

ANCHORAGE INDEPENDENT



BOARD OF EDUCATION

Anchorage Independent School District Board of Education
 Regular Meeting
 June 11, 2025 6:00 PM
 Anchorage Public School Library
 11400 Ridge Road
 Anchorage, Kentucky 40223

Link to address the Board:
<https://www.signupgenius.com/go/10C0A4FA5AF2BA1FCC25-57181590-anchorage>

1. Approval of Agenda

The Vision of the Anchorage Board of Education: "Launching Lifelong Learning, Through Inspiration, Exploration, and Connections"

The mission of Anchorage Public School is to unite with the Anchorage community to equip all students with the knowledge, skills, behaviors, and positive impact on their community and world.

The Anchorage Board of Education Annual Calendar is attached for your reference.

2. Student / Staff Recognition

The board would like to recognize two employees who have gone "above and beyond" in the 24-25 school year. This evening, two individuals will receive their award. Once received, these employees may proudly display this token of appreciation in their workspace and prepare to share their award with someone else. The superintendent for a future presentation. Anchorage Public School sets high expectations for staff and we believe their uniqueness should be celebrated.

Although unable to attend this evening, our first recipient, Heather Rivera, has been a model interim facilities director this year. Her dedication in building relationships with pictures, and making sure our school is safe and beautiful for all is to be commended. We will miss her attention to detail, efficiency, and productivity. Heather was going to make sure her crew was prepared for wind, rain, or snow. The elements don't stand a chance! Thank you, Heather Rivera for your hard work.

Next up, our acting administrator, Bart Roettger! In the 24-25 Handbook of "Above and Beyond" Employees, Bart's smiling face can be seen! This year, he turned off his listening skills. His desire to keep us united through challenges always shines through and with every opportunity, he seeks to make the most of it. He really bad dad jokes on the morning announcements--but we always know we can count on him to lift us up when we need it! Bart, you're a GEM!

3. Persons Addressing the Board**To address the Board of Education:**

Anyone wishing to address the Board of Education must sign in. You can sign in before the meeting at this link: <https://www.signupgenius.com/go/10C0A4FA5AF2BA1FCC25-57181590-anchorage> upon arrival.

When it's your turn to speak, please stand, use the microphone, and state your name and any group(s) you represent. Direct your comments to the appropriate number of speakers.

4. Special Reports**A. Member Reports**

- I. City Council Report - Meeting 06/09/2025**
Hannah Barnes attended the 6/9 city council meeting.
- II. A.P.T.A. Report**

III. Other Board Reports/ Announcements**IV. Other Reports****B. Staff & Special Reports**

- I. APS Administration / School Council Report**
 - a. School Council Meeting Minutes**
 - b. Projected Enrollment 2025-26**
 - c. First Reading - 2025-26 Parent/Student Handbook**
 - d. First Reading - 2025-26 Athletics Handbook**
- II. Superintendent's Report**
Note: No new Open Records Request
 - a. Conference Participation Schedule**
 - b. Personnel Report**

Rationale:

Notification to the Board that I have taken the following personnel actions:

Open Positions:

ECE Instructional Assistant
 Instructional Assistant
 Summer Camp Junior Counselor
 Food Preparer - Kitchen & Cafeteria Sanitation
 Food Preparer - Cook/Baker 4.0 hours per day

Appointments:

Tommy Kinnaird - Director of Maintenance

Resignations:

Carey Wilson - Spanish Teacher

******Contract offer has been extended and accepted for MSD Teaching Position; waiting on Kentucky certificate (which stipend addition will be added to next month's personnel report.**

c. Facilities Report

See attached report from Metric; Due to the short window of time between meetings, there is not a full facilities report.

In tonight's meeting, we will discuss air quality results from Metric (also includes repair of a leaking toilet and attention needed in the

d. Review of Administrative Procedure Changes

e. Review of Superintendent's Itemized Travel Reimbursement Request

Rationale:

Per Board Policy 03.125, prior to granting approval for payment, the Board shall review itemized reimbursement requests for the Superintendent. This item does not require consideration of approval as the Board will have the opportunity under the approval of vouchers to consider

Recommendation:

Interim Superintendent Six does not have any expenses to report.

