

**G.C. BURKHEAD SITE BASED COUNCIL
APRIL MEETING MINUTES
April 17th, 2:45pm**

The meeting was called to order by the chairperson, Hal Bender, with the following members present: Alisa Nichols, Erica Nichols, Dannya Mora, Mary Horn and Heather Korrell.

Members Absent – none

RECOGNITION OF VISITORS – none

Eric Nichols made a motion to approve the April agenda. Dannya Mora seconded. Motion carried by consensus.

Alisa Nichols made a motion to approve the March minutes. Erica seconded. Motion carried by consensus.

Mr. Bender gave the instructional update. Students have begun IReady testing. State testing will begin in the second week of May.

Mr. Bender presented the 2025-26 PD plan. All staff will sign up for two school-based days. Both sessions are half days, Portrait of a Learner and PBIS update. Third grade will also have a professional development session on Magnetic Reading in July. Mary Horn made a motion to approve the plan. Dannya Mora seconded. Motion carried by consensus.

Mr. Bender presented the proposed 2025-26 budget. Mr. Bender reviewed departmental budgets and explained needs. The budget was approximately twenty thousand dollars less than previous year's. Erica Nichols made a motion to approve next year's agenda. Dannya Mora seconded.

Heather Korrell presented two policies for their second reading. Policy 9.01 and policy 7.02 were modified to language to be more generalized rather than having specific dates, timelines, and personnel. Modification provides more flexibility in the hiring process that can often happen after the school year has started. However, committee agreed to edit selection criteria. The policy will be reviewed at the next meeting. Ms. Korrell also presented policy 15.05 concerning overnight field trips and policy 15.06 concerning the 5th grade trip for second read. It was suggested to delete these policies since they are not applicable any longer. Erica Nichols made a motion to delete. Heather Korrell seconded. Motion carried by consensus.

Council members received the budget. There were no questions concerning the budget.

ADJOURNMENT – There being no further business Erica Nichols motioned to adjourn the meeting. Mary Horn seconded. Motion carried by consensus.

Signed _____
