

# PROPOSAL

Date: 06/11/25

Sarah Wasson  
Superintendent  
Powell County Schools  
691 Breckinridge Street  
Stanton, KY 40380  
sarah.wasson@powell.kyschools.us

## **RE: Re-roofing projects Design**

Sarah,

It was great getting to meet you today and I appreciate the opportunity to provide a proposal for the professional design services for the two re-roofing projects. As I understand, the projects, we will be designing replacement roofing systems for two projects, 1) Powell County Middle Schools and, 2) Powell County High School. Each school will include either a complete tear-off and replacement of existing roofing and insulation and/or an overlay where that is more economically feasible. Below is a brief summary of the scope of work:

- Prepare specifications and submittal documents for the project.
- Specify removal of the existing roofing system down to the structural deck.
- Evaluate any damaged structural deck components.
- Design installation of a new high-performance roofing system with enhanced insulation and weatherproofing, flashing and accessories where applicable.
- Ensure compliance with local/state building codes, school district requirements, and applicable energy codes.
- Improve thermal performance and reduce lifecycle maintenance costs.
- Maintain building operations with minimal disruption to school activities.
- Approve the work and pay requests of the roofing contractor during construction.
- Perform a final inspection and certificate of substantial completion.

**archi-ology**  
the art and science of building design

PO BOX 1088.MURRAY.KY.42071  
270.331.5439 | archi.ology.ky@gmail.com

We propose to provide design drawings that can be used for construction, approval from KDE and HBC approval. The design services include the following:

1. Architectural/Project Management
  - a. Roofing demo plans
  - b. Re-roofing design plans
  - c. Flashing, gutters and accessory details
  - d. Product specifications
  - e. KDE approved construction contracts (AIA 101, etc.)
  - f. FACPAC Coordination
  - g. HBC permit submittal
  - h. Review of Applications for payment
  - i. Site inspections

For these services for each school, we propose the below fees.

1. Powell County Middle School (est. construction cost: \$1,396, 654.00)	<b>\$11,500</b>
2. Powell County High School (est. construction cost: \$1,666, 658.00)	<b>\$13,000</b>
<b>Total</b>	<b>\$24,500</b>

Excluded from the services offered are the following:

1. Any design work outside of re-roofing
2. Replacement design of structural components
3. As-built drawings
4. Review fees
5. Redesign for budgetary purposes
6. Travel costs
7. Shipping/postage

Any reimbursable expenses (copying, shipping, review fees) will be billed at cost plus 10%. The fee will be broken down into phases and billed according to progress, monthly until the project is complete.

I am excited about this project and thank you for the opportunity. Please let me know if you have any questions and I look forward to working with you on your project.

Sincerely,



Kevin T. Perry, PE AIA

**archi-ology**  
the art and science of building design

PO BOX 1088.MURRAY.KY.42071  
270.331.5439 | archi.ology.ky@gmail.com