III. Treasurer's Report

For the Month of May, 2025

- **Beginning Bank Balance:** \$6,557,549.38
- **Ending Bank Balance:** \$6,546,511.98
- **Outstanding Accounts Payable and Payroll Checks:** \$185,175.83
- **Actual Bank Balance:** \$6,361,336.15
- **Operating Budget Revenues:** \$19,872.90*
 - *Includes \$319,880 FSPK Payment
- **Operating Budget Expenditures:** \$1,176,094.40*
 - *Includes \$478,460.83 Fund Transfers For: Mold Remediation and Middle School Project

a. Monthly Donation Report

b. Tax Collection Update

Rationale:

May Tax Collection Update

General Property Tax: \$5,104,568.61

PSC Property Tax: \$52,135.87

PSC Property Tax-Tangible: \$34,520.75

Delinquent Property Tax: \$122,838.93

Penalties and Interest on Delinquent Taxes: \$14,091.72

Total Received to Date (Minus Penalties and Interest, and FSPK): \$5,314,064.16

1st Real Property Tax Billing - 99.997% collected. The following parcels are remaining:

- 1 parcel with no payment at all - their 1st payment was returned NSF. Owner and NSF check was listed as an estate with little attorney to assist in resolving Balance due with penalties & interest - \$5,566.28 Face Value
- All other accounts are paid in full.

2nd Real Property Tax Billing 96% collected.

- 18 escrowed parcels - Face Value Due \$6,459 - do we want to consider reaching out to see if homeowners will pay directly at
- 11 non-escrowed parcels - Face Value Due \$4,481 - Collection letters were sent 5/8/25. Will escalate with phone calls to facilitate

Tangible Property Tax Billing 99.89% collected

- 6 parcels remain unpaid \$4,335 - Face Value
- Collection letters have been sent. Will escalate with phone calls to facilitate collection

Per procedure, June is the meeting when foreclosure can be considered. It is my recommendation the only portion of these outstanding is the 1 remaining parcel from the Real Property 1st billing.

Procedure (AP.1) information is listed below:

Consideration of Foreclosure

Liens shall be filed on any properties that remain unpaid as of March 1st of each year. The property owner shall be charged a \$30 fee a part of the balance due on the taxes but is not subject to the 1.5% interest on the unpaid balance of the taxes.

Recommendations for the Board to consider foreclosure proceedings for any properties that remain unpaid shall be made at the June ordinance passed by the city of Anchorage, the Board shall pursue payment of any legal fees associated with the collection of delin

5. Items for Action

A. Consent Items for Approval

I. APPROVAL - Expenditures & Salaries

- a. Regular Monthly Expenditures
- b. School Activity Funds Report

Rationale:

Per Board Policy 04.312, the board shall review the status of school activity funds based on a schedule developed by the Superintendent. Activity funds have been reconciled.

II. APPROVAL - May 13, 2025 Special Called Board Meeting Minutes

III. APPROVAL - May 21, 2025 Special Called Board Meeting Minutes

IV. APPROVAL - May 27, 2025 Special Called Board Meeting Minutes

V. APPROVAL - May 28, 2025, 7am Special Called Board Meeting Minutes

VI. APPROVAL - May 28, 2025 Special Called Board Meeting Minutes

VII. APPROVAL - May 29, 2025 Special Called Board Meeting Minutes

VIII. APPROVAL - Bond Depository / Pledged Collateral Agreement

Rationale:

Stock Yards Bank & Trust is serving as our depository. The amount of the Bond is set by the Kentucky Department of Education. A bank School Revenue and/or Federal Government Agency bonds as collateral. All proposed collateral must be approved by the KDE. Attached is funds effective 07/01/2025 good through 06/30/2027.

Recommendation:

Please accept attached Pledge of Collateral Agreement for Public Schools executed by Stock Yards Bank & Trust.

IX. APPROVAL - Engage attorney for deposition

Our school counselor requests the support of an attorney to be present for her testimony in a deposition.

Due to a conflict of interest, we are unable to utilize Dinsmore & Shohl.

Please approve the hiring of an attorney from McBrayer PLLC or Wyatt, Tarrant, and Combs PLLC. (Two are listed in case conflicts exist.)

X. APPROVAL - 2025-2026 Payroll Schedule

Rationale:

This pay schedule will better align with payroll deductions, including, but not limited to, health, dental, vision, and life insurance, as well as January pay due to the New Year holiday.

