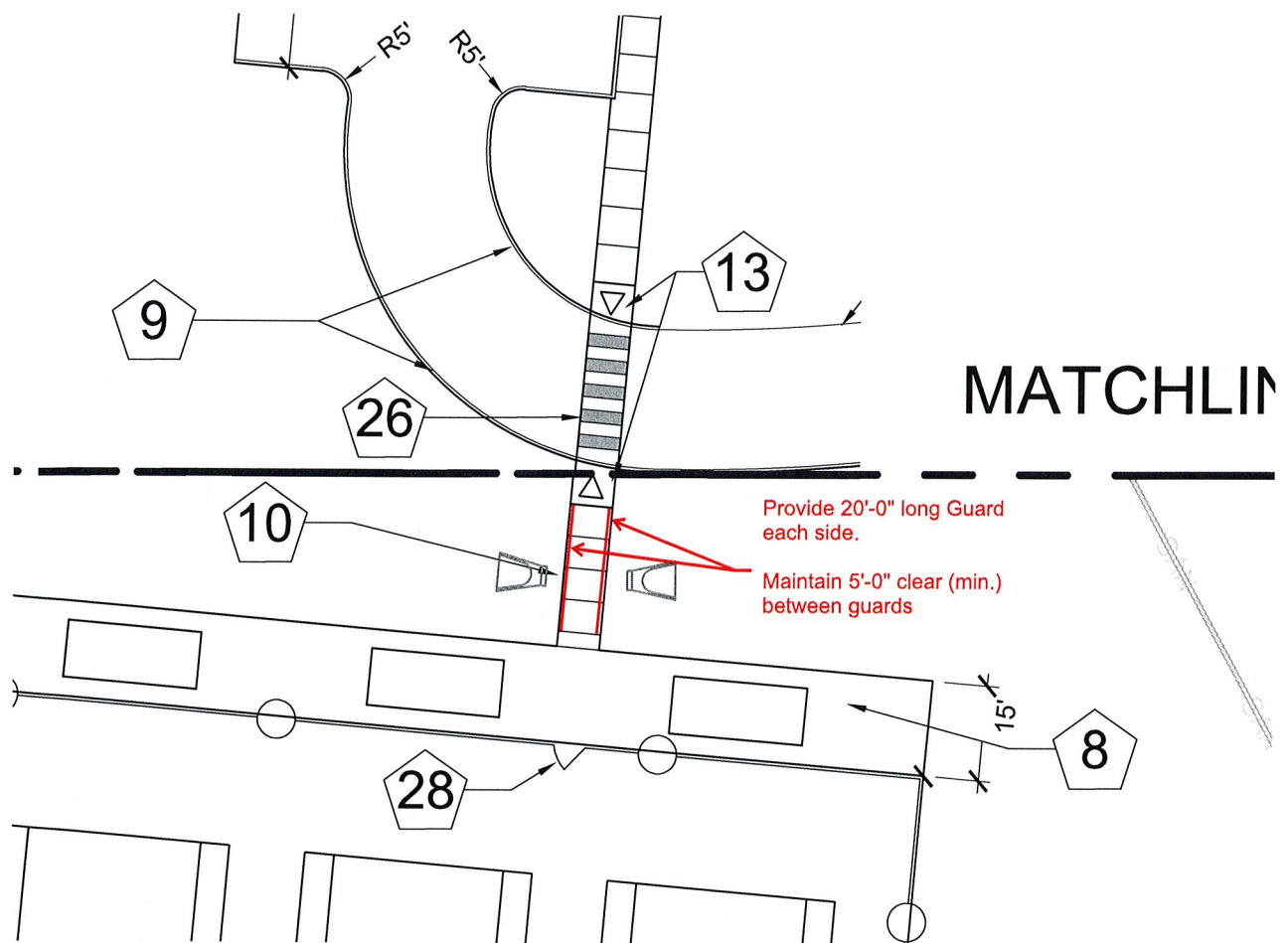
- Guardrail to be plate mounted at sidewalk.
- Provide 20'-0" Linear Feet of Guardrail on each side of sidewalk (see plan snip next page).
- Maintain 5'-0" clear between guards at sidewalk, minimum.



## Attachments:

ISSUED:	21-May-2025	ARCHITECT:	studio kremer architects
CONTRACTOR:	Calhoun Construction Services, Inc.	BY:	Cate Noble Ward, AIA





BULLITT CENTRAL  
TENNIS COURT SIDEWALK

CODE REQUIRED GUARDRAIL ADDITION