



## **Powell County Schools Traceable Communications**

In accordance with KRS 160.145, the Board shall designate a traceable communication system to be the exclusive means for District employees and volunteers to communicate electronically with students. The Principal of each school shall provide parents with written or electronic notification within the first ten (10) days of the school year of each electronic school notification and communication program designated within the traceable communication system. The notification shall include instructions for parents to access and review communications sent through each electronic school notification and communication program.

In addition, a district employee or volunteer, unless authorized, shall not communicate electronically with a student:

1. Outside of the traceable communication system designated by the Board; or
2. Through an unauthorized electronic communication program or application.

This shall not restrict any electronic communications between a student and his or her family member who is a District employee or volunteer.

Networking, communication systems, and other options offering the ability to communicate directly with students may be used for the purpose of supplementing classroom instruction and promoting communications with students and parents concerning school-related activities.

In order to maintain compliance with this legislation, we are proposing the following tools for communications for staff members, parents, and students as they meet the appropriate markers outlined in the law:

- **Parent Square:** This tool allows for direct two-way and one-way communication, along with a mass notification feature, that is archived, traceable, and allows for administrative oversight.
- **G-Suite Tools** that meet the requirements outlined. (example: G-Mail)
- **SmartPass:** This tool serves as a digital hall pass, utilized by some schools in the district to organize and monitor student movement throughout the building during school hours.