With the current year pay schedule, and personnel, there are two (2) certified personnel receiving one (1) pay in July, as opposed to two this issue, and better aligns all 260 contract day employees.

Finally, with the first pay of the fiscal year starting with the 15th, this allows a smoother transition between a current fiscal year and a new

XI. APPROVAL - APTA Schoolwide Fundraiser Requests

Rationale:

Per Policy 09.33, all school-wide fund-raising activities, including the proposed use of the funds, must be approved by the Board. Request Superintendent. The funds from these school-wide fund raising projects will be used to supplement and enrich student and staff activities, enhancements.

XII. APPROVAL - Amendment to 2025-2026 Salary Schedules

Rationale:

Addition of language that puts parameters on stipends stating: The certified hourly rate only applies to summer camps.

B. Board Policy Adoption (Second Reading)

Rationale:

In review of policies 03.16 and 03.26 titled "Communications," KSBA was consulted and advised that these policies are titled "Grievance" in mo

C. APPROVAL - School Council Plan

D. APPROVAL - Stipend MSD ECE Teacher

Please approve a stipend of \$3,000 for the assigned certified teaching position in our MSD classroom (to be divided and paid over 24 pay periods). Offering this incentive allows our school to recruit and retain a highly qualified teacher in a competitive area.

E. APPROVAL - Tax Collection

Rationale:

The district issued a second mailing of 2024 school tax bills earlier this year. While many accounts have been settled, a number of escrowed accounts are still in processing between mortgage servicers and taxpayers.

District staff proposes to directly contact property owners with escrowed accounts who have not paid the second mailing of the 2024 school tax bill if paid in full by June 25, 2025.

Recommendation:

I recommend Board approval to contact homeowners with mortgage escrow accounts that have not paid the second 2024 tax bill and offer a 29% discount. Additionally, I recommend we follow 02.12 AP.1 and pursue the process of filing a lien through our board attorney on delinquent tax bills from tax year 2024.

F. APPROVAL - Infinite Campus OLR Subscription**Rationale:**

The Anchorage Independent School District has reviewed the features and functionality of both the standard **Infinite Campus Online Registration** and **OLR Prime**, a comparison highlighting the key differences between the two platforms, to inform consideration of future needs and priorities.

1. User Interface and Experience

- **Standard OLR:** Functional but dated interface; not fully optimized for mobile devices. Some users find the process less intuitive, especially for new users.
- **OLR Prime:** Redesigned, mobile-friendly interface with improved navigation. Offers a more user-friendly and streamlined experience for both staff and families.

2. Administrative Efficiency

- **Standard OLR:** Requires more manual data checks and follow-ups due to limited logic and customization. Less flexibility in controlling how data is collected and processed.
- **OLR Prime:** Provides enhanced conditional logic, customizable field visibility, and better error prevention tools—helping reduce manual data entry and errors.

3. Document Uploads and Signatures

- **Standard OLR:** Limited support for uploading documents and collecting digital signatures. Often requires separate processes or follow-up communication.
- **OLR Prime:** Built-in functionality for uploading documents and capturing digital signatures during registration, reducing paper handling and streamlining the process.

4. Tracking and Reporting

- **Standard OLR:** Basic tools for tracking application status and generating reports. May require additional effort to monitor incomplete registrations.
- **OLR Prime:** Enhanced real-time tracking and reporting tools make it easier to manage submissions, follow up with families, and generate comprehensive reports.

5. Flexibility and Customization

- **Standard OLR:** More limited customization options in terms of logic flows, language support, and dynamic content.
- **OLR Prime:** Offers greater customization options, including tailored registration paths for different student groups and more adaptable content.

6. Long-Term Support and Development

- **Standard OLR:** Continues to be supported but is no longer the focus of major new feature development.
- **OLR Prime:** Actively enhanced by Infinite Campus, positioning it as the long-term solution for online registration needs.

Recommendation:

I recommend Anchorage Independent School District renew Infinite Campus OLR Prime for school year 2025-2026 and school year 2026-2027 in lieu of Standard OLR.

G. APPROVAL - KDE District Statement of Assurances**Rationale:**

Annually, school districts in Kentucky are required to provide KDE written assurances (attached) that all schools in the school district (including charter schools) are in compliance with district improvement planning requirements as well as all state and federal funding requirements. Administrative staff member to be in compliance with all assurances as noted.

