

**POST-OBSERVATION CONFERENCE  
FORMATIVE REPORT FORM  
SPECIAL EDUCATION DIRECTOR**

Evaluatee \_\_\_\_\_

Evaluator \_\_\_\_\_

Observation Date/Time \_\_\_\_\_ / \_\_\_\_\_

Conference Date/Time \_\_\_\_\_ / \_\_\_\_\_

Standards / Expectations	Meets	Growth Needed
<b>Standard 1:</b> Provides leadership in establishing new programs and developing improved understanding of existing programs.		
<b>Standard 2:</b> Interprets the objectives and programs for the special education services to the board, the administration, the staff and the public at large.		
<b>Standard 3:</b> Establishes procedures for placement, evaluation, assignment and re-appraisal of students with regard to the special education services program.		
<b>Standard 4:</b> Evaluates on an ongoing basis, the total special education program curriculum, procedures, and individual students' needs and achievements.		
<b>Standard 5:</b> Supervises preparation of data necessary for reimbursement of funds, collecting of tuition for out-of-district students, and similar fiscal matters.		

**Data Collection:  
(Areas of Strength, Enrichment and/or Improvement)**

Evaluatee: \_\_\_\_\_ Agree with this formative evaluation

\_\_\_\_\_ Disagree with this formative evaluation

Evaluatee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Evaluator Signature: \_\_\_\_\_

Date: \_\_\_\_\_