

**POWELL COUNTY SCHOOLS
JOB DESCRIPTION**

POSITION TITLE: EDUCATIONAL DIAGNOSTICIAN - Classified Position

REPORTS TO: Director of Special Education

BASIC FUNCTION:

- Identify and assess learning challenges and disabilities in students
- Collaborate with teachers, parents, and other professionals to develop individualized education plans (IEPs) that cater to students' unique needs and ensure their academic success.

REPRESENTATIVE DUTIES:

Assessment and Evaluation: Conduct comprehensive educational assessments to identify learning disabilities, developmental delays, and other special education needs. Utilize various assessment tools and techniques to evaluate students' cognitive abilities, academic skills, and emotional/behavioral functioning.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Knowledge of special education laws, regulations, and procedures.
- Knowledge of different learning styles and instructional strategies tailored to individual student needs
- Knowledge of intervention (RTI) and Multi-Tiered Systems of Support (MTSS) frameworks
- Knowledge of district policies and procedures

ABILITY TO:

- Conduct educational assessments and work with students with diverse learning needs.
- Adapt assessment methods and strategies to accommodate students with various disabilities and learning challenges.
- Efficiently operate office equipment and maintain records and files according to policies and procedures.
- Analyze situations accurately and adopt a practical course of action.
- Critical thinking and problem-solving skills.
- Innovative and collaborative Proficiency in all Microsoft Office applications.
- Exceptional verbal and written communication skills.
- Organize, manage projects and demonstrate problem-solving skills.
- Analyze situations accurately and adopt a practical course of action.

PHYSICAL DEMANDS:

- Wide Range of physical movement
- Use of speech, vision, hearing
- Use of hands for simple grasping and fine manipulations
- Bending, squatting, and reaching can lift, carry, push or pull lightweights.
- Indoor and outdoor activity
- Lift to 25 pounds repeatedly

EVALUATION:

Annual development of Professional Growth Plan. Annual evaluation of certified staff will be performance by the Director of Special Education.

EDUCATION AND EXPERIENCE:

- Minimum of Bachelor Degree in Psychology with Required Studies to Perform Individual Intellectual Assessments
- Experience in intellectual assessment evaluation (preferred)

QUALIFICATIONS:

- Kentucky Certification or endorsement for Individual Intellectual Assessment (IIA)

FLSA Status = Exempt