

HENDERSON COUNTY SCHOOLS

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To: Henderson County Board of Education

From: Jinger Carter, Chairperson of the District 50/50 Certified Evaluation Plan Committee

Date: June 23, 2025

RE: 2025-26 Certified Evaluation Plan

The 2025-26 Certified Evaluation Plan (CEP) is being submitted for your approval. Recent legislation required each school district to review its current plan and update it accordingly.

Highlights of the 2025-26 CEP plan include:

- Updated assurances language based on KDE guidance.
- Updated to a 5 year cycle for tenured staff.
- Included language to allow an electronic format for evaluations.
- Updated terminology to include the Professional Standards for Educational Leaders (PSEL)
- Updated terminology eliminating the TELL Survey and including the Impact Kentucky survey.

Should you approve, the following assurances will be included on page 4 of the Certified Evaluation Plan.

CERTIFIED SCHOOL CERTIFIED EVALUATION PLAN ASSURANCES

The Henderson County School District hereby assures the Commissioner of Education that: This evaluation plan was developed by an evaluation committee composed of an equal number of teachers and administrators (KRS 156.557).

The evaluation criteria and process used to evaluate certified school personnel shall be explained to and discussed with the evaluatee no later than the end of the evaluatee's first thirty (30) calendar days of reporting for employment each school year. (704 KAR 3:370)

All certified school personnel who have not attained continuing service status shall receive an annual summative evaluation and shall incorporate the formative data collected during the Kentucky Teacher Internship Program (if funded). (KRS 156.557)

All certified school personnel who have attained continuing service status shall receive a summative evaluation once every five (5) years. (KRS 156.557)

Each evaluator will be trained, tested, and approved in the use of appropriate evaluation techniques (KRS 156.557).

This plan requires a summative evaluation of certified school personnel to be documented in writing and to be included in the evaluatee's official personnel record. (704 KAR 3:370)

The local evaluation plan provides for the right to a hearing as to every appeal, an opportunity to review all documents presented to the evaluation appeals panel, and a right to presence of evaluatee's chosen representative (KRS 156.557).

The evaluation plan process will not discriminate on the basis of age, race, color, national origin, religion, sex, disability, or any other protected characteristic, as required by all applicable federal, state, and local law.

The local board of education shall review, as needed, the district's certified evaluation plan to ensure compliance with KRS 156.557 and this administrative regulation. If a source of evidence is added or removed from the certified evaluation plan or if a decision rule or calculation is changed in the summative rating formula, the revised certified evaluation plan shall be reviewed and approved by the local board of education. If the local board of education determines the changes do not meet the requirements of KRS 156.557, the certified evaluation plan shall be returned to the certified evaluation committee for revision.

The local board of education approved the evaluation plan as recorded in the minutes of the meeting held on June 23, 2025. (704 KAR 3:370)

Signature of District Superintendent	Date
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Signature of Chairperson, Board of Education	Date
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