Recommendation:

Approve Anchorage Independent School District's submission of the Kentucky Department of Education Statement of Assurances and the Kentucky Department of Education's 2025-2026 school year as attached.

H. APPROVAL - Surplus**Rationale:**

We have furniture stored in the school and district office that is in poor condition or there is no use. We are out of storage room and need to dispose of the furniture. We are out of storage room and need to dispose of the furniture.

To properly dispose of the furniture the Board must first declare it surplus. If the Board approves declaring the equipment as surplus, we will then have an auction. Items will be sold in lots to the highest bidder. Any items not sold will be donated to other schools and/or non-profit organizations.

Surplus Items:

- 101 student chairs
- 2 student stools
- 1 chair rack
- 2 podiums
- 3 classroom tables
- 1 small cabinet
- 8 filing cabinets
- 7 office chairs
- 5 rolling office chairs

Recommendation:

I recommend that the Board declare the above listing of items as surplus property and authorize the Superintendent to dispose of those items as

FISCAL MANAGEMENT

Disposal of School Property

Bids or Auction

The Superintendent shall advise the Board when certain properties are no longer needed for public school purposes. Upon receiving this report, compliance with applicable state¹ or federal regulations, authorize the disposal of school properties through closed sealed bids, public auction, or certified appraisal. The Board reserves the right to reject any and all bids.

Disposition of Real Property

School property proposed for disposal shall be surplus to the educational program need of the District as determined by the effective District facility plan as a "Transitional Center" or not listed on the effective District facility plan. Request for approval to dispose of real property shall be submitted in writing. The request shall identify the property by its address and last reported name and include a plan for resolving mortgage liens or other encumbrances. Upon approval by the Board, the District may start the disposal process using one of the following methods that secures the fair market value for the property to the owner or lender:

- (a) By public auction;
- (b) By accepting sealed bids; or
- (c) By setting a minimum acceptable price, which is at least the fair market value of the property.

Dependent upon the method of disposal above, the District shall follow the requirements specified in [702 KAR 004:090](#).

Conflict of Interest

If the Board uses a third party to dispose of or lease property, the third party shall not have any financial interest in the transaction or adjacent property. If the third party has any financial interest in the transaction or adjacent property beyond a standard commission, the third party shall provide a written disclosure of the conflict shall be spread on the Board's meeting minutes. The Board shall provide minutes of any such meeting to the Department when requested.

Refurbished Surplus Technology

If the District receives a written determination that surplus technology does not meet Kentucky Education Technology System standards, it may be distributed to eligible low-income students.

First priority shall be given to eligible students in the free or reduced lunch program, and they or their parent/guardian must request the proper

FISCAL MANAGEMENT

Disposal of School Property

Refurbished Surplus Technology (continued)

Efforts will be made to involve local businesses and organizations to participate in refurbishing efforts with career and technical programs and services.

The Superintendent shall designate the staff member(s) who shall review requests and make recommendations for approval of the Superintendent when surplus technology is distributed.

References:

¹[KRS 160.290](#)

²[702 KAR 004:090](#); [KRS 160.335](#); [KRS 45A.425](#)

[704 KAR 003:455](#)

[OAG 76-291](#); [OAG 91-85](#)

34 CFR 80.32

Adopted/Amended: 6/13/2022

Order #: IV.C.

I. APPROVAL - Removal of loft in Room 201**Rationale:**

Room 201 is currently assigned to Moderate to Severe Disability (MSD) Exceptional Child Education (ECE) classes. The room contains a large loft instructional space. To better accommodate the needs of our MSD ECE students and maximize the functionality of the classroom, removal of the

During an on-site inspection with the Maintenance Department, it was discovered that the fire sprinkler system is integrated into the loft structure. To dismantle and reconfigure the system as part of the removal process.

Given the importance of providing accessible and flexible learning environments for our MSD ECE students, this is considered a necessary and valuable

Recommendation:

Authorize the Maintenance Department to obtain quotes for the professional removal of the loft and any associated sprinkler system modifications for the 2025-2026 school year.

