



Kenton County School District | *It's about ALL kids.*

## Issue Paper

### **DATE:**

06/11/2025

### **AGENDA ITEM (ACTION ITEM):**

Consider / Approve termination of the lease agreement between the Kenton County Board of Education and the Sanitation District No. 1 for 1055 Eaton Drive, Ft. Wright, KY 41017 effective January 31, 2026.

### **APPLICABLE BOARD POLICY:**

01.1 Legal Status of the Board; 04.31 Authority to Encumber and Expend Funds

### **HISTORY/BACKGROUND:**

The District has been leasing office space from Sanitation District No. 1 since March 25, 2004 for use as the Board's Central Office. The most recent Lease Extension Agreement was executed on May 2, 2022 and included a lease termination clause requiring at least six (6) months prior notice from either party of the desired date of termination. Construction of the District's new Central Office building is scheduled for completion in December 2025 with staff moving into the new building in late December through early January. This timeline supports a January 31, 2026 lease termination timeline. The Board Attorney has reviewed the lease agreement and agrees with the wording of the termination letter.

### **FISCAL/BUDGETARY IMPACT:**

None – no cost to terminate the lease

### **RECOMMENDATION:**

Approve the termination of the lease agreement between the Kenton County Board of Education and the Sanitation District No. 1 for 1055 Eaton Drive, Ft. Wright, KY 41017 effective January 31, 2026.

### **CONTACT PERSON:**

Matt Rigg, Chief Operations Officer

\_\_\_\_\_  
*Principal/Administrator*

  
\_\_\_\_\_  
*District Administrator*

  
\_\_\_\_\_  
*Superintendent*



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**THE KENTON COUNTY  
BOARD OF EDUCATION**

1055 Eaton Drive, Fort Wright, KY 41017  
859.344.8888 – Fax 859.344.1531  
[www.kenton.kyschools.us](http://www.kenton.kyschools.us)  
**Dr. Henry Webb, Superintendent**

July 7, 2025

Adam Chaney  
Executive Director  
Sanitation District No. 1  
1045 Eaton Drive  
Ft. Wright, KY 41017

Please accept this letter as the Kenton County Board of Education's six (6) month written notice, as required per the current lease agreement dated May 2, 2022, that it will exercise its right to terminate the lease of 1055 Eaton Drive, Ft. Wright, KY 41017 (the Building) between the Kenton County Board of Education (the Board) and Sanitation District No. 1 (the Landlord) effective January 31, 2026.

On behalf of the students, staff, and community of the Kenton County School District, the Board would like to express our gratitude for Sanitation District No. 1's partnership and hospitality dating back to the start of this lease on March 25, 2004.

Sincerely,

Jesica Jehn  
Board Chairperson