J. APPROVAL - BG-1 (#25-419) Project Application - Innovation Lab Renovation**Rationale:**

A BG-1 Project application is being submitted for your consideration of approval in keeping with the following described requirements:

Section 162.060 of the Kentucky Constitution states, "The chief state school officer shall be furnished a copy of all plans and specifications for new construction and for all additions to or alterations of old buildings". 702 KAR 4:160 Capital Construction Process is the regulation that addresses the

1. Uses a restricted fund source (Support Education Excellence in Kentucky (SEEK) capital outlay funds, Facility Support Program of Kentucky (FSPP) funds or building funds (KRS 160.476) or
2. Proposes construction of a new building, addition, or alteration of an existing building that requires design by a design professional (KRS 192.020) or
3. Proposes a guaranteed energy savings contract (GESCC) per KRS 45A.352.

No work is to be performed without a KDE approved BG-1 with the exception of emergency projects.

If the BG-1 Project Application is approved by the Board, and later the Kentucky Department of Education, the Board in subsequent meetings will

The proposed project includes authorization of spending up to \$264,487.50 on the project. These funds have been previously received by the district

Recommendation:

Approve Superintendent, Finance Officer and Board Chair to execute the attached BG-1 and submit to KDE.

K. APPROVAL - Studer Contract for Strategic Planning

Attached, you'll find a PDF of the proposal and contract, which includes:

- An overview of Studer Education and our approach
- Summary of your stated goals and priorities
- Our recommended solution package and pricing details
- Our Target Potential Start Date of July 1, 2025

More specifically, in year 1, we will receive:

- Strategic Plan Survey
- On-site Strategy and Focus Sessions (Up to 5 days)
- Online Coaching Support (7 Virtual Coaching Sessions)
- K12 Rounding Platform
- Online Learning Lab Library
- Book Bundles
- 3 Conference Registrations

Years 2 and 3 (if continuing with Studer) are detailed within the contract. Cancellation requires 30 day written notice by either party.

Engaging in a 3 yr. contract provides a 10% discount.

L. APPROVAL - Certified Evaluation Plan

Please approve the revised Certified Evaluation Plan to reflect the revised summative timeline for tenured teachers. Additionally, the 50/50 contract was approved in 2020.

Members of the 50/50 committee include: Sharla Six, Beth Wallingford, Bart Roettger, Kristy Crouch, Brian Jones, and Becca Weible.

Although forms were not included as part of the 2020 plan, we have added forms in the appendices that align with the Kentucky Professional Growth requirements. The district roles are attached and as we revise the school position forms, they will be presented at the July meeting.

Additionally, I've attached the current evaluation report for classified employees and would like to recommend the adoption of an updated class one page; the new proposed classified evaluation is five pages and builds in opportunity for an orientation meeting to align to particular job roles.

M. APPROVAL - SRO MOA

I am recommending we extend our existing MOA with the City of Anchorage to supply an SRO for the 25-26 school year. Attached is the expected days in the upcoming fiscal year.

Please approve the execution of the MOA addendum as presented for the 2025-2026 school year.

N. APPROVAL - Paxton Patterson Contract

Attached is the Paxton Patterson proposal for 15 Career & Technical Education Labs for 2025-2026 implementation.

The board dedicated \$50,000 to electives in the 25-26 draft budget, as well as \$32,000 in savings from another line item--we currently have a

With the promise of a donation of an additional 10,000 from APTA to be used for innovation projects, we can fund the current attached quote. modules and appropriate storage, professional development for two teachers, a supply account, and access to the online library.

We would then request remaining elective supplies to be processed through APTA Gives (available in July) to provide supplies requested by the

It is requested the contract be approved so materials may be ordered this week to arrive by the beginning of the school year.

O. Auditorium Change Orders

Auditorium change orders, if any, will be attached for board approval.

At this time, the following are being quoted:

1. Core Flex 8 sound processor (currently rented by our district)
2. Heat barrier coating applied under the auditorium carpet/LVP

6. Other

7. Looking Ahead

Upcoming Events:

- Ready, Set, Kindergarten - 06/18 & 06/19
- [Summer Camp Schedule](#)

8. CLOSED SESSION - Superintendent Evaluations pursuant to KRS 61.81(1)(k).

9. SUPERINTENDENT EVALUATION

10. Adjournment

- A.** Next meeting July 30, 2025 at 6